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TOWN OF BURLINGTON

Meeting Minutes

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DEPT./BOARD: General Bylaw Review Committee/Stormwater Article Subcommittee

DATE: March 3, 2021

TIME: 5:00 p.m.

PLACE: Virtual via Zoom

MEMBERS IN ATTENDANCE:

Chair David Miller; Scott Martin; Sandra MacKay; Eileen Coleman; John Keeley

Minutes

The Stormwater Article Subcommittee meeting was called to order by Chair David Miller at 5:01 p.m.

Subcommittee members continued their review and edits of the proposed Stormwater Article. Eileen Coleman shared her screen as the members reviewed each section.

In reviewing work done to date, members had a question on the reason for boldfacing some portions of the Article. Eileen said that it was her understanding that any new portions of the Article should be in boldface, so that the changes would be clear. Subcommittee members suggested that Town Counsel be asked whether boldface would be necessary in the Article submitted to Town Meeting; a “clean copy” without boldfacing is preferred by the Subcommittee members. Scott said that a copy of the Article with any strikeouts or changes could be submitted as “backup material” for Town Meeting. He suggested that the wording at the top of the document state that Section 6 of the Article as presented to Town Meeting would replace the current Section 6 “in its entirety.”

The members began reviewing the Article on page 14, Section 6.8, and made several changes such as eliminating some numbered paragraphs and making them introductory paragraphs under the headings; changes to spacing, numbering, capitalization and punctuation; and wording changes to achieve shorter sentences for greater clarity.

The members discussed wording regarding the Certificate of Completion and divided the information into two separate paragraphs. John clarified the intent of this section and suggested the wording changes.





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Members then returned to the Definitions section of the Article for another review. Sandra suggested some grammar, punctuation, format and wording changes which were accepted. John explained that some definitions were those provided by EPA. The committee members also changed some wording so that it would be consistent throughout the Article, such as “Commission/Board” and “...Federal and state...”

The Subcommittee completed their Article review. Eileen said that she would produce a “clean copy” and make sure all changes were incorporated, the number sequence checked, and the format made consistent throughout. Scott asked that a copy of the Article be sent to all members of the General Bylaw Review Committee for their review before the next GBRC meeting on March 16, 2021 at 6:30 p.m. Eileen and John were invited to be present at this meeting. The goal is to have the General Bylaw Review Committee members vote on approval of the Article at this meeting, so that deadlines for presentation to Town Meeting in May could be met.

Upon a motion by Sandra, seconded by Dave, the minutes of the Subcommittee meeting of February 24, 2021 were accepted, 5-0-0.

Upon a motion by Sandra, seconded by John, the Subcommittee voted 5-0-0 to adjourn the meeting at 6:45 p.m.

