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TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Council on Aging

DATE: Wednesday, September 13, 2023

TIME: 4:00pm

PLACE: 61 Center St., Murray Kelly Wing and virtually through Webex

MEMBERS IN ATTENDANCE: Director, Marge McDonald, Susan DeRosa, Carol Parker, Rose Magliozzi, Mark Burke, Joann Kinchla, Donna Geffen

Citizen Time: Myrna Saltman was present to discuss transportation for seniors for activities later in the afternoon.

Minutes

Minutes: April's minutes read and accepted. Motion to accept by Mark Burke and seconded by Susan DeRosa. All in favor.

May's minutes read and accepted. Motion to accept by Mark Burke and seconded by Carol Parker. All in favor.

Minuteman Senior Services: Marge reported that she attends the monthly meetings. She noted that their Protective Services workforce is currently down 50%.

Director's Report:

Budget – Letter of Inquiry (LOI) was sent to the Cummings Foundation for a grant to cover 3 years of the 3rd social worker position. A high number of LOIs were submitted and we should hear by the end of November if we will be invited to apply for a grant.

Personnel – Brenda Pappas', outreach social worker, last day is 10/5/2023. A retirement coffee is planned for that day at Grandview. Shayla Ferren, past intern, will be replacing Brenda.

Alex Nichipor's, part-time social worker, last day is 9/21/23. Alex helped us serve more people, confirming that we are not servicing all of those in need. This position has already been posted. Marge asked the Town Administrator if she is able to get grant to cover this position's salary would the town cover benefits. Hopefully we will get the grant and can make this happen.

Classes – We are still in need of an art teacher and a line dancing teacher.

Prom – Working on getting a contract and negotiating the price.





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SNAP – We are approved for another year with SNAP.

Hybrid – The equipment for going Hybrid in the M/K Wing and the Library will be installed the week of November 13th. These rooms will not be able to be used for the week. Marge will apply for another State grant for making centers hybrid in hopes to update two more rooms.

Motion to accept the Director's Report by Donna Geffen and seconded by Rose Magliozzi. All in favor.

Old Business:

Motion to accept the following slate of officers: Chair – Rose Magliozzi, Vice Chair – Donna Geffen, Secretary – Susan DeRosa, was made by Mark Burke and seconded by Carol Parker. All in favor.

Other Business:

The need for a new refrigerator was discussed and a motion to purchase a new refrigerator was made by Mark Burke and seconded by Donna Geffen. All in favor.

Rose wanted to thank Marge for all her efforts in coordinating a back-up location for Judy's fitness class at Grandview. Judy's class location has been a major concern and a lot of work went into making this happen.

Motion to adjourn meeting was made by Mark Burke and seconded by Susan DeRosa. All in favor.

