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## TOWN OF BURLINGTON

### *DRAFT Meeting Minutes - Ways and Means Committee*

DEPT./BOARD: Ways and Means  
DATE: April 14, 2021  
TIME: 7pm  
PLACE: WebEx Conference Call

**Members Present:** Steve Morin – Chair, John Iler – Vice Chair, Phil Gallagher, Mike Hardy, Frank Monaco, Rob Neufeld, Roger Riggs, David Tait, Doug Davison, Kelly Pappas, Cody Case, Tom Killilea

**Members Absent:** Brad Bond, David Tait, Sonia Rollins

#### **Guests:**

Dr. Brad Jackson, Shawsheen Valley Regional Vocational Technical School District Superintendent  
Melanie Hagman, Shawsheen Valley Regional Vocational Technical School District Assistant Superintendent  
Dr. Eric Conti, BPS Superintendent  
Nicole Coscia, BPS Business Manager

#### **Public Participation**

N/A

#### **FY2022 Budget Reviews**

##### 300 – Burlington Public Schools - %

The Committee discussed the \$57,137,111.00 schools budget. All departments are level funded and, with the exception of the Director of Diversity, Equity, and Inclusion, there are no new positions. There are two contracts currently being negotiated, both should be covered by the negotiated settlements line item in the budget. Percent increases may appear higher than the 3.5% guidelines as the \$350,000.00 cut in September was added to the baseline. Enrollment drops seen in FY2021 (due to COVID-19) are expected to recover in the future. The subcommittee voted 5-0-0 in favor.

Roger Riggs motioned to approve and John Iler seconded the motion. The motion passed 12-0-0.

*Yes: Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Steve Morin, Frank Monaco, Tom Killilea, Cody Case, Jayashree Voruganti*

*No: N/A*

*Abstentions: N/A*

##### Special Education (A) - 2.20% Decrease

The Committee discussed the \$12,333,456.00 budget. This is highly volatile as the level of services required and number of students may change expenses. The circuit breaker from the state is budgeted at 65%, though this may be higher depending on circumstances outside of the Town's control. The subcommittee voted 5-0-0 in favor.

Roger Riggs motioned to approve and John Iler seconded the motion. The motion passed 12-0-0.





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### ***DRAFT Meeting Minutes - Ways and Means Committee***

*Yes: Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Steve Morin, Frank Monaco, Tom Killilea, Cody Case, Jayashree*

*Voruganti*

*No: N/A*

*Abstentions: N/A*

#### 301 – Regional School Assessments (A) - %

##### Essex North - 19% Increase

The Committee discussed the \$123,324.00 cost for six students to attend Essex North Shore. The subcommittee voted 5-0-0 in favor.

Phil Gallagher motioned to approve and Roger Riggs seconded the motion. The motion passed 12-0-0.

*Yes: Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Steve Morin, Frank Monaco, Tom Killilea, Cody Case, Jayashree*

*Voruganti*

*No: N/A*

*Abstentions: N/A*

#### Minuteman Regional Vocational Technical School District

The Committee discussed the \$116,694.00 cost for an unknown number of students to attend Minuteman. The subcommittee voted 5-0-0 in favor. The Committee agreed to postpone this vote.

#### Shawsheen Valley Regional Vocational Technical School District - 3.00% Increase

FY2022 capital budget: 1217542; Grants, revolving and budget excess: 182428; assessment to towns: 1035114

Burlington's has been assessed \$2,593,069.00 (\$76,692 increase from FY2021) of Shawsheen's FY2022 \$32,470,401.00 operating budget (\$781,234.00 increase from FY2021). Budget increases are primarily due to contractual obligations and new contracts being required where old ones were over. Of the free cash which has accumulated over the years \$1,000,000.00 has been used to offset the assessment to the towns; this will result in a seemingly higher percent increase next year. Enrollment at Shawsheen has been steadily increasing resulting in more state aid. The subcommittee voted 5-0-0 in favor.

Phil Gallagher motioned to approve and Roger Riggs seconded the motion. The motion passed 12-0-0.

*Yes: Doug Davison, John Iler, Kelly Pappas, Mike Hardy, Phil Gallagher, Rob Neufeld, Roger Riggs, Steve Morin, Frank Monaco, Tom Killilea, Cody Case, Jayashree*

*Voruganti*

*No: N/A*

*Abstentions: N/A*





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#### **Revolving Account Reviews**

##### Schools

The committee discussed the approximately \$250,000.00 lunch deficit. A significant portion was created by extra labor and materials cost of individually packaged meals and will be reimbursed by the federal government.

The Francis Wyman Afterschool Program reported expenses approximately \$340,000.00 more than revenue. This was caused by reimbursements to parents due to COVID-19 and is not indicative of the viability of the program.

#### **Other Business**

#### **Adjourned**

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