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# TOWN OF BURLINGTON

## *Meeting Minutes*

**DEPT./BOARD:** Burlington Select Board  
**DATE:** Monday, October 23, 2023 Regular Session  
**TIME:** 6:00 p.m.  
**PLACE:** Burlington Town Hall, 29 Center Street Main Meeting Room, 2nd Floor/  
and Cisco Webex On-Line Meeting

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### MINUTES

**Members Present:** Michael Runyan, Chairman; Joseph Morandi, Vice-Chairman; Nicholas Priest; Michael Espejo, James Tigges

**Staff Member Present:** Paul Sagarino, Town Administrator; John Danizio, Assistant Town Administrator, Brian White, DPW Director, Megan Cavalier, Assistant Town Engineer, Fire Chief Connerty, Melisa Tintocalis, Economic Development Director

Chairman Runyan called the Burlington Select Board meeting to order followed by the Pledge of Allegiance.

#### **221 Appointments: Fire – Lieutenant & Captain**

Chief Connerty recommended Thomas Monagle for a vacated Lieutenant position, Paul accepted and asked the Board to waive the 15 day waiting period.

Chief Connerty recommended Kevin Pollicelli for a vacated Captain position, Paul accepted and asked the Board to waive the 15 day waiting period.

**Motion:** Member Priest moved to approve Active. Seconded by Member Tigges and approved. (5-0-0)

**Motion:** Member Priest moved to approve. Seconded by Member Tigges and approved. (5-0-0)

#### **222 Appointment: DPW – Heavy Equipment Operator/Laborer**

Brian recommended Justin Paganetti for the position of Heavy Equipment Operator/Laborer, Paul accepted and asked the Board to waive the 15 day waiting period.

**Motion:** Member Morandi moved to approve. Seconded by Member Priest and approved. (5-0-0)

#### **223 Approval: Overnight Shutdown – General Bylaw Article XIV Section 4.5**

Sewer Work – Cambridge Street

*SELECT BOARD:*

MICHAEL RUNYAN, CHAIRMAN ♦ JOSEPH MORANDI, VICE-CHAIRMAN ♦ JAMES TIGGES ♦ MICHAEL ESPEJO ♦ NICHOLAS PRIEST

Assistant Engineer Megan came to discuss the request and answer an additional questions regarding the request.

**Motion:** Member Morandi moved to approve. Seconded by Member Tigges and approved. (5-0-0)

**224 Appointment: Town Administrator/Select Board Office- Admin Assistant**

John made the recommendation to the Board, Paul requested the 15 day waiting period be waived

**Motion:** Member Espejo moved to approve. Seconded by Member Tigges and approved. (5-0-0)

**225 Approval: Cultural Council Committee**

Paul added a new member to the Cultural Council Committee, and asked the Board to waive the 15 day waiting period.

**Motion:** Member Morandi moved to approve. Seconded by Member Espejo and approved. (5-0-0)

**226 Update: Economic Development Director**

Melisa came to give an overview what has been going on and what is upcoming, see the attached flyer for details.

**227 Approval: New Victualler's License- 207E Cambridge Street Mehfil**

New owner taking over a previously run restaurant (no interior changes made)

**Motion:** Member Morandi moved to approve. Seconded by Member Espejo and approved. (5-0-0)

**228 Citizen's Time**

None

**229 Approval: New Police Station Building Committee**

No vote was taken discussion about what the final makeup of the committee will be, November 13<sup>th</sup> meeting a vote will take place of the makeup.

**230 Approval: Minutes: Regular – 9.27.2023/10.2.2023  
Alcohol Subcommittee – 10.16.2023**

Minutes were reviewed and voted to approve

**Motion:** Member Morandi moved to approve. Seconded by Member Tigges and approved. (5-0-0)

