

*****DATE

Town of Burlington
Engineering Division
Town Hall Annex
25 Center Street
Burlington, MA 01803

RE: Illicit Sewer Connection Redirection Program Close Out Documents – ADDRESS

Dear Sir:

Attached is the close out package for the above property. Please accept this letter as our certification for the 100% completion of above project and, per the agreement, the start of the 12 month warranty period. Please confirm your acceptance of these documents.

Should you have any questions, or need additional information please feel free to contact me.

Sincerely,

NAME
TITLE
cc:

Attachments:

1. Sump Pump Redirection Agreement
2. As-built drawing
3. Hold harmless agreement
4. Neighbor agreement (if applicable)
5. Pre-construction photos
6. Post- Construction photos