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TOWN OF BURLINGTON

Meeting Minutes

DEPT./BOARD: Ways and Means DPW/Recreation Subcommittee
DATE: April 3rd, 2023
TIME: 9 am
PLACE: Town Hall 2nd floor main hearing room, 29 Center St, Burlington, MA

Subcommittee Members: Roger Riggs, Sonia Rollins
Guests: Paul Sagarino, Town Administrator
John Danizio, Assistant Town Administrator
Brian White, DPW Director
Rachel Leonardo, Operations Analyst DPW
Tom Hayes, Town Engineer

Review FY 2024 DPW Warrant Articles

7-03 DPW – NPDES Stormwater Retro-fit Project \$100,000

A project required by the EPA to mitigate stormwater pollution. The EPA requires a list of 5 potential projects to be defined and prioritized. The current NPDES MS4 permit is addressing mitigation on a municipal property by the end of CY24. Unused funds will carry over to subsequent years. This will be a recurring project, every other year.

Subcommittee Voted 2-0 to approve

7-04 DPW–Douglas Ave Pump Station Design and Construction Admin \$125,000

The sewer pump station on Douglas Ave was inspected in 2012 and multiple deficiencies were identified. This project is to design the necessary upgrades and replacements. Construction costs will be determined by this project and will be requested later.

Subcommittee Voted 2-0 to approve

7-05 DPW–Drainage Repair/Stream Cleaning \$200,000

This regular program to relieve localized flood is funded every year since 2001. Originally, the program was to remove road sand from storm drains and outfall streams but has since changed to identify areas of flooding and making improvements.





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The list is trouble spots is updated and prioritized each year, changes are reviewed with the Conservation Commission.

Subcommittee Voted 2-0 to approve

7-06 DPW–Portable Sewer Bypass Grinder Pump \$30,000

This portable grinder pump is needed during emergency repairs to be able to temporarily bypass sections of the sewer. The repair work can proceed more quickly with this equipment available in-house. Finding or renting this equipment can take time and may not be available on short notice.

Subcommittee Voted 2-0 to approve

7-07 DPW–Terrace Hall Station Sewer Grinder \$60,000

The sewage grinder at the Terrace Hall station is to be replaced. All sewage from town goes through this equipment to ensure the flow is not disrupted by clumps or foreign objects. Replacing it before it fails prevents backups or clogs downstream.

Subcommittee Voted 2-0 to approve

7-08 DPW–Terrace Hall Station VFD Replacement Phase 1 \$40,000

The four pumps at the Terrace Hall sewer pump station have variable speed controllers that are wearing out. The pump station was updated in 2009, originally constructed in the 1960's. The variable speed controls match the pump speed with the flow level to reduce electricity use and wear and tear on the pumps.

Subcommittee Voted 2-0 to approve

7-09 DPW–Sewer Vector Truck Fan Repairs \$25,000

The Vector truck fan needs to be replaced to keep the truck in operation. It was new in 2015. The vector truck is used to efficiently cleanup sewer problems and is a vital tool to excavate safely around water and sewer lines.

Subcommittee Voted 2-0 to approve

7-10 DPW–Vehicle Replacement \$607,000

This request is to replace the following vehicles:

- E-1 (2009) – an Engineering small pickup truck to be replaced with a F150,





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- H-3 (2012) – a Highway division pickup truck that was recently totaled in an accident,
- H-20 – a 6 wheel dump truck with a plow for the Highway division,
- S-11 (2012), a Sewer utility truck with a crane, and
- W-11 (2009) – a Water division pickup truck.

Subcommittee Voted 2-0 to approve

7-11 DPW–Carpenter House Demolition **\$42,000**

Cost of demolition of 1 Dearborn Road. It is in poor condition, beyond repair, and a neighborhood nuisance. There is no plan for the future use of the site at this time. The lot is a ½ acre lot. The foundation may be retained to preserve its current use as residential until its future use is determined.

Subcommittee Voted 2-0 to approve

7-12 DPW–Dog Pound Renovations **\$100,000**

The old Main Water facility at 2 Great Meadow road is to be renovated with four indoor and outdoor kennels to meet state requirements. It will replace the existing sub-standard facilities at 1 Edgemere Ave.

Subcommittee Voted 2-0 to approve

Grandview painting and maintenance

There was mention of maintenance and painting work on Grandview to be funded from the revolving fund. It is not a warrant article.

7-13 DPW–Facilities Upgrades/Energy Conservation Measures **\$250,000**

The town continues to improve energy efficiency and upgrades are needed to meet the goal of reducing energy use by 20% in 5 years (since 2019). The current designation of Burlington as a Green Community has enabled many projects and grant opportunities but there is more do. Examples of projects are weatherization, solar arrays, EV charging stations, and roofing upgrades.

Subcommittee Voted 2-0 to approve

7-14 DPW–Cemetery Tractor (Kubota) **\$25,000**

The Kubota tractor used to maintain the Chestnut Hill and Pine Haven cemeteries is rusting and becoming a safety hazard. It was new in 2010. It will be replaced with a similar tractor.





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Subcommittee Voted 2-0 to approve

7-15 DPW–Recreation Buildings Demo \$200,000

Two buildings in Overlook park previously used by Recreation Maintenance are to be demolished. They are rusting, structurally unsound, and have a rodent infestation. The cost includes identification and removal of possible hazardous materials.

Subcommittee Voted 2-0 to approve

7-16 DPW–West School and Museum Repairs \$100, 000

The West School and Museum needs repairs to maintain the structure and aesthetics. There is some rot in the cupola. The amount covers possible lead remediation, painting and some minor upgrades.

Subcommittee Voted 2-0 to approve

7-17 DPW–Winn Street and Mountain Road Traffic Light Design \$100,000

A study, by VHB, of the intersection of Winn Street and Mountain Road has determined that existing conditions warrant installation of a traffic light. This request has been on the 10 year capital plan since 2017. These funds cover the cost of the design. Construction funding will be requested next year.

Subcommittee Voted 2-0 to approve

7-34 DPW-Pine Haven Columbarium \$150,000

The existing two sections of the columbarium at Pine Haven are 50% full. These funds cover adding one more section.

Subcommittee Voted 2-0 to approve

7-35 DPW–Pine Haven Roof \$55,000

The roof of the Pine Haven chapel was new in 1996 and is failing. The roof will be replaced and leaks fixed. The funds will come from the Sale of Graves account.

Subcommittee Voted 2-0 to approve





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8 Acceptance of Chapter 90

\$1,071,425.14 Acceptance

The state budget for Chapter 90 (infrastructure) is \$400 million. This article accepts Burlington's share from the state.

Subcommittee Voted 2-0 to approve

9 MWRA Inflow/Infiltration Debt Service

\$107,975 Sewer I/I fund

Remediation of inflow and infiltration of the sewer system is an ongoing project; the projects are funded by a combination of grant and loans from the MWRA. There are 4 outstanding loans from previous years.

This article authorizes the interest to be paid on the current loans from the Sewer I/I fund. The I/I is funded from fees collected for connecting to the town's sewer system.

Subcommittee Voted 2-0 to approve

10 Sewer Enterprise Fund

\$6,444,500 Authorization

The expected revenue from water and sewer bills is estimated at \$6,200,000. That is insufficient to fund the FY24 operations so an additional \$244,500 is being reserved from the retained earning account.

Subcommittee Voted 2-0 to approve

11 Transfer from Water Stabilization

\$1,285,351 Transfer

Receipts from water bills go into the general fund. After free cash is certified, Town Meeting authorizes a transfer to the Water Stabilization fund. That happened at the January Town Meeting. This warrant article authorizes funds from Water Stabilization Fund to be expended for operating expenses in FY 2024.

Subcommittee Voted 2-0 to approve

13 Water Main Upgrade/Replacement

\$1,500,000 Free Cash

The water mains in Burlington are approaching their 50 year life and it is time for repairs or replacement. Water mains on Middlesex turnpike, Blanchard and Wheeler Roads and Burlington Mall Road are planed this year. Any failure would case significant damage to businesses and residents.

Subcommittee Voted 2-0 to approve





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14 Inflow/Infiltration MWRA Phase 14

\$1,200,000 Loan/Grant

The continuing project to address inflow and infiltration is required by Mass DEP (Department of Environmental Protection). It is funded by a 75% grant and 25% loan from the MWRA Local Financial Assistance Program. This warrant article authorizes the loan and the project

Subcommittee Voted 2-0 to approve

Referenced documents: The FY 2024 proposed warrant items

