



**Burlington Housing Partnership Committee
Meeting Minutes**

June 24, 2021 via Cisco Webex

Committee Members Present: Mike Runyan, Chair
Ernie Covino, Vice Chair
Kerry Donahue, Secretary
John Sullivan
Henry Wu

Committee Members Not Present: Rita Shah, Bob Young

Other Attendees: Shari Ellis, Eileen Sickler

- Mike Runyan called the meeting to order at 6:01 pm
- Mike Runyan introduced John Sullivan as committee's new rep from ZBA

Housing Needs Assessment & Municipal Housing Trust

- Eileen Sickler suggests promoting these via BCAT
- Shari Ellis suggests disability commission , they have funding, ZBRC would entertain a presentation at a meeting to get more support
- Kerry Donahue said key will be showing town meeting the scope of the needs assessment, what that will do, how it will inform the trust, etc. can we meet soon to get MAPC moving on a proposal, scope of work, and cost estimate? Kerry will follow up with Liz at MAPC
- Whitney Haskell is working on timeline for us – we have to attend a Ways & Means meeting to explain the needs assessment; they meet July 14
- Eileen suggests we meet with other committees/boards to make the pitches
- ZBRC meets Aug 11, we can present there
- Shari suggest we meet with CPA as well. Shari says talk to Larry Cohen and/or John Saks

117 S. Bedford

- Mike Runyan learned recently that we have to get town meeting approval to sell the house
- Mike has worked with consultant Liz Rust, she has valued the house at \$365,000 which is more than we have into it (we have about \$250 into it \$150 to buy out mortgage, \$100 in costs); Mike would like to sell it for around \$290 to cover our costs plus the cost of the lottery (consultant), etc.

- Some products need to be approved by state if you're doing a renovation that required a permit, which means the bathroom vanity that was purchased can't be used (plumber informed us); Mike working to resolve.
- Ernie Covino asked about language for the deed to ensure what happened last time doesn't happen again. Mike said we've never had anything like this situation before; where the original buyer passed away and her boyfriend refused to move/tried to sell/destroyed property. Somewhat similar incident happened at Winn View Heights when owner got \$100K mortgage/equity then left the country
- Mike says normal situation is that seller has to notify the town if they want to sell a deed-restricted house, and town has 30 days to sell it. Ernie recollects it differently.
- Kerry Donahue asked if we can get clarity from Liz on how this works; Mike says yes she'll do a new deed for the property. Mike will also look up the existing deed as well as deeds for Grandview, Winn View, etc. for us to review.
- Mike will let us know when we can visit the property.

Kent Cottage

- Kerry Donahue sent the letter to heads of other committee heads and asked them to distribute
- Shari Ellis shared with ZBRC, it's on their agenda, they plan to send their own letter, Ernie Covino will bring it up to the planning board

Committee Appointments

- John Sullivan is the new rep from ZBA
- Next Monday, June 28, the Town Administrator will make appointments at the Select Board meeting
- Mike Runyan reminded us that we will have to figure out membership of both the housing partnership and the housing trust
- Eileen Sickler asks if all the money in the fund now goes into the trust?
- Kerry Donahue explained that it's at the town discretion to fund the trust and the partnership
- Kerry will reach out to Shelley at Mass Housing to see if we can meet with her before town meeting and if she can present to town meeting on Sept 27.

No new/old business

Approve May minutes

- Kerry fixed error to note that Shari Ellis attended
- Ernie Covino made motion to approve, Henry Wu seconded, unanimously approved
- Set next meeting for July 22 at 6pm