



**Tri-Ton Coalition Advisory Board Meeting
Meeting Minutes
October 18, 2023
2:00 to 3:00 pm
Via Webex**

Attendees: Susan Lumenello, Director Burlington Board of Health, Joanne Belanger, Shelly Newhouse, Director Wilmington Board of Health, Elsa Zhao, Lead Field Trainer, MAPC, and Katie Capobianco, Shared Services Coordinator

I. Approval of Minutes

- Joanne made a motion, second by Susan to approve the July 19, 2023- motion approved.
- Susan made a motion, second by Joanne to approve the September 20, 2023 meeting minutes – motion approved.

II. Elsa Zhao – Lead Field Trainer, MAPC (Metro Area Planning Council)

- Elsa advised that she was a former Health Inspector in Malden for nine years and she is working on the state standardization of inspections and can assist with any new inspectors, one on one. Towns can reach out to her to schedule a training.
- DPH is looking to hold a central training and Elsa is looking to use a local food establishment to go out on a food inspection. Joanne said she could go out on a food inspection in Lexington.
- Virtual and in-person trainings will held in the nine field training hubs. There is not one centralized training center. Tobacco training will be included at a later date.

III. Tobacco Grant

- Brenda met with Shelly in Wilmington. Shelly feels she should shadow with Ron as she need hands on training. She should check with Melrose and potentially shadow with Maureen Busby.
- Susan will touch base with Brenda as to opportunities to shadow for work experience.
- Brenda also called in on the Lexington BOH meeting and met the board.

IV. Program Updates

- Lexington will be holding a flu clinic on November 7th. They also have a clinic on October 19th and Joanne will reach out to Katy to see if she can help as a Medical Scribe.



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- Rashod will be out for a few weeks starting December 18, 2023 for foot surgery.
- Jackie is currently working on resources for migrant families.
- Tahycha is in Lexington the majority of the time assisting with inspections. She will be attending MHOA on 10/25 to 10/26.
- Susan will need to Tahycha for migrant vaccinations as she has been a great help in conducting the clinics. At least one clinic has been scheduled for December 1st.
- Lexington Police and Fire are on board with Jackie presenting on Hoarding for First Responders. Joanne will reach out to Jackie to schedule times.
- Shared Services Staff have been assisting with the CHE Survey. The survey closes on October 31st.

V. New Business

- Joanne advised that Lexington holds a Public Health Week in April and they would like to do a presentation relative to women's health on endometrial cancer. They would like to show the documentary "Below the Belt" on endometrial cancer with a surgeon and one of the producers from the documentary present to answer questions. There is a showing fee associated with the documentary in the amount of approximately \$4K to \$5K to show the film to between 150-200 people and help promote the event. Residents from all three towns in the shared services group would be invited and this health education night would incorporate health equity for women's' health and improve resident health in the PHE municipalities. All felt this would be an excellent use of PHE funds.
- Quarterly reports for the PHE grant will now be on a portal that OLRH are currently working on and hope to have live at some point in November.

The next meeting will be held on November 15, 2023

Meeting adjourned at 3:00 PM.