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TOWN OF BURLINGTON

Meeting Minutes

*Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you
Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date.*

DEPT./BOARD: Burlington Housing Authority

DATE: September 8, 2022

TIME: 9:00 am

PLACE: Tower Hill Apartments Community Room, 15 Birchcrest Street, Burlington.

MEMBERS IN ATTENDANCE:

Albert Fay-Chairman
Dick Howard- Vice Chairman
Brian Curtin-Treasurer (Via phone)
Steven Wasserman- Board Member
Maryann Bieren-Tenant Board Member

Agenda

1. **Salute the Flag.**
2. **Roll Call- Present at Meeting: See Above**
3. **Approval of the minutes of the regular meeting held on August 11, 2022:**
Upon motion by Dick Howard and duly seconded by Steven Wasserman, it was voted to approve the minutes of the regular meeting held August 11, 2022. Maryann abstained from voting as she absent from the September meeting All others voted in favor.
4. **Approval of the Warrant of paid invoices in the amount \$33,360.85 and Payroll Journal in the amount of \$26,443.35 for the period of August 1, 2022-August 31, 2022:**
Upon motion by Brian Curtin and duly seconded by Maryann Bieren, it was voted to approve the warrant of paid invoices and payroll journal. All present voted in favor, none opposed.
5. **Approval of the new payment standards for the Section8 program effective November 1, 2022, which will reflect 100% of the October 1, 2022 FMR's:** Upon motion by Steven Wasserman and duly seconded by Brian Curtin, it was voted to approve the new payment standards. All present voted in favor, none opposed





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6. Approval of an 85%BHA/15% Employee cost breakdown for BHA full time employees to obtain Metlife Vision Plan: Upon motion by Dick Howard and duly seconded by Steven Wasserman, it was voted to approve the requested breakdown. All present voted in favor, none opposed

7. Presentation by the Burlington Housing Partnership Committee on the findings of a Housing Needs Assessment completed for the Town of Burlington: Eileen Sickler presented to the board a synopsis of the Housing Needs Assessment. In this synopsis she included facts including but not limited too: Rental prices have raised 46% in the past 10 years in Burlington, 45% of renters in Burlington are cost burdened and the fact that the average price for a home in Burlington is now \$700,000.

8. Executive Directors Report:

- The walk in shower project has now been completed, all handciapped units in Tower Hill are now equipped with walk in showers.
- We have received 3 new vouchers through a new voucher allocation from HUD which brings us from 93 vouchers to 96.
- We currently have 4 new Section 8 Voucher holders out searching for units.
- We are waiting on the moving of the fire alarm pull in the main office to have the permit for the office expansion closed.

9. Report of Tenant Associations:

Tower Hill: No representative present

Birchcrest Arms: Dee Cuzziere was present but had nothing to report

10. Adjourn the Meeting: Upon motion by Dick Howard and duly seconded by Maryann Bierin the meeting was adjourned, all in favor and none opposed.

