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TOWN OF BURLINGTON

Meeting Minutes

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Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Rules Committee

DATE: October 10, 2023

TIME: 7:00PM

PLACE: Town Hall Annex

MEMBERS IN ATTENDANCE: Myrna Saltman (Chair), Gary Kasky (Vice Chair), Jeff Dibona, Adam Senesi, Mark Woods

Also in Attendance: Bill Boyer (Town Moderator), Shari Ellis, (Chair, Zoning Bylaw Review Committee)

Meeting Came to Order at 7:02PM.

Committee discussed with Town Moderator the appropriate way to bring forth an item for discussion or a vote. A Warrant Article is the only vehicle that can be used at Town Meeting (TM) to engage in discussion or for a vote.

Also discussed was the order that Warrant Articles items are presented during TM. It was mentioned that at times its needed to rearrange Articles that may warrant more discussion and put them first to enable a robust discussion of the Article.

The Committee also mentioned the need to have a consistent format for backup material that is available for Town Meeting Members (TMMs) and to ensure it is available two weeks prior to TM. Additionally it was discussed that should a Warrant Article not have proper backup two weeks prior to TM, the Warrant Article would be pulled. More discussion is needed on this idea.

Also discussed is attendance at TM. There were 99 in attendance. The Committee continues to discuss ways to develop interest to run for a TM position or possibly be engaged via a committee. The public is made aware of various town meetings via the town website, BCAT, and Burlington Patch. Discussion to continue on ways to get more residents engaged in the town's business.

Also discussed was possibility of a coffee social prior to the January TM. Myrna is exploring this possibility with Town Clerk Amy Warfield.





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Also discussed was the outcome on the vote for hybrid meetings. TM voted against a hybrid form of meeting. Previously the Rules Committee voted 0-6 against a hybrid set up for TM. The Committee was surprised that we were not asked to review the Warrant Article that was presented at TM prior to the meeting, or asked to collaborate with the General By-Law Review Committee on this Warrant.

In order to better prepare TMMs for TM Warrant Articles, it was suggested that the Town Clerk's informational meetings on upcoming TMs be recorded so that you can watch this information at any time. The Rules Committee voted 5-0-0 to bring this suggestion to the Town Clerk.

The Committee will also put forth names to the Town Moderator to potentially build out the roster of the Rules Committee to achieve a full roster.

Meeting adjourned at 8:45PM.

Submitted; Mark Woods, Secretary

