

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

School Committee Meeting

May 23, 2023

M I N U T E S

Meeting called to order by Chairman Fiore at 7:06 p.m. with Superintendent-Director McIntosh and the following members present: Ms. Asbedian, Ms. Bartolone, Mrs. Gillis, Ms. Lawson, Mrs. Meuse and Messrs. Fiore, Moffatt and O'Donnell. Ms. Kim arrived at 7:10 p.m.

Also in attendance were Ms. Jenna Lesko, Business Manager; Dr. David Marone, Social Studies Instructor; Mr. Greg Bendel, Information Technology Specialist; and Eli Ober, Student Representatives, along with three students that attended with Dr. Marone and Mr. Bendel.

The meeting began with the Pledge of Allegiance.

Student Representative Report

The Committee congratulated Eli on receiving the Jeff Perrotti LGBTQ Award at the State House, the first student from a vocational school to receive this award.

Eli reported that the Drama Club held two performances of Bye, Bye Birdie, sold out on both nights. There are three days left for seniors and this will be the last Committee meeting that Eli will attend.

Public Comment

There was no public comment.

Approval of Bills and PayrollLegal Bills

Motion made by Mrs. Meuse, seconded by Ms. Lawson, to approve the following payment for legal invoices, as presented:

Howard Greenspan	05/01/2023	\$ 440.00
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Motion carried unanimously.

Motion made by Mrs. Meuse, seconded by Mrs. Gillis, to approve the following payment for legal invoices, as presented:

Nuttall, MacAvoy	04/11/2023	\$ 623.50
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Motion carried unanimously.

Motion made by Ms. Kim, seconded by Mrs. Gillis, that the Chair will sign payroll warrants. Motion carried unanimously.

Motion made by Ms. Kim, seconded by Mrs. Meuse, that the Vice-Chair be designated as the back-up signature for payroll warrants. Motion carried unanimously.

Correspondence

A letter from Chief Roy Frost of the Billerica Police Department, thanking Plumbing Instructor David Conway and students Kevin Mason, Matthew Ramsey, Derek O'Brien and Jacob Breitenbach for installing two bottle filler stations in the Police Department headquarters.

A letter from Chief Roy Frost of the Billerica Police Department thanking Culinary Instructor Joseph Williams along with students Ally, Sean and Cabe, for coming to the Council on Aging breakfast for over 60 seniors recognizing Mother's Day.

Approval of Minutes

Motion made by Mrs. Meuse, seconded by Mr. Moffatt, to approve the Minutes of April 25, 2023 as written. Motion carried unanimously.

At this time Mr. Fiore took the meeting out of order to move some items up in the agenda.

Dr. David Marone, Social Studies Instructor, explained the project that was undertaken by his students, along with students from the Digital Learning groups taught by Mr. Bendel, to designate a parking space at Shawsheen to be reserved for Veterans. This sign will be mobile so that it can be used where necessary.

DESIGNATION OF VETERAN'S PARKING SPOT Motion made by Mrs. Meuse, seconded by Ms. Kim, to approve the request of the students to designate a Veteran's parking space at Shawsheen. Motion carried unanimously.

VOTE SCHOOL CALENDAR 2023-2024 Motion made by Mr. O'Donnell, seconded by Mr. Fusco, to approve the school calendar for 2023-2024 as presented. Motion carried unanimously.

VOTE STUDENT HANDBOOK 2023-2024 Motion made by Mr. Fusco, seconded by Mrs. Gillis, to accept the changes to the Student Handbook for 2023-2024 as presented by Ms. Jessica Cook, Principal. Motion carried unanimously.

Business Manager Report

Ms. Lesko distributed her Year-to-Date Budget Report, giving the Committee insight into where the District has spent the budget, what is encumbered to be spent, and what will be available for transfers at the end of the fiscal year.

Superintendent's Report

Mr. McIntosh began his report by updating the Committee on admissions. Shawsheen received 417 applications and 408 have been offered acceptance. Of that number, 344 have confirmed for admission in September. Twenty-one students have not responded and they will be placed at the end of the wait list. We are currently looking at backfilling the current ninth grade class for September with available shops.

There are currently 214 seniors out on Co-op working an approximate total of 103,427 hours and earning \$1,675,825. There are 102 juniors that have begun their co-op placements as well.

Shawsheen earned 30 medals at the State SkillsUSA competition – 8 gold, 15 silver and 7 bronze. The gold medalists will be competing at the Nationals in Atlanta in June.

Mr. McIntosh also reported that our ELL students participated in the Massachusetts Seal of Biliteracy examination, certifying that they are fluent in more than one language. Twenty-four students completed the test and 19 have qualified for the Global Seal which is a score of 5 or better; 11 out of the 19 qualified for the Massachusetts Seal which is a 6 or better. Mr. McIntosh also updated on the status of new hires for the fall as well as union contracts still outstanding.

Subcommittee Reports

Mrs. Meuse, as a member of the Union Contract Negotiating Team reported that agreement has not yet been reached with the clerical union. Mr. McIntosh will be meeting with the clerical union on Thursday and hopes to settle at that time; the cafeteria contract has been sent to AFSCME for approval of the final contract.

Ms. Kim, as Chair of the **Policy Subcommittee**, reported the subcommittee met on May 18th and went through Section D, holding three policies for updates. She will plan to bring Section D to the full Committee at the next meeting and hopes to have the entire Manual completed by next June.

Old Business

Results of the Superintendent evaluation were distributed to the members of the Committee with an overall rating of Proficient in all categories. This evaluation now becomes public record and will be attached to the Minutes when approved.

New Business

MASC OFFICIAL & ALTERNATE DELEGATE Motion made by Mr. Fusco, seconded by Ms. Bartolone, to designate Mrs. Taryn Gillis as the official delegate to the MASC Convention in November. Motion carried unanimously.

Motion made by Mr. Moffatt, seconded by Ms. Lawson, to designate Mrs. Patricia Meuse as the alternate delegate to the MASC Convention in November. Motion carried unanimously.

OUT OF STATE FIELD TRIPS Motion made by Mrs. Gillis, seconded by Ms. Asbedian, to approve all of the out of state field trips as submitted to the Superintendent. Motion carried unanimously.

DISPOSAL OF SURPLUS VEHICLES Motion made by Ms. Asbedian, seconded by Ms. Kim, to approve the request to dispose of two vehicles, as submitted by Mr. David Norkiewicz, Director of Vocational Programs. Motion carried unanimously.

DISCUSSION OF PROGRAMMABLE SIGN The Committee agreed to bring this to the June meeting for further discussion

Ms. Asbedian reported to the Committee that the Wellness Committee had met earlier in the day and agreed to add an additional three AED's to the building. She also talked about some of the topics covered by the Health classes relating to gender identity and sexual orientation.

POTENTIAL DATE CHANGE FOR JUNE MEETING Motion made by Mrs. Gillis, seconded by Ms. Lawson, to change the June 20, 2023 meeting to June 13, 2023 at 7:00 p.m. Motion carried unanimously.

DATE FOR SCHOOL COMMITTEE RETREAT Motion made by Ms. Kim, seconded by Mr. Fusco, to set Monday, July 10, from 9:00 a.m. to 2:00 p.m. as the date for the school committee retreat. Motion carried unanimously.

Future Agenda Items

1. Technology Fee

Executive Session

Motion made by Mr. Fusco, seconded by Mrs. Gillis, to enter into Executive Session to discuss potential litigation and contract negotiations with non-union personnel, Superintendent-Director, which if discussed in an open meeting would have a detrimental effect on the public body. With a roll call vote, Chairman Fiore, Ms. Asbedian, Ms. Bartolone, Mrs. Gillis, Ms. Kim, Ms. Lawson, Mrs. Meuse and Messrs. Fusco, Moffatt and O'Donnell voted yes. Motion carried unanimously. The Committee entered into Executive Session at 9:32 p.m. stating they would return to public session for a potential vote on the Superintendent-Director contract.

The Committee returned to Open Session at 10:20 p.m.

SUPERINTENDENT
CONTRACT VOTE

Motion made by Mrs. Gillis, seconded by Ms. Kim, to award the Superintendent-Director a three-percent (3%) raise consistent with all other contracts for 2023-2024. Motion carried unanimously.

The Committee agreed to meet again at the June 13th meeting, in Executive Session, to continue discussions of the Superintendent-Director's contract.

Motion made by Mr. Fusco, seconded by Ms. Lawson, to adjourn at 10:21 p.m. Motion carried unanimously.

Respectfully submitted,

Karen Faiola
Recording Secretary

Gwen Lawson
Secretary