



**Town of Burlington
Planning Board
25 Center Street, Burlington MA 01803
Phone: 781-270-1645**

http://www.burlington.org/community_development/planning.php

**FORM V
APPLICATION FOR A MINOR ENGINEERING CHANGE**

To: The Planning Board
Town of Burlington, Massachusetts

Date: 02/18/21

The undersigned hereby respectfully requests, pursuant to Section 3 of the Burlington Planning Board's Rules & Regulations, that the Planning Board approve as a "Minor Engineering Change" the following modifications to the property located at:

Address: 207 CAMBRIDGE STREET, UNIT A, BURLINGTON, MA 01803

Map and Parcel: 23-87-0 for which there is an approved Site Plan on file with the Planning Board which is:

Entitled: _____

Submitted By: _____

Prepared By: _____

Dated _____, and Revised to _____

Endorsed by the Planning Board on _____

Proposed Change(s)

Please list proposed change(s) below. Include a statement supporting the basis for a "Minor Engineering Change". Attach additional pages as needed as well as redlined plans illustrating the proposed change(s). All pages of the plan that are affected must be redlined with proposed change(s).

Renovation of existing demised space into an O'Reilly Auto Parts.

Replacement of one existing exterior door.

Replacement of existing storefront and door on East facing facade.

New restrooms, new office, new showroom, new storage areas.

New HVAC, plumbing, lighting.

New exterior paint.

New dumpster pad and dumpster enclosure.

No increase in building footprint.

Please Print

Applicant Name: Samantha Parsloe

Company: Phase Zero Design

Mailing Address: 35 Pond Park Road, Bay 16, Hingham, MA 02043

Phone: 781-452-7121 **EMAIL:** Sparsloe@phasezerodesign.com

Property Owner (if same as applicant ,write "same") Name

; Federal Investment Trust 1. Trustee: Keith Frizzell

Company: _____

Mailing Address: 200 Great Road, Suite 253, Bedford, MA 01730

Phone: 781-275-1500 **EMAIL:** _____

Signature 

Designer/ Architect/ Engineer Name: James Kimball

Company: Phase Zero Design

Mailing Address: 35 Pond Park Road, Bay 16, Hingham, MA 02043

Phone: 781-452-7121 **EMAIL:** JKimball@phasezerodesign.com


Attorney / Legal Representative Name: _____

Company: _____

Mailing Address: _____

Phone: _____ **EMAIL:** _____

I, the applicant, am fully aware that if the Planning Board grants approval for said minor engineering change(s), I will be responsible for updating the record mylar on file with the Planning Board to show all approved minor engineering change(s) and submitting the revised mylar and CAD file(s) to the Planning Board with the required number of prints of said plan as is specified in the Board's decision.

Applicant (Signature) 


FILING INSTRUCTIONS

It is recommended that you call 781-270-1645 prior to filing an application to arrange a submission appointment with the Senior Planner

Upon completion of the application, file the following with the Planning Department:

- Completed original application (ALL PAGES).
- Six folded paper copies of the current approved plan of record (**no larger than 24 x 36**), redlined on all affected pages to show proposed change(s), and any other supporting documentation required.
- One set of submittal material and plans must also be in electronic pdf format. All electronic plans must be stamped by the Engineer.
- Application Fee (Check or Money Order made payable to The Town of Burlington)

The Planning Department will stamp the application “received”, issue a receipt for the fee and assign a meeting date at which time this matter will be scheduled to be discussed by the Planning Board.

Planning Department: Application & Fee Received By (Stamp/Initial):	
Receipt# <u>159086</u>	
Amount: <u>\$500.00</u>	
Rcv'd By: <u>Jennifer Gelinas</u>	
	Viewpoint #39541