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**Burlington Recreation Commission
Meeting September 27, 2023**

Commissioners in Attendance: Chair David Norden, Steve Nelson and Jeremy Brooks.

Staff in Attendance: Parks and Recreation Director Brendan Egan.

Commissioner Norden called the meeting to order at 6:28 pm in the Language Arts Room at Burlington High School.

Pledge of Allegiance

Public Participation – None

Director of Parks and Recreation Report

We met with a representative of Weston and Sampson and have come to an agreement on the proposal for the Outdoor Facility Master Plan. After the discussion they adjusted their quote to \$58,000 which is within our budget. I am requesting the Commission vote to award the contract for the Outdoor Facility Master Plan to Weston & Sampson in the amount of \$58,000. If approved, we will work to schedule the work for later in September.

Commissioner Nelson made a motion to award the contract for the Outdoor Facility Master Plan to Weston & Sampson in the amount of **\$58,000**. The motion was second by Commissioner Brooks.

Commissioner Brooks commented that he was happy to see that Weston & Sampson was able to adjust their price. **Vote 3-0-0**

New Business

Commissioner Brooks commented that the School Committee met last night and thanked Parks & Recreation for getting the Francis Wyman playground removed. He added that it was reported by Bub Cunha that the new playground would be installed over the next few weeks and hopefully be ready in October.

Commissioner Nelson asked Director Egan if there were any updates on the Wildwood Park shade structure. Director Egan noted that we are working on the project currently. Commissioner Nelson asked for an update at the next Recreation Commission meeting.

Adjourn

Motion by Commissioner Brooks to adjourn; seconded by Commissioner Nelson

VOTE: 3-0-0

Meeting adjourned at 6:48pm

Next meeting will be October 2 at 6 PM

Respectfully submitted,

Brendan Egan, Director