



**MEETING NOTES**

The Communication Working Group is voluntarily making this meeting and minutes public even though it is not a public body covered by the Open Meeting Law and does not waive its position in this regard.

Project: Fox Hill Elementary School  
 Subject: Communication Working Group  
 Location: Zoom Conference Call  
 Distribution: Attendees, Project File

Project No:  
 Meeting Date: 8/16/2023  
 Time: 1:00 PM  
 Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair	✓	Mike Burton	DWMP
	Eric Conti*	Superintendent	✓	Christina Dell Angelo	DWMP
✓	Bob Cunha*	Director of Operations		Mike Cox	DWMP
	Jennifer Priest*	SBC Member	✓	Steve Brown	DWMP
	Martha Simon*	SBC Member	✓	Aidan Place	DWMP
	Kristen Downie	Secretary		Donna DiNisco	DiNisco Design
				Vivian Low	DiNisco Design
✓	Amy Warfield		✓	Neil Harrigan	DiNisco Design
✓	Roger Riggs		✓	Brian Hunter	DiNisco Design

\* SBC Voting Member

Item No.	Description	Action
1.1	<b>Intro:</b> 1:03 pm meeting started with 2 of 5 voting members in attendance.	
1.2	<b>Community Meeting:</b> <ul style="list-style-type: none"><li>➤ Distribution List</li><li>➤ Agenda Overview</li></ul>	
1.3	<b>Close:</b> 2:00 pm meeting ended.	

Sincerely,  
**DORE + WHITTIER**  
Aidan Place  
Assistant Project Manager  
Cc: Attendees, File