



MEETING NOTES

The Executive Working Group is voluntarily making this meeting and minutes public even though it is not a public body covered by the Open Meeting Law and does not waive its position in this regard.

Project: Fox Hill Elementary School
 Subject: Executive Working Group
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No:
 Meeting Date: 8/9/2023
 Time: 1:00 PM
 Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair	✓	Mike Burton	DWMP
✓	Eric Conti*	Superintendent	✓	Christina Dell Angelo	DWMP
	Bob Cunha*	Director of Operations		Mike Cox	DWMP
✓	Nicole Coscia*	Business Manager	✓	Steve Brown	DWMP
			✓	Aidan Place	DWMP
			✓	Donna DiNisco	DiNisco Design
			✓	Vivian Low	DiNisco Design
			✓	Neil Harrigan	DiNisco Design

* SBC Voting Member

Item No.	Description	Action
1.1	Intro: 1:02 pm meeting started 3 of 4 voting members in attendance.	
1.2	Criteria Matrix: <ul style="list-style-type: none">➤ Matrix Overview	
1.3	Upcoming Meetings Review: <ul style="list-style-type: none">➤ SBC Meeting 8/21➤ Ways and Means Meeting 8/23 at 8:00AM➤ Community Meeting➤ Communication Working Group	
1.4	Programming Meeting Review: <ul style="list-style-type: none">➤ Meeting Recap	
1.5	Building Tours: <ul style="list-style-type: none">➤ To be scheduled	
1.6	Next Meetings: <ul style="list-style-type: none">➤ 8/23 at 1:00PM	
1.7	Close: 2:13 pm meeting ended	

Sincerely,
DORE + WHITTIER
Aidan Place
Assistant Project Manager
Cc: Attendees, File