

MINUTES OF THE MEETING
WAYS & MEANS
BURLINGTON, MA 01803

APRIL 28, 2021 @ 7 PM
CISCO WEBEX

MEMBERS IN ATTENDANCE

Present: Steve Morin, Chairman
John Iler, Vice-Chairman

Brad Bond	Cody Case
Doug Davison	Phil Gallagher
Michael Hardy	Tom Killilea
Frank Monaco	Rob Neufeld
Kelly Pappas	Roger Riggs
David Tait	Jayashree Vorunganti

Absent: N/A

Guests: John Danizio, Town Accountant
Brendan Egan, Director of Parks & Recreation
Tom Hayes, Town Engineer
Mike Patterson, Fire Chief
John Sanchez, Director of Public Works
Paul Sagarino, Town Administrator
Amy Warfield, Town Clerk

Pledge of Allegiance**Public Participation**

N/A

Additional Comments

Amy Warfield, Town Clerk, demonstrates the updated version of the town's website for easy navigation. To retrieve the meeting agendas, [Click meeting & event](#) > [Select date](#) > [View of meetings](#) > [Select desired meeting to view](#) > [View agenda](#).

FY 2022 Warrant Article Reviews**7-1 CLERK Election Equipment****\$50,000**

There's a request from the Town Clerk's office to replace 8 voting tabulators currently in use for the town elections. Six of the machines were purchased in 2007; the 7th machine was purchased in 2012 (when

Precinct 7 was added); Lastly, the 8th machine was purchased in 2016 (served as a back-up). Machines are operable however, the mechanical parts are beginning to fail; Amy noted the ballots used for early voting has folds, unlike the polls. The folds are causing additional wear and tear to parts that roll the ballots.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

7-11 RECREATION Wildwood Park Sun Shade \$45,000

Wildwood Park does not have any shade element nor trees. Brendan Egan mentioned two summers ago there was an incident of second-degree burns from the slide. The equipment is unusable due to the temperature during the day.

Q&A: (John) “Are the other parks likely to have this problem?”

A: The other parks have some type of shade element throughout the day opposed to this park.

(Michael) “What is the longevity of the covers?”

A: 10+ years

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

7-12 RECREATION Overseeder \$18,000

A new overseeder will benefit field maintenance programs. Looking to replace it to use Fall 2021.

Motion made and passed.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

7-13 RECREATION Accessible Van \$15,000

There isn't accessible transportation for recreation. There's an increase of participants that may need transportation in the future. As of now, the Youth & Family Service van is being used but not always accessible. The request would be used for the therapeutic recreational program. The estimated budget/savings is approximately \$10,000/year if passed; this will avoid using school buses (due to the cost of transportation from Boston to Burlington). The cost is \$58,000; the subcommittee voted 2-0. Motion made and passed for \$15,000. There will be conversation regarding funding of handicap parking in the near future.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

Will of Marshalls Simonds \$65,600.54

Subcommittee met and voted 2-0. Each year the town votes at the May and September town meetings to accept money. There isn't a list of approved projects yet, the process will begin between May and June (allocation of funds). It was requested (to trustee) that the money is to be utilized for scholarships for special events and programs. In September, there will be a list of approved projects by the trustee.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0
Abstained: 0

7-2 DPW Vehicle Replacement **\$399,000**

The previous year was funded from a scheduled 10-year vehicle replacement. There are 3 vehicles that are required to be replaced.

- Vehicle 1: Needs an upgrade; purchased 10 years ago. Isn't fuel-efficient and wasn't as heavy duty as expected. Requesting to replace with a full-size pick up truck
- Vehicle 2: Dump truck 6-Wheel Drive; will be used for parking lots in the winter
- 10 Wheeler purchased in 2004; the vehicle's lifeline is coming to an end and requesting another that will be used next winter but is ideal to have now because it will take a while to receive from the manufacturer.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0
Abstained: 0

7-3 DPW Drainage Repair/Stream Cleaning **\$200,000**

The town's streams are vacuumed each year to prevent flooding of nearby homes and buildings. The money will be used to replace the pipes, keep the water flowing effectively and avoid drainage issues. The request is mainly repair(s) and replacement for failed pipes. There isn't a specific budget but there will be a future discussion regarding it.

Q&A: (Michael) "What is the history of integration of sewerage?"

A: A couple years ago, we discovered a blockage in the pipes. Attempted many methods of draining, but there was not a successful method. Ultimately, DPW had to dig the buildup in pipes. A truck would be effective in removing hand wipes and greases that are clogging the pipes and pump stations.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0
Abstained: 0

7-4 DPW Sewer Pumps and VFD Upgrade **\$80,000**

Replacement of sewer pumps and VFD controls that help pumps operate and its velocity. There are two location need attention:

- Grandview Station: VFD replacement
- Terrace Hall: 1 of 4 VFD needs to be replaced

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0
Abstained: 0

7-5 DPW Mill Pond Pump 3 VFD and Control Panel Box **\$40,000**

It failed and needs to be replaced. It's required to have it during the high volume season (Spring/Summer). Subcommittee voted 2-0.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil, John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0
Abstained: 0

7-6 DPW Partridge Lane Pump Station Forcemain Design **\$100,000**

Complete the rehab of the pump stations. There was a recent failure and it is required to redo it. All of the pump stations were designed and built in the 1960s. Overtime is needed to perform the replacement work. One of the pumps sheared off, a plug was used to fix it. As a result, the station is running on one pump in the subarea. It could affect 70-100 homes/peoples if the pumps aren't replaced.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

7-7 DPW Library Roof **\$350,000**

The Subcommittee voted 2-0. Roof, A/C, Skylight need to be replaced. There are frequent leaks from the roof.

Q&A: (Phil) "Why do we need a skylight?"

A: It provides natural lighting to the library. If we adjusted the structure of the library, more money would be required for a remodel.

Vote: Cody, David, Frank, Jaya, John, Kelly, Brad, Doug, Michael, Roger, Steve [11-1-2]

No: Tom

Abstained: Phil, Rob

7-8 DPW Demolition of Town Property/ Carpenter House **WITHDRAWN**

Article Number 31 May 2108 Terrace Hall Avenue Sidewalk **\$120,000**

Approved for \$120,000 in 2018. The town received money to complete the Terrace Hall sidewalk project from the state, and is looking to re-allocate the existing money to build sidewalks for the Pearl Street project. Subcommittee voted 2-0.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

Chapter 90 **\$1,092,064**

The town receives money from the state for repairs of its roads and sidewalks. The town receives approximately \$1Mil every year. The money will go towards repaving roads and sidewalks.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

MWRA I/II Debt Service **\$77,975**

Approved for \$77,975. Repairs for pump flow projects.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

Sewer Enterprise Funds **\$6,412,321**

The Subcommittee voted 2-0. The funds are allocated for paying the MWRA for removing the sewage from town.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [13-0-0]

No: 0
Abstained: 0
Not Present: *Tom*

Transfer of Water Stabilization **\$462,000**

The Subcommittee voted 2-0. The transfer is to increase the water bill annually to pay for the cost of the connection and purchase of water from MWRA. Motion made and seconded.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0
Abstained: 0

Borrowing Water Main Upgrade/Replacement **\$1.5 Mil**

Subcommittee voted 2-0. Replacing the water distribution on Mall Rd.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0
Abstained: 0

Francis Wyman Pump Station **WITHDRAWN**

Withdrawn because it is still in the design phase. There will possibly be a hearing in the Fall or January 2022.

7-9 FIRE Lexipol Policy and Training Solution **\$ N/A**

Allow the Fire Department to organize a policy and procedures in different locations. A company that is specialized to train people on how to use it and provide software to access and allow them to perform their job at a site. The goal is to form under one platform that will be easily accessible to the department; strengthen the organization. Subcommittee voted 2-0.

Will be reviewed next meeting

7-10 FIRE Admin. Vehicle Replacement **\$33,000**

Request for replacing two vehicles, 2009 Ford Escape due to corrosion issues. The mileage isn't relatively high (74,000-75,000 mi).

Vote: Brad, Doug, Michael, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [13-1-0]

No: *Tom*
Abstained: 0

TRANSFER FOR RECEIPTS RESERVE FOR AMBULANCE SERVICES

WITHDRAWN

Borrowing Communication of Public Safety Cost **\$1.24 Mil**

Motion made to fund the cost of this item by borrowing. Motion was seconded.

Vote: Brad, Cody, David, Doug, Frank, Jaya, John, Kelly, Michael, Phil, Rob [12-2-0]

No: *Roger, Tom, Steve*
Abstained: 0

PEG Cable Access Enterprise Funds

\$585,000

Efficiently handling the payments to BCAT in benefit to the new people to the committee. There is a small surcharge on cable bill that will go to the town then contracts with BCAT to provide the service. Motion to transfer \$585,000 to operate FY22 to pay for cable access enterprise. Motion made and seconded.

Vote: Brad, Doug, Michael, Tom, Rob, David, Cody, Phil John, Frank, Kelly, Jaya, Roger, Steve [14-0-0]

No: 0

Abstained: 0

Meeting Adjourned