

**TOWN OF BURLINGTON SCHOLARSHIP FUND APPLICATION****DUE: APRIL 1, 2025****Prior to completing this application** - please note the following:

- All graduating seniors who reside in the Town of Burlington are eligible for this scholarship regardless of the high school they attend.
- Qualified applicants must be planning to attend a college, university, or technical school accredited by their appropriate State Board of Education and if selected, provide the name.
- A complete application includes: this form, essay response, activities & involvement statement, unofficial high school transcript with unweighted GPA.

**Submission Process:** Completed applications must be submitted in one of three ways.

1. By email to [townscholarshipcommittee@burlington.org](mailto:townscholarshipcommittee@burlington.org)
2. Delivered to the Burlington High School Counseling office (123 Cambridge St, Burlington, MA 01803) either dropped off by hand no later than 3:30pm April 1, 2025 or by mail postmarked no later than April 1, 2025
3. By one of three Town of Burlington drop boxes located at 29 Center Street, Burlington MA 01803. The complete application must be contained in one envelope only and clearly labeled on the outside with the following language: **ATTN TOB SCHOLARSHIP COMMITTEE**

**NOTE: Incomplete applications, mislabeled envelopes or those submitted past the stated deadline will not be considered.****SECTION 1: APPLICANT INFORMATION**

Full Name (First and Last): \_\_\_\_\_

High School Name you attend: \_\_\_\_\_

Home Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

By signing below, you certify that the information submitted for consideration is true.

\_\_\_\_\_  
**Signature of Applicant**\_\_\_\_\_  
**Signature of Parent/Guardian (if under 18)****TEAR OFF AND SAVE THE FOLLOWING INFORMATION FOR YOUR RECORDS:****Town of Burlington Scholarship Committee Application - Information for the Recipient of an Award**

The recipients will receive the awarded scholarship upon successful completion of their first semester of their first year of college. The recipient is responsible for submitting their second semester tuition statement to [jreyes@burlington.org](mailto:jreyes@burlington.org) or [accounting@burlington.org](mailto:accounting@burlington.org) at the start of their second semester.

Please direct questions to [scholarships@burlington.org](mailto:scholarships@burlington.org). Visit the Town of Burlington Scholarship Fund Facebook page by searching "BurlingtonMAScholarships" for additional information.

**SECTION 2: COLLEGE INFORMATION**

Indicate the full name of the college you plan to attend, including city and state of location (list only one):

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**SECTION 3: ESSAY**

In a separate document, answer the following essay prompt. Your essay should be:

- No less than 250 words
- No longer than 750 words
- Double-spaced
- Times New Roman
- 12-point font
- **Omit your own name** in the context of the essay
- Top left Header: "For Office Use Only: Applicant #"

**Share an experience or activity in which you have participated. How did it benefit you and contribute to the Burlington community? How would you recommend the experience could be improved for others in the future?**

**SECTION 4: ACTIVITIES & INVOLVEMENT**

Attach a separate document that includes following activities and information in 2 sections as described below:

- **Extra-Curricular Activities; Sports; Work or Volunteer Experience** (*Include the number of years you participated in the activity and the number of hours per week, if applicable, with your activities here*)
- **Honors; Awards; Recognition** (*Annotate honors or offices/positions held in association with your activities here*)

**SECTION 5: HIGH SCHOOL TRANSCRIPT**

A high school transcript which includes your ***unweighted GPA*** is preferred. Any transcripts submitted without an ***unweighted GPA*** will be adjusted accordingly before review.

**SECTION 6: SELECTION CRITERIA**

Information submitted for Section 3-5 submitted information will be graded on a rubric scale, as set forth below (highest score possible is 100).

- Scale of 20 for Student Essay: Overall Content and Construction.
- Scale of 20 for Student Essay: Response to essay prompt.
  - 4 Elements: Participation; Benefits; Contributions; Recommendations and Improvements.
- Scale of 30 for all of the following: Activities; Sports; Work Experience; Volunteer Experience.
- Scale of 10 for all of the following: Honors; Awards; Recognition.
- Scale of 20 for High School Transcript

- 2 Elements: Overall Transcript and Unweighted GPA.

### Town of Burlington Scholarship Fund Authority

*The Town of Burlington Scholarship Fund is authorized by the Board of Selectman and MGL Chapter 194 Acts of 1986. The funds collected for this scholarship are voluntary through a designation made on the municipal tax bills, or the motor vehicle excise tax bill. The Town of Burlington Scholarship Committee consists of the following representation: Superintendent of Schools (or their designee), and no fewer than five residents of Burlington.*

If you need assistance reading this document, please contact the Town of Burlington Scholarship Fund Committee at [scholarships@burlington.org](mailto:scholarships@burlington.org) to obtain translation services.

#### SPANISH

Si necesita ayuda para leer este documento, comuníquese con el Comité del Fondo de Becas de Burlington [scholarships@burlington.org](mailto:scholarships@burlington.org) para obtener servicios de traducción.

#### GUJARATI

જો તમને આ દ દ તાવ વાચવામા ં ંમદદની જ ર હોય, તો અનવાદ ુ સેવાઓ માટ બ લ ટન કોલરશીપ ફંડ કિમાટ [scholarships@burlington.org](mailto:scholarships@burlington.org) નો સંપં ક' કરો.

#### HINDI

य द आपको इस द तावेज़ को पढ़नेम सहायता क आव यकता है, तो क ूपया अनवाद ु सेवाओंको ा त करनेके f' लए [scholarships@burlington.org](mailto:scholarships@burlington.org) पर ब' लगटन' ल छा व ृ कोष स' म त सेसंपक कर ।

#### PORTUGUESE

Se você precisar de ajuda para ler este documento, entre em contato com o Comitê do Fundo de Bolsas de Estudo de Burlington em [scholarships@burlington.org](mailto:scholarships@burlington.org) para obter serviços de tradução.