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# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Information Systems Security Advisory Committee (ISSAC)

DATE: April 24, 2023

TIME: 7:00 p.m. EDT

PLACE: Virtual Webex Meeting

MEMBERS IN ATTENDANCE: Steve Morin (Chair), David Hughes (Vice Chair), Joe Bongiorno, Dave Miller, Jose DeSousa, Glen Mills, Ben Axelrod, and ex officio member Rob Neufeld

ABSENT: Phil Pascale, Michael Wick

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### AGENDA

1. Public Participation
2. Minutes Approval
3. New Business
4. Cybersecurity Implementation Status & Review
5. Adjournment

#### Public Participation

None

#### Minutes Approval

Motion to approve minutes as amended for 3-13-23 meeting.

Motion carried 8-0-0 without abstention or rejection.

#### New Business

1. The letter urging mandatory cybersecurity training for all state, city and school system employees will be sent to Governor Healey. Just as ethics training is mandatory for the same stakeholders, we urge the same for cybersecurity training, even though currently it is only mandatory for executive-level state





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employees. We will also send the same letter to the Massachusetts Cybersecurity Center director, as well as the acting director of the Office of Municipal and School Technology. We will also widen the distribution list amongst cybersecurity stakeholders in the Commonwealth.

### 2. Cybersecurity Implementation Status and Review

The project organization meeting with 20 department heads has not happened yet. In-person is preferred, but a web option is available. We are encouraging a 100% completion rate at this organization meeting. When the contract period is nearing completion, we should extract cybersecurity training data. We should have the first round of training done before Memorial Day (5/29). Although we are going live with a new financial system soon, this isn't much of an impediment to ongoing training and data-gathering.

### **Adjournment**

