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# TOWN OF BURLINGTON

## Meeting Minutes

**DEPT./BOARD:** Burlington Select Board  
**DATE:** Monday, March 13, 2023 Regular Session  
**TIME:** 6:00 p.m.  
**PLACE:** Burlington Town Hall, 29 Center Street Main Meeting Room, 2nd Floor/  
and Cisco Webex On-Line Meeting

### MINUTES

**Members Present:** Nicholas Priest, Chairman; Michael Runyan, Vice-Chairman; Joseph Morandi; James Tigges; Michael Espejo

**Staff Member Present:** Paul Sagarino, Jr., Town Administrator; John Danizio, Assistant Town Administrator, Chief Browne, Marge Yetman, COA Director, Brian White, DPW Superintendent, Rachel Leonardo, Business Manager, John Keeley, Conservation Director, Chris Hanafin, Veterans Agent

Chairman Priest called the Burlington Select Board meeting to order followed by the Pledge of Allegiance.

**057 Citizen's Time** –none

**058 Appointment:** Police Department – Administrative Assistant

Chief Browne made the recommendation to appoint Kate Curtis-Bozio, Paul accepted the recommendation and asked the Board to waive the 15 day waiting period.

**Motion:** Member Tigges moved to appoint. Seconded by Member Morandi and approved. (4-0-0)

**059 Appointment:** COA

Marge made the recommendation to appoint Kenneth Getchell, Paul accepted the recommendation and asked the Board to waive the 15 day waiting period.

**Motion:** Member Espejo moved to appoint. Seconded by Member Tigges and approved. (4-0-0)

**060 Appointments:** Rink Oversight Committee (2)

Paul appointed two residents Howard Eichenbaum and Anthony Salamone and asked the board to waive the 15 day waiting period.

**Motion:** Member Morandi moved to appoint. Seconded by Member Espejo and approved. (4-0-0)

SELECT BOARD:

NICHOLAS PRIEST, CHAIRMAN ♦ MICHAEL RUNYAN, VICE-CHAIRMAN ♦ JAMES TIGGES ♦ MICHAEL ESPEJO ♦ JOSEPH MORANDI

**Motion:** Member Tigges moved to appoint. Seconded by Member Morandi and approved. (4-0-0)

**061 Appointment: DPW – Special Heavy Equipment Operator/Laborer**

Brain White recommended Cameron Goneau for the position Paul accepted and asked the board to waive the 15 day waiting period

**Motion:** Member Morandi moved to appoint. Seconded by Member Tigges and approved. (4-0-0)

**062 Approval: All Night Graduation Party – Detail Officer**

Karen Waisnor a representative of the all-night graduation party committee came to request the approval of the Town paying for two details officer for the all night graduation party being held back at the high school cafeteria from 9pm to 6am June 4, 2023 this request is annual.

**Motion:** Member Morandi moved to approve. Seconded by Member Espejo and approved. (4-0-0)

**063 Approval: Street Opening – 76 Lexington Street**

Withdrawn without prejudice, the resident was misinformed that we didn't allow streets to be opened until late April once explained to him April first he would apply for his permit and proceed forward.

**064 Presentation: Proclamation 225th Birthday of Burlington**

Nick read the Proclamation aloud and it was presented later to the historical committee

**065 Approval: Parking Signs – Ardmore Ave and B Street**

The Board vote and approved no parking signs on the even side of Ardmore Avenue  
The Board voted and approved A & B Street 2 hour parking, B Street Goldfish Swim to A Street no parking both sides

**Motion:** Member Morandi moved to approve. Seconded by Member Tigges and approved. (5-0-0)

**Motion:** Member Tigges moved to approve. Seconded by Member Morandi and approved. (5-0-0)

**066 Approvals: Department Budgets FY 2024**

Whitney discussed each department individually and explained any increase and why, each department head was available for additional questions or comment.

**Transportation - Motion:** Member Runyan moved to approve. Seconded by Member Tigges and approved. 5-0-0)

**COA - Motion:** Member Runyan moved to approve. Seconded by Member Tigges and approved. 5-0-0)

**Conservation - Motion:** Member Tigges moved to approve. Seconded by Member Espejo and approved. 5-0-0)

**Veterans- Motion:** Member Espejo moved to approve. Seconded by Member Morandi and approved. 5-0-0)

**DAC - Motion:** Member Runyan moved to approve. Seconded by Member Espejo and approved. 5-0-0)

**DPW -Motion:** Member Espejo moved to approve. Seconded by Member Morandi and approved.5-0-0)

**067 Approval: Snow and Ice Deficit**

This is an annual request, 5 Storms and 4 sanding events so far this season. The requested amount is 250,000.

**Motion:** Member Runyan moved to approve. Seconded by Member Tigges and approved. 5-0-0)

**068 Update: Green Communities/Sustainability Projects**

DEP Grant will cover 90% of solar installation at the Mill Pond Building and Green Communities Grant will cover 72% of energy upgrades to the Town Hall and Town Hall Annex.

We have been able to reduce energy consumption by 11% well on our way to the projected 20% in 5 years.

**069 Public Hearing: Alcohol Policy – continued**

Continued until May 22<sup>nd</sup> meeting

**070 Subcommittee Reports – Mike R** nothing – **Mike E** Spoke with the 8<sup>th</sup> graders thank you to MSMS this well a great event. **Joe** reiterated what member Espejo said about the event with the 8<sup>th</sup> Graders, he also wanted to let everyone know that at the school committee meeting Dottie way was approved and will pass on when the sign is up.

**071 Chairman’s Report - Volunteer we have a need for committee volunteers, and the Town election is April 1<sup>st</sup> go Vote.**

**072 Town Administrator’s Report** – Met with DEP about PFAS to determine the source and who will be held accountable for it for possible reimbursement, this won’t happen quickly but hopefully in time. Also had a meeting with Bedford and discussed the MWRA project and possibly how this could assist them as well, these were just the start of some discussion.

**Adjourn: Motion:** Member Tigges moved to adjourn 7:26 p.m. Seconded by Member Espejo and approved. (5-0-0)

Submitted by,

Lyn Mills, Recording Secretary