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# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means  
DATE: March 15, 2023  
TIME: 7:00pm  
PLACE: Town Hall, Main Hearing Room

**Present:** John Iler, Chair  
Doug Davison, Vice Chair

Brad Bond  
Christopher Campbell  
Michael Hardy  
Frank Monaco  
Steve Morin

Meghan Nawoichik  
Roger Riggs  
Sonia Rollins  
David Tait

**Remote:** Ed Parsons

**Absent:** Shayan Bhattacherya  
Christian Delaney  
Rob Neufeld

**Guests:** Elizabeth Bonventre, Planning Director  
John Danizio, Asst Town Administrator  
Margery Yetman, Council on Aging Director  
Michael Wick, Library Director  
Susan Lumenello, Director of Public Health  
Dr. Ed Weiner, Board of Health Chairman  
Joanne Faust, Human Resources Director  
Brendan Egan, Parks and Recreation Director  
Steve Nelson, Recreation Commission Member

### Pledge of Allegiance

Public Participations N/A

Additional Comments N/A

### FY24 budget: Planning board [175] (TH2) – discussion, vote

The Planning Board budget request is for \$465,652, an increase of 1.44% which is well under guidelines. Planning Board salaries are down because of retirements, while contracted services are up because of the need for an MBTA Communities consultant to aid in compliance with the MBTA Communities zoning law. There





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are minor increases in software, social media, conference attendance, and professional memberships. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **FY24 budget: Council on Aging [541] (TH2) – discussion, vote**

The Council on Aging budget request is for \$462,794, an increase of 3.75%. Part-time salaries are up 13.77% due to the reinstatement of a van driver position that was dropped during the pandemic, but brought back due to increased need. There is a decrease in special accounts since the department will no longer be making a contribution to Minuteman Senior Services. Minuteman is a state-funded organization so there will be no decreases in services. The amount of state funding to the Council on Aging is also increasing. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **Local transportation [AA] – discussion, vote**

The town is requesting \$100,000 for local transportation, an increase of 100%. Both the Lyft and GoGo programs are being utilized heavily and usage is still increasing. The remaining Bee Line funds are also decreasing. The hope is that the additional \$50,000 will not be needed, but it is uncertain how ridership costs will change so the proposal is erring on the safe side. The local transportation programs are meeting the needs of a lot of people who previously relied on the Bee Line, including seniors, low-income individuals, and individuals with disabilities. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **FY24 budget: Library [610](TH2) – discussion, vote**

The library is requesting \$1,784,253, an increase of 3.24%. Several quarter-time positions were restructured into full-time positions, resulting in a net zero change overall. Overtime is up due to the number of Sundays in the calendar impacting the work schedule. There is a decrease in contract services due to the reorganization of positions. There is also an increase in book and periodical purchases to keep up with state guidelines. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **Library Facilities [192] – discussion, vote**

The DPW is recommending library facilities be level-funded at \$98,183. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **FY24 budget: Board of Health [510] (TH2) – discussion, vote**

The Board of Health is requesting an operating budget of \$750,118, an increase of 4.68%. Salaries are dictated by contract and everything else is level-funded. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0





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### **Hazardous waste [AA]**

Hazardous waste is level-funded at \$50,000. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **Mosquito control [AA]**

Mosquito control is level-funded at \$45,743. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **FY24 budget: Human resources [152] (TH1) – discussion, vote**

Human Resources is requesting a budget of \$178,441, an increase of 3.11%. There is no increase in salaries. There have been increases related to job postings, BEMA training, and staff training. A motion to approve was made and seconded.

Vote: 12-0-0

### **FY24 budget: Recreation [411,420,421,451,490,491,492] (DPW/Rec) – discussion, vote**

Recreation is requesting a budget of \$2,105,611, an increase of 4.1%. The major increases are due to salaries and the cost of materials to maintain the fields. Some positions have been changed, but programming has not been cut. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **FY24 budget: Other legislative [119] (TH1) – discussion, vote**

The other legislative budget is level-funded at \$11,017. This includes the six areas for recording secretaries and the moderator's stipend. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 12-0-0

### **Approval of minutes – discussion, vote**

There was one set of minutes to approve: March 8, 2023. No amendments were proposed. A motion to approve was made and seconded.

Vote: 10-0-2

*Yes: Brad Bond, Christopher Campbell, Doug Davison, Michael Hardy, John Iler, Frank Monaco, Steve Morin, Meghan Nawoichik, Roger Riggs, David Tait*

*Abstain: Ed Parsons, Sonia Rollins*

**MEETING ADJOURNED, 9:13pm**

