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TOWN OF BURLINGTON

Meeting Minutes

DEPT./BOARD: Burlington Select Board
DATE: Monday, February 28, 2022 Regular Session
TIME: 6:00 p.m.
PLACE: Burlington Town Hall, 29 Center Street Main Meeting Room, 2nd Floor/
and Cisco Webex On-Line Meeting

MINUTES

Members Present: James Tigges, Chairman; Nicholas Priest, Vice-Chairman; Robert Hogan; Michael Runyan; Joseph Morandi

Staff Member Present: Paul Sagarino, Jr., Town Administrator; John Danizio, Assistant Town Administrator/Town Accountant, Amy Warfield, Town Clerk; John Keeley, Conservation Administrator; Melisa Tintocalis, Economic Development Director

Chairman Tigges called the Burlington Select Board (Board) meeting to order followed by the Pledge of Allegiance.

408 Appointment: Accounting Department – Accounting Technician

John Danizio recommended Rifat Dina Ahmed to be appointed. Paul made the appointment and asked the Board to waive the 15 day waiting period. Effective March 21, 2022.

Motion: Member Priest moved to approved. Seconded by Member Morandi. (5-0-0)

409 Approval: Election Warrant for signatures

New Voting equipment ready for upcoming April 9th election. In Office absentee voting until noon on April 8th, April 5th last day to mail out.

Motion: Member Hogan moved to approve. Seconded by Member Morandi and approved. (5-0-0)

410 Approval: North Shore Water Resilience Task Force

John Keeley to part take as a representative for Burlington, this is made up if many Town and cities. Goal is to identify solutions to improve water supply and resilience and ecosystem health in the Ipswich River Watershed.

Motion: Member Morandi moved to approved. Seconded by Member Priest and approved. (5-0-0)

411 Approval: Mama Bear Effect – Town Common

Jenna provided to Board with a brief understanding of what this group does, and asked for Town common use for a gathering to help bring awareness. Event April 3, 2022

BOARD OF SELECTMEN:

JAMES TIGGES, CHAIRMAN ♦ NICHOLAS PRIEST, VICE-CHAIRMAN ♦ ROBERT HOGAN ♦ MICHAEL RUNYAN ♦ JOSEPH MORANDI

Motion: Member Priest moved to approved. Seconded by Member Morandi. (5-0-0)

412 Approval: Burlington Pride Celebration – Town Common

This is an annual event to celebrate and support the LGBTQ community and bring awareness.

Motion: Member Priest moved to approve. Seconded by member Hogan (5-0-0)

413 BHS Post Grad Committee - Details

Annual all night graduation party is back on at King's, historically the Town has covered the cost of 2 Police Officers for the night. Doors lock at 11pm don't reopen until 5:30am.

Motion: Member Morandi moved to approve. Seconded by Member Hogan. (5-0-0)

414 Update/Discussion: Bring me to Burlington Website

Melisa and Mike Sperling gave a presentation and discussion on how things are moving forward. The Board requested her to come back after things have been up and running for 1 year.

415 Update: Burlington Housing Partnership Committee

A summary of the past year, some discussion on the housing coordinator job, Mike is very proud of what has been accomplished. Continue to look at what we have what we need. They committee would like to come back after the housing assessment is finalized to discuss. Financial activity, Coordinator Role, 117 S Bedford.

416 Update: DEI Committee

Dr. Barbara Addison Reid presented an outline of what the committee has been working on (first quarter) the process the committee is following Philosophy-Goal-Decision-Action Steps-Results-Self Appraisal, also working on updating the Mission Statement to include everyone that resides in Burlington, Lead Union contract. Members thought the information was hard to get through and a lot of information was given, it would take time to implement, maybe it could be presented simpler.

417 Approval: New Victualler's License

3 New victualler's license were brought forward for approval, Jersey Mikes, Citra Café and Rita's catering.

Motion: Member Morandi moved to approve. Seconded by Member Hogan and approved (5-0-0)

418 Approval: Transfer Vicuttaller/Entertainment/Inn holder

Hilton Garden is under new management and has filed to transfer all licenses associated with the hotel.

Motion: Member Hogan moved to approved. Seconded by Member Morandi. (5-0-0)

419 Public Hearing: Change of Officer/Ownership Interest

Yard House changed interior Officers nothing directly effecting the restaurant in Burlington.

Motion: Member Morandi moved to approved to open. Seconded by Member Runyan. (5-0-0)

420 Public Hearing: New All Alcohol Package Store

Alcohol Subcommittee met and had no concerns with the request for an all alcohol package store opening, the board reviewed the applicant's updated resume and made sure if he was to close or relocate the license would need to come back to the Board for approval.

Motion: Member Morandi moved to approved. Seconded by Member Priest. (5-0-0)

421 Public Hearing: Cont' Grant of Location

No comments or concerns from our departments, they will need to contact Engineering before any work is to start. No work before April 15th.

Motion: Member Morandi moved to close the Public Hearing. Seconded by Member Runyan

Motion: Member Morandi moved to approve. Member Runyan Seconded and approved. (5-0-0)

422 Public Hearing: Con't Grant of Location

No comments or concerns from our departments, they will need to contact Engineering before any work is to start. No work before April 15th.

Motion: Member Morandi moved to approved. Seconded by Member Priest. (5-0-0)

Motion: Member Morandi moved to approved. Seconded by Member Priest. (5-0-0)

423 Approval: Minutes: 11/8/2021

Re submitted for approval one was incorrect after original submission.

Motion: Member Morandi moved to approve. Member Runyan Seconded and approved. (5-0-0)

424 Subcommittee Reports

Mike – wanted to take a moment and thank Jean Gallant for her years of service and friendship, any time you came to the office you were greeted with a smile. Jean wanted slide out quietly. Also wanted to let Don Flaherty and family we were all thinking of him during this difficult time.

Nick – let everyone know we would be doing a pre kick off meeting later in March for communication plan.

425 Chairman's Report – Nothing to report

426 Town Administrator's Report

Paul thanked facilities department for the new rugs. Wanted to remind everyone next meeting Town Counsel would be there to do a presentation on the MBTA housing. The Senior Center Ambulance day went well approximately 20 seniors and they found it helpful. We still need to determine what the plan for porta potties during the active months on the Town Common will be.

427 Old/New Business: None.

428 Citizens' Time:

Shari Ellis, Joanne Frustaci, Martha Dutfield - all voiced their displeasure with how the Board handle agenda item 416.

Adjourn:

Motion: Member Runyan moved to adjourn at 8:24 p.m. Seconded by Member Morandi and approved. (5-0-0)

Submitted by,

Lyn Mills, Recording Secretary