

**Burlington Housing Partnership Committee****Meeting Minutes**

November 1, 2022, via Webex

Committee Members Present: Kerry Donahue (KD), Chair
Eileen Sickler (ES), Vice-Chair
Henry Wu (HW), Secretary
Michael Runyan (MR)
Rita Shah (RS)

Committee Members Not Present: Toni Ann Natola (TN)

Other Attendees: Drew Merrill (DM), Jim & Linda Unsworth

- KD called the meeting to order at 5:04 pm.
- **Grandview Farm Process** – DM provided update on the Grandview. First showing was Nov 1st. As of Oct 27th, four (4) applications were received and have been sent to Liz Rust. DM met with Council on Aging (CoA) to answer questions that CoA have been receiving regarding the Grandview applications. The CoA were not aware of the application process since BHPC did not coordinate this aspect with them. RS stated that she, MR and ES were present at the first showing and fielded questions such as why the unit was opened to residents outside Burlington and whether applicants needed to sell their house. MR cautioned that the BHPC should not be giving legal advice to prospective applicants. RS mentioned that the unit's owner was in the process of moving out so hopefully the unit will be empty by Nov 2nd. ES asked whether the application is on the website. DM stated that it was on the Affordable Housing page with a link. KD stated it was not clear where the document was located and will take action to place it more conveniently. KD will attend next showing and take photos if possible to post on town website, Facebook, etc.
- **119 S. Bedford Street** – MR stated that there was no new update to be reported.
- **Next Steps on Fall Projects** – KD stated that she will send out a doodle poll to the committee members as next steps after Housing Needs Assessment is complete. KD further stated that there is potential for moving forward with a Housing Production Plan. ES recommended a marketing plan for "Middle Housing" in lieu of "affordable" housing since that term has negative connotations. KD state there is a need to educate people on Middle Housing so they don't tie multi-family to large apartment complexes. KD will send out a doodle poll on availability for meeting with MAPC to discuss Middle Housing.

- **Committee Membership** – KD informed that BHPC is now officially a standing committee. MR stated that the committee has one (1) official membership vacancy. There was discussion on potentially opening the committee up for non-voting members.
- **Minutes** – ES made motion to approve the 18 October 2022 meeting minutes. MR seconded the motion. KD, ES, MR, RS and HW voted “Yea”. The minutes were approved 5-0-0.
- **Next Meeting** – the next meeting will be November 15, 2022 at 5:00PM.
- **Adjourned** – the meeting was adjourned at 5:45 pm.
- **Minutes approved** - ES made motion to approve the 1 November 2022 meeting minutes. MR seconded the motion. KD, ES, MR, and HW voted “Yea” with TN abstaining. The minutes were approved 4-0-1.
- Respectfully Submitted,
Henry Wu, Secretary