



# Regan Parks Place



**SUMMER 2023**

Regan Park is a *free* summer program offered by the Burlington Recreation Department that offers children the opportunity to participate in fun and safe outdoor games, sports, and arts and crafts. Our goal is for all participants to have a safe and fun Summer.

**Who:** Children who have completed grades K-5

**Where:** Regan Park at 88 Sumpter Rd. Drop-off and pick-up will be in the parking lot at the bottom of the hill.

**When:** July 5th - August 18th, Monday - Friday (closed July 3rd and 4th)

**Time:** 9:00 am to 3:00 pm

## REGISTRATION

Preregistration through the Burlington Parks and Recreation website is required to attend this program.

## DAILY SCHEDULE

**9am - DROP OFF:** Please do not drop your child off early, as we will be busy setting up for the day and will not be able to provide proper supervision. Staff is not responsible for children dropped off prior to the program start time.

**10:30am – SNACK TIME:** Before our bigger games, the children can have a quick break to have a snack. This gives the children an opportunity to drink plenty of water and a little bit of free time.

**12pm - LUNCH:** If your child will remain at the park, please provide them with a lunch in a solid lunch box. We are unable to supply your child with food. Be sure to pack plenty of water for your child as we will not be able to provide them with water in the case that they run out.

**3:00pm - CLOSING/PICK UP:** Children can be picked up anytime during the day. Our staff and volunteers are not expected to stay past 3:00, so please be considerate by arriving on time.

Don't forget to have your child say goodbye to a staff member or director before they leave so we know they have left with a trusted adult.

### LEAVING THE PARK

Before the beginning of each session, a form will be sent to your email address, which will ask you if your child has permission to leave the park on their own. Please fill out the form before attending the first day in order to make sure that your child is allowed to come and go. If you fail to fill out this form, then we will have to assume that your child isn't allowed to leave the park.

### RAINY DAYS

If it is raining prior to our start time, call the Recreation Department at **(781) 270-1695** and press **3** to find out if we will be moving to our rain location at Burlington High School Cafeteria. You can also check out our **Twitter** and **Facebook** page. There will be no rain location on Fridays. BHS cafeteria will only be used Monday through Thursday. If it begins to rain during the day, we will try to remain open as long as it is safe to do so. If conditions seem unsafe, come pick your child up. We will call families as needed.

### EPIPENS

Please make sure you have all necessary forms into the Parks and Recreation office before your child begins their week of programming if they need an epipen. If you have any questions please refer to the general parent info guide for more information on our epipen policies.

### MISCELLANEOUS

As the weather becomes increasingly hot and humid, keeping the children hydrated is one of the main concerns of the counselors. We do take water and shade breaks during and after every game so that the participants can stay hydrated. Many children use up their water early on in the day. **As a reminder, the staff encourages the participants to bring multiple water bottles each day they are at the park.**

The staff also recommends that your child bring sunscreen to the park with them as most of our activities will be done in unshaded areas. Your child is also expected to wear sneakers at the park as they will be participating in a lot of games that require physical activity and are using surfaces that aren't meant for bare feet (grass, mulch, pavement, etc.) Water days will be announced in the parent letter that will be sent out at the beginning of each week.

All staff are certified in First Aid and CPR and are able to administer it, if necessary. **Please be sure to note any allergies, illnesses, or medications your child has when registering.** Your child should bring anything they may need, like inhalers or Epi-Pen, and know how to use it.

If you are not planning on attending during the week, please email or call the recreation department as soon as you know in order to ensure that kids on the waitlist are able to take full advantage of the Parks Place program.

# All Parks Day



Rahanis, Regan, and Wildwood

For the second year, the Parks Place staff around Burlington has decided to host 3 All Parks Days at various points during the summer. The events allow kids at each park's place to meet and hang out with one another, do large group crafts and games, as well as have them see what the other parks are like. The schedule is as follows:

July 13th @ Wildwood

July 27th @ Regan

August 10th @ Rahanis

As we move closer to the dates, an email will be sent out to every parent with more information.

## EXPECTATIONS

Your child's safety is the most important thing for the staff at Regan Park. By meeting our expectations, we can all have a safe, fun summer. Here are a few of our main rules:

1. Be respectful to everyone at the park.
2. Listen to and follow instructions given by staff or volunteers.
3. Keep your hands to yourself.

*Treat Others the Way You Want to be Treated!*

Expectations will be communicated to the children at Regan Park and altered as needed. Children who do not adhere to the expectations will have to sit out of the activity for a short period of time. If issues escalate, the Recreation Department and parents will be notified to determine next steps.

### **Regan: Drop-Off and Pick-Up Policies**

- 1. Drop-off time is at 9:00 am:** Please make sure you do not drop off your child before 9:00 because they will not have proper supervision before this time. Even if staff members are present, they are busy trying to prepare for the activities that day.
- 2. Please check-in with a staff member when dropping off your child:** This helps us keep track of every child under our care.
- 3. When picking up, please check-in with Staff:** We like to see you before you leave.
- 4. Please give us as much information as possible on your registration forms:** If your child can ride or walk home, please note this on their registration sheet. Also, please list ANY adults who are allowed to pick up your child.
- 5. Our program ends at 3:00 pm:** Please pick your child up on time. Our staff is not expected to stay beyond this time so please be fair to them. Thank you!

#### **Please Note:**

If Parks Place is outside and the weather becomes a hazard (lighting, flood warning, etc.) or undesirable (heavy rain, thunder, lighting, etc.) and we have to close the park, the Regan Staff will make calls to the numbers listed on the Emergency Contact sheet for a parent or guardian to pick up their child(ren). If you notice that these conditions begin, please begin to make your way to the park to pick up your child.

# Director and Staff



Get to Know Me

My name is **Devin Ralston** and I am very excited to be back as the director of Regan Park! This is my seventh year at the parks and recreation department and my third year as the director of Regan Park.

If you have any questions or concerns, please ask any of the staff. Feel free to reach us through email at [Reganparksplace@gmail.com](mailto:Reganparksplace@gmail.com) or call (339) 234-7664. You may also contact the Recreation Department at **(781) 270-1695**. We look forward to another fun summer!

## **Devin Ralston**

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