



## Pine Glen Park Place 2021!

Pine Glen Park, is a *free* summer program offered by the Burlington Recreation Department that offers children the opportunity to participate in fun and safe outdoor games, sports, and arts and crafts.

**Who:** Children who have completed grades K-5 and must be Burlington residents

**Where:** Pine Glen Park at 1 Pine Glen Way. Park is located in the back of the school.

**When:** June 28-August 13, Monday-Friday (closed July 5<sup>th</sup>)

**Time:** 9:00 am to 3:00 pm

**Phone:** (339) 225-9191

### REGISTRATION

Preregistration through the Burlington Parks and Recreation website is required to attend this program.

### DAILY SCHEDULE

**9am - DROP OFF:** Please do not drop your child off early, as we will be busy setting up for the day and will not be able to provide proper supervision. Staff is not responsible for children dropped off prior to the program start time. If this is your child's first day, remember to come fill out a registration form and get your Parks Pass.

**10:30am – SNACK TIME:** Before our bigger games, the children can have a quick break to have a snack. This gives the children an opportunity to drink plenty of water and a little bit of free time.

**12pm - LUNCH:** If your child will remain at the park, please provide them with a lunch in a solid lunch box. We are unable to supply your child with food.

**3:00pm - CLOSING/PICK UP:** Children can be picked up anytime during the day. Our staff and volunteers are not expected to stay past 3:00, so please be considerate by arriving on time.

Don't forget to have your child say goodbye before they leave so we know they have left with a trusted adult.

#### RAINY DAYS

If it is raining prior to our start time, call the Recreation Department at **(781) 270-1695** and press **3** to find out if we will be moving to our rain location at Burlington High School Cafeteria. You can also check out our **Twitter** and **Facebook** page. There will be no rain location on Fridays. BHS cafeteria will only be used Monday through Thursday. If it begins to rain during the day, we will try to remain open as long as it is safe to do so. If conditions seem unsafe, come pick your child up. We will call families as needed.

#### MISCELLANEOUS

If your child needs extra support this summer, please let us know or call the Recreation Department. The staff at Pine Glen Park work with support staff so your child is able to fully participate.

As the weather becomes increasingly hot and humid, keeping the children hydrated is one of the main concerns of the counselors. We do take water breaks after every game so that the participants can stay hydrated. Many children use up their water early in the sessions. As a reminder, the staff encourages the participants to bring multiple water bottles or bring a reusable bottle to fill up during the day. The staff also recommends that your child bring sunscreen to the park with them as most of our activities will be done in unshaded areas.

All staff are certified in First Aid and CPR and are able to administer it, if necessary. **Please be sure to note any allergies, illnesses, or medications your child has when registering.** Your child should bring anything they may need, like inhalers or Epi-Pen, and know how to use it.

#### EXPECTATIONS

Your child's safety is the most important thing for the staff at Pine Glen Park. By meeting our expectations, we can all have a safe, fun summer. Here are a few of our main rules:

1. Be respectful to everyone at the park.
2. Listen to and follow instructions given by staff or volunteers.
3. Keep your hands to yourself.

*Treat Others the Way You Want to be Treated!*

Expectations will be communicated to the children at Pine Glen Park and altered as needed. Children who do not adhere to the expectations will have to sit out of the activity for a short period of time. If issues escalate, the Recreation Department and parents will be notified to determine next steps.

#### DIRECTOR & STAFF

My name is **Julia Hovasse** and I am very excited to be working as the new director of Pine Glen Park at the recreation department! When I am not at Pine Glen, I am either in the classroom studying art and education or running cross country/track and field at UMass Lowell.

While **Sean Theurer** is new to the Pine Glen Park program, he's not new to Pine Glen as he attended elementary school here way back in the late 2000s and early 2010s. He's another runner who is continuing his career at Stonehill and is majoring in Business this fall.

If you have any questions or concerns, please ask any of the staff. Feel free to reach us through email at [pineglenbpr@gmail.com](mailto:pineglenbpr@gmail.com) or call (339) 225-9191. You may also contact the Recreation Department at **(781) 270-1695**. We look forward to another fun summer!

#### **Julia Hovasse**

*Director of Pine Glen Park*

*[pineglenbpr@gmail.com](mailto:pineglenbpr@gmail.com)*

*(339) 225-9191*

### **Pine Glen Park: Drop-Off and Pick-Up Policies**

**1. Drop-off time is at 9:00 am:** Please make sure you do not drop off your child before 9:00 because they will not have proper supervision before this time. Even if staff members are present, they are busy trying to prepare for the activities that day.

**2. Register with a staff member if it is your first time this summer:** Parents will be asked to fill out a registration form and the child will be given a Parks Pass.

**3. If you have already registered this summer, drop your Parks Pass in the Parks Pass box:** This will help us to keep track of attendance throughout the day.

**4. Please check-in with a staff member when dropping off your child:** This helps us keep track of every child under our care.

**5. When picking up, please check-in with Staff and retrieve your Parks Pass:** We like to see you before you leave...and we don't want you to forget your Pass!

**6. Please give us as much information as possible on your registration forms:** If your child can ride or walk home, please note this on their registration sheet. Also, please list ANY adults who are allowed to pick up your child.

**7. Our program ends at 3:00 pm:** Please pick your child up on time. Our staff is not expected to stay beyond this time so please be fair to them. Thank you!

**Please Note:**

If Park Place is outside and the weather becomes a hazard (lighting, flood warning, etc.) or undesirable (heavy rain, thunder, lighting, etc.) and we have to close the park, the Pine Glen Staff will make calls to the numbers listed on the Emergency Contact sheet for a parent or guardian to pick up their child(ren).