

**RECEIVED**

By Town Clerk's Office at 10:48 am, Nov 15, 2023



Approved: 11/14/2023  
Town Clerk: 11/15/2023

# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Board of Health  
DATE: Wednesday October 24, 2023  
TIME: 7 pm  
PLACE: Town Hall Main Meeting Room, 2<sup>nd</sup> Floor

MEMBERS IN ATTENDANCE: Gayle Damore  
Ed Weiner, PhD, Chairman  
Andrea Sheehan (WebEx)  
David McSweeney, Vice Chairman (WebEx)

MEMBERS NOT PRESENT: Maribeth Welch

STAFF MEMBERS PRESENT: Susan Lumenello, REHS/RS, CHMM Director of Public Health  
Michael Greene, Associate Health Director  
Christine Mathis, Environmental Engineer

---

### Minutes

Dr. Weiner called the Board of Health meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

- I. Approval of Minutes – There were no minutes to approve.
- II. Citizen's Time – There was nothing to report.
- III. Chairman's Report

Chairman Ed Weiner spoke about how we are entering the month of November and discussed how it is a good idea to get ready for winter and have an emergency preparedness plan. He discussed there is preparedness plan to follow on the Board of Health website which proposes what is important to have on hand during an event such as a major winter storm. The link to the website can be found here <https://www.burlington.org/299/Emergency-Preparedness>. Dr. Weiner discussed how the BOH has some publications printed at the office. These include "Stay Away and Be Prepared" and "Disaster Preparation for Seniors". He encouraged residents to come by the office and pick up a pamphlet. He discussed how if there is an emergency to call 9-1-1 and provided the Board of Health phone number which is 781-270-1955.

Dr. Weiner congratulated the Board of Health Administrative Assistant Sarah Courtemanche and her husband for welcoming a new baby girl.

- IV. Subcommittee Reports - October 11, 2023





Approved: 11/14/2023  
Town Clerk: 11/15/2023

# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

Gayle Damore reported that she and Andrea Sheehan met with Director Susan Lumenello and they went through applicants and ranked them for the open Supervisory Nurse Position. The subcommittee discussed the difference between the job

description and the posting. The subcommittee came up with a list of essential qualifications. They interviewed one person and are interviewing another person on Thursday.

### V. Staff Reports

#### Environmental Engineer

Environmental Engineer Christine Mathis spoke about how mosquito control sampling is done for the season. There were reported 5 West Nile virus cases in the state and 0 Triple E virus cases. She discussed how mosquitos are still a threat until the first hard frost, which is defined as being below 28 degrees Fahrenheit for 4 hours. Dr. Weiner discussed the Fox Hill school installation of a septic system. Ms. Mathis discussed how there was a question from the engineers working on the project if there was an option to install a septic system rather than connecting to sewer. They were looking at a water neutral status and septic is more favorable. Ms. Mathis discussed how under Title 5 if sewer is available, there are many steps to take in order to install a septic system rather than connect to the sewer.

Dr. Weiner asked about the sharps and medication disposal and how it is no longer available at the police station. Ms. Mathis gave an update on the current status including how unused and expired medications can be taken to the lobby at Lahey Hospital next to the pharmacy, Osco Pharmacy in Shaw's, and CVS at 242 Cambridge St. The pharmacies at retail stores will accept the medications during pharmacy hours only. She discussed there is a kiosk for sharps at the fire department.

Motion: There was a motion to approve the Environmental Engineer's report by Ms. Damore. The motion is seconded by Ms. Sheehan and approved by a roll call vote of 4-0-0.

#### Associate Director of Public Health

Dr. Weiner asked Associate Director Michael Greene how the Car Fit event went. Mr. Greene reported that it went well and discussed how it is a program run by AARP, Triple AAA and in conjunction of the University of Maine. He discussed how it is 12 step inspection process and offers adjustments to older people to be comfortable in their car. He discussed how there were 2 participants and the team practiced amongst themselves as well. One of the participants made a comment to one of the trainers of how it made a huge and positive difference in their driving.

Dr. Weiner asked about the Reserve Corp program tomorrow evening. Mr. Greene discussed how it is tomorrow 10/25/23 from 5 pm – 7 pm and will be a Trauma Inclusion training. Dr. Weiner acknowledged Mr. Greene for being in a program at Suffolk University for leadership. Mr. Greene spoke about how he appreciates the opportunity.

Motion: There was a motion to approve the report of the Associate Director of Public Health by Ms. Damore. The motion is seconded by Mr. McSweeney and approved by a roll call vote of 4-0-0.

#### Director of Public Health





Approved: 11/14/2023  
Town Clerk: 11/15/2023

# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

The report of Health Agent Marlene Johnson was discussed by Director Lumenello and the Board of Health. Dr. Weiner asked Director Lumenello, “How much does the BOH collect a year from non-criminal fines?” Director Lumenello responded by saying that the Clerk’s Office has that information and a how non-criminal fine is \$50.

The report of the Associate Health Inspector Samantha Hardy was discussed by Director Lumenello and the BOH. Dr. Weiner asked about the keeping of ducks. Director Lumenello discussed how there was an investigation done and it was determined the ducks were pets and do not fall under the BOH regulations. Dr. Lumenello discussed how the Clerk’s Office holds permits for kennels (3 or more dogs).

The report of the Public Health Director was discussed. Vice Chair McSweeney asked about the flu clinics. Director Lumenello discussed how 250 doses were given out at Grand View Farm, all of the high doses have been given out, and how there are about 300 doses of the regular flu shot. There will be a public flu clinic on Wednesday November 1, 2023 from 3 pm – 5 pm. Pre-registration for an appointment can be made using this link here <https://www.burlington.org/843/Flu-Clinic>. She discussed how the BOH ordered the right amount for the high dose this year, and how it really worked well at Grand View Farm. There were many comments about how easy it was to park and get in and out. Director Lumenello spoke about the scheduling of appointments online and how that process went smoothly and walk ins were also registered and taken. Dr. Weiner acknowledged Director Lumenello about how she gave a lecture at UMass Lowell.

Dr. Weiner asked about the Vaccine for Children program and how it was going. Director Lumenello discussed how there have been 151 immunizations given to 38 students. Director Lumenello gave thanks to the BOH staff and volunteers. She discussed how it was a successful event and there will be a second one done at the high school for additional rounds of vaccinations. The next focus will be on elementary and middle school students in November. There are about 30 elementary and middle school students that need vaccinations. Dr. Weiner discussed how the BOH is prioritized to children and insures their safety in the Burlington community. Director Lumenello discussed how the program is for uninsured and under insured children.

Motion: There was motion to approve the report of the Public Health Director by Ms. Damore. The motion was seconded by Ms. Sheehan and approved by a roll call vote of 4-0-0.

Chair Weiner closed the meeting by urging citizens to get a flu shot and to consider the new Covid vaccine. He said the #1 priority is to wash your hands.

### VI. Adjourn

Motion: There was a motion to adjourn the meeting by Ms. Damore. The motion was seconded by Mr. McSweeney and approved by a roll call vote of 4-0-0. The meeting was adjourned at 7:35 pm.

Respectfully submitted by Julie Faulkingham, Recording Clerk.

