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TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Council on Aging

DATE: Wednesday, September 14, 2022

TIME: 4:00pm

PLACE: 61 Center St., Murray Kelly Wing and virtually through Webex

MEMBERS IN ATTENDANCE: Director, Marge McDonald, Susan DeRosa, Carol Parker, Rose Magliozzi, Joanne Kinchla, Donna Geffen, Mark Burke

Guests:

Mary Nohelty, Cindy Phillips and Mirna Saltman discussed the benefits of the Community Preservation Act (CPA) that is on the ballot for the November elections for seniors. Also discussed were ways to disseminate this information to seniors and how to help seniors fill out any necessary paperwork.

Selectman Mike Runyan, discussed the findings from the Housing Needs Assessment. Burlington is in need of more affordable housing. This information will be disseminated to the community with the hopes that changes will be made to the zoning rules.

Minutes

Minutes: June minutes read and accepted. Motion to accept by Donna Geffen and seconded by Carol Parker.

Director's Report:

Budget – We should receive about \$15,000 more this year than last year for the formula grant for a total around \$87,636. The numbers from the census are just an estimate but the number of seniors has increased to roughly 7303. A good portion of this increase funding will go towards postage for the newsletter.

Personnel - We are getting busy and will reinstate the 20-hour van driver position in January. In the meantime we will look for another back up driver and maybe add half an hour a day to the current 30 hour position.

Outreach is very busy because their numbers have gone up. They are overwhelmed and permission has been given to hire a temporary part time outreach worker.

Motion to accept the Director's Report by Carole Parker and seconded by Joanne Kinchla.

New Business: There was an incident in the center, where the fire alarm was going off and there was a lot of confusion as to the proper procedure. Marge is working on updating the procedure and creating a new fire safety handbook.





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Other Business:

The need for the holiday outreach has increased. A motion to double the amount of the holiday outreach given was made by Joanne Kinchla and seconded by Donna Geffen. A vote was taken and all in favor.

Motion to adjoin meeting was made by Donna Geffen and seconded by Carol Parker.

