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By Town Clerk's Office at 9:56 am, Sep 21, 2022

TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Town Wide DEI Committee

DATE: 4/6/2022

TIME: 6pm

PLACE: WebEx

MEMBERS IN ATTENDANCE:

Nancy Bonassera, Barbara Addison Reid, Carl Foss, Nick Priest, Syed Ghani

- Call to Order - 6:05pm
 - Greetings and Intros
- Select Board: Current Mission Statement - attached
- Select Board: Draft Mission Statement – attached
 - Resubmitting the current and our updated version at SB on 4/11 meeting
 - We should we include the definitions to help frame the changes
 - Do we have the ability to have a discourse on 4/11? Does the DEI subcommittee want to speak?
 - A conversation would be valuable and symbolic to begin the conversation
 - How do we want the conversation to go?
 - Nick with introduce the materials, someone else will discuss the thought process and encourage the board to adopt the proposed changes. Do we need to vote on adding the definitions of diversity, equity and inclusion?
 - It was in the quarterly report, so we don't need a vote
 - Nick can pull the relevant information from the quarterly report to include in the backup
 - Vote to remove “mixed” from bullet point 6 the draft - Approved 5-0
 - Syed will speak after
- Presentation to Select Board 11 April 2022 for approval / vote
 - Who will be in person and who will be on Webex?
 - some in person, some may have to be online
- Meet with Joanne Faust to identify eleven Burlington Executive Branch Leaders
 - 11 people identified by title, but not by name





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- Joanne could be helpful in identifying these people
- Does she have to attend or can we ask by email?
- Nick could identify some right now, but is the best path for us, too broad?
- Perhaps a more focused conversation with town administrators and town counsel would be more productive
- We should contact Joanne Faust (HR), Paul Sagarino (town administrator) and town counsel
 - Perhaps Nick and BJ would meet with those three and report back on 4/20 DEI meeting

- Minutes - Approve 3/23/2022 minutes
 - Approved 5-0

- Next Select Board meeting date
 - Monday 11 April 2022

- Next DEI Committee meeting:
 - Wednesday 27 April 2022
 - Wednesday 11 May 2022

- Format for special session with Select Board
 - More of a conversation or workshop session?
 - We should have a focus of our values and then bring it to select board
 - Should we do with the select board also? Consensus is yes
 - When is the best time? We will discuss on the 11th.

- Adjourn 6:51pm
 - Approved 5-0

