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TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means Committee
DATE: March 8, 2023
TIME: 7:00pm
PLACE: Town Hall, Main Hearing Room

Present: John Iler, Chair
Doug Davison, Vice Chair

Shayan Bhattacherya	Meghan Nawoichik
Brad Bond	Rob Neufeld
Christopher Campbell	Roger Riggs
Frank Monaco	David Tait
Steve Morin	

Absent: Christian Delaney
Michael Hardy
Ed Parsons
Sonia Rollins

Guests: Paul Sagarino, Town Administrator
John Danizio, Asst Town Administrator
John Keeley, Conservation Administrator
Juiling De los Reyes, Town Accountant
Whitney Haskell, Budget Director

Pledge of Allegiance

Public Participation N/A

Additional Comments N/A

FY24 budget: Conservation [171] (TH2) – discussion, vote

Conservation is requesting \$308,567 for their budget, an increase of 6.27%. The majority of the budget is level-funded. The 6.27% is due to two stipends: a storm water stipend for \$5,000 to account for the extra hours and duties that come with storm water monitoring, and a transitional advisor stipend, which is a 10% increase in pay over eighteen months for department heads to help assist with management transitions. Without these stipends, the budget would have been at guidelines. The subcommittee voted 2-0 to support. A motion to approve was made and seconded.

Vote: 11-0-0

FY24 budget: Accounting [135] (TH1) – discussion, vote





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The requested Accounting budget is \$486,956, an increase of 7.17%. Everything is level-funded and the increase is due position changes (a staff member leaving and being replaced by someone previously in a different department at a higher step) and step reconfigurations. The subcommittee voted 2-0 to support. A motion to approve was made and seconded.

Vote: 11-0-0

FY24 budget: Council on Aging [541] (TH2) – discussion, vote

Due to an unexpected problem, this item has been deferred to a later discussion.

FY24 budget: Legal [151] (TH1) – discussion, vote

The requested Legal budget is \$202,000. The request is level-funded from a number of prior years. The subcommittee voted 2-0 in favor. A motion to approve was made and seconded.

Vote: 11-0-0

FY24 budget: Select Board/Town Administrator [122] (TH1) – discussion, vote

The requested Select Board/Town Administrator budget is \$931,051, which is right at the 3.75% level. Department headcount is the same, and many of the changes are due to contractual increases. The budget includes the economic development area. The subcommittee discussed potentially making the economic development area its own budget, but agreed it is not there yet and should remain as part of Select Board/Town Administrator for the time being. The subcommittee voted 2-0 in support. A motion to approve was made and seconded.

Vote: 11-0-0

Upcoming Meetings

Upcoming items for the next meeting include the Library, Board of Health, Recreation Department, Other Legislative, Planning Board, Human Resources, and potentially Council on Aging. The schedule is subject to change but updates will be provided as necessary.

Approval of Minutes

There was one set of minutes to approve: March 1, 2023. No amendments were proposed.

Vote: 11-0-0

MEETING ADJOURNED, 7:47pm

