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By Town Clerk's Office at 9:36 am, May 06, 2021



TOWN OF BURLINGTON, MA
BOARD OF HEALTH
SUBCOMMITTEE MEETING MINUTES

PLACE: *When it's time, start your Webex meeting here.*
Meeting number (access code): 129 833 1167
Meeting password: psWj2mV3Ni5

Tuesday, April 27, 2021
10:00 am | (UTC-04:00) Eastern Time (US & Canada) | 1 hrs

Start meeting <<https://townofburlington.webex.com/townofburlington/j.php?MTID=mb98a83c612329bfa1411334595341601>>

Join by phone

Tap to call in from a mobile device (attendees only)

*+1-408-418-9388<tel:%2B1-408-418-9388,,*01*1298331167%23%23*01*> United States Toll*

Global call-in numbers<

<https://townofburlington.webex.com/townofburlington/globalcallin.php?MTID=m9fb23bba71c25a51db1118553e01e813>>

Join from a video system or application

Dial 1298331167@townofburlington.webex.com<[sip:1298331167@townofburlington.webex.com](https://townofburlington.webex.com/join?MTID=mb98a83c612329bfa1411334595341601)>

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial 1298331167.townofburlington@lync.webex.com<[sip:1298331167.townofburlington@lync.webex.com](https://townofburlington.webex.com/join?MTID=mb98a83c612329bfa1411334595341601)>

Need help? Go to <http://help.webex.com>

Board Members Present: Ed Weiner, PhD, Chairman; David McSweeney, Vice Chairman
Staff Members Present: Susan Lumenello, REHS/RS, CHMM, Director of Public Health; Sarah Courtemanche, Administrative Assistant
Others Present: None

Called to order at 10:00 AM

Discussion

- A few applicants of interest if looking at biotechnology experience only.
- Could expand the amount of candidates of interest if willing to train candidate on biotechnology.
- Should continue to search but should also speak with some of the candidates currently of interest. Will inquire with Human Resources to see if there are any other candidates that have applied.
- Set up 5 or 6 candidates out of the current applications to do a 15 minute screening.
- Director, Chairman and Vice-Chairman will script questions to ask each of the candidates during the 15 minute screening.

Adjourned at 10:20 AM.