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TOWN OF BURLINGTON

Meeting Minutes

DEPT./BOARD: Board of Selectmen
DATE: February 22, 2021 Regular Session
Monday
TIME: 6:00 p.m.
PLACE: Cisco Webex Meeting

MINUTES

Members Present for virtual meeting: Joseph Morandi, Chairman, James Tigges, Vice-Chairman, Robert Hogan, Michael Runyan, Nicholas Priest

Staff Members Present: Paul Sagarino, Town Administrator, DPW Director John Sanchez; Town Clerk Amy Warfield

Chairman Morandi called the Board of Selectmen (BOS) meeting to order at 6:00 p.m. followed by the Pledge of Allegiance. Selectman Priest read a statement that this meeting was being held via teleconference pursuant to Governor Charlie's Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, with this meeting of the BOS being held by teleconference and the public was advised on how to join the meeting. Town Administrator Paul Sagarino (T.A. Sagarino) added that all votes taken by the BOS would be required to include a roll call.

021 Update: Cardboard Receptacles - Town Hall

Present was DPW Director John Sanchez to provide an update on the cardboard receptacle overflow issue. It is his recommendation that they remain in place behind Town Hall. He explained that the receptacles have been helpful during pandemic with many people purchasing items on line. They were being emptied twice a week and they are now being emptied three times a week. He said the problem has been improving with the new signage which indicates that there is surveillance. Chairman Morandi did a public service announcement with BCAT. The board thanked Mr. Sanchez for his efforts and BCAT for the PSA.

022 Approval: Snow and Ice Expenditures and Deficit

Mr. Sanchez reviewed the snow and ice expenditures for the winter season for the four events. The original appropriation was \$350,000 and he is seeking an additional \$500,000 for the remaining of the season. The residents were thanked for their assistance in clearing fire hydrants and added that there should be 3' of clearance around the hydrant.

BOARD OF SELECTMEN:

JOSEPH MORANDI, CHAIRMAN ♦ JAMES TIGGES, VICE-CHAIRMAN ♦ ROBERT HOGAN ♦ MICHAEL RUNYAN ♦ NICHOLAS PRIEST

Motion: Selectman Hogan moved to approve an additional \$500,000 for the snow and ice deficit for the remaining of the season. Seconded by Selectman Runyan with Selectman Hogan voting aye; Selectman Runyan voting aye; Selectman Tigges voting aye; Selectman Priest voting aye and Chairman Morandi voting aye and the motion passed. (5-0-0)

023 Discussion: Cemetery Rules and Regulations

Mr. Sanchez said the board's cemetery committee unanimously voted to recommend revisions to the cemetery rules and regulations. The revisions are intended to clarify the type of graveside plantings that may be allowed, as well as clarifying the removal schedule of holiday decorations. All agreed this can be a delicate subject and recommended signage and advertising in order to remind visitors of the clean up schedule. With respect to certain plantings, Mr. Sanchez said that they do not grant permission to plant trees. Selectman Priest suggested defining reasonable attempt in the policy.

Since the residents and board still had questions and concerns, Town Administrator Paul Sagarino (T.A. Sagarino) recommended, and the board agreed, to continue this agenda item to the March 22 2021 meeting.

024 Update: Town of Burlington Scholarship Fund

The Scholarship Committee submitted an update that they will be awarding three \$2,500 scholarships for the 2020-2021 school year, totaling \$7,500. At the request of the committee staff submitted a news release on February 17 along with the poster from the committee with information on how to donate to the fund. The board announced that the application deadline is April 1, 2021 and that completed applications can be sent to the high school guidance department. The committee was thanked for their work and will be invited to attend an upcoming meeting prior to the deadline date.

025 Appointment: Boards and Committees

- Historical (Alternate to Full Time)
- Board of Registrars

Historical Commission: At present there are two openings on the Historical Committee and with the commission's recommendation, T.A. Sagarino appointed Robert Fahey from alternate to full member. The remaining open seat will be advertised and Selectman Runyan commented that this committee is always seeking alternate members. The board waived the standard fifteen-day waiting period.

Motion: Selectman Runyan moved to waive the standard fifteen-day waiting period for the appointment of Robert Fahey from alternate to full member. Seconded by Selectman Hogan with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye and Chairman Morandi voting aye and approved. (5-0-0)

Board of Registrars: Town Clerk Amy Warfield said that the Democratic Town Committee is recommending Lisa Jimenez for the open seat on the Board of Registrars. Ms. Jimenez is registered as a Democrat and the committee is certain she will be a good member to serve this three year term. With the recommendation of the committee, T.A. Sagarino appointed Lisa Jimenez as a member of the Democratic Town Committee and requested the board waive the standard fifteen-day waiting period.

Motion: Selectman Runyan moved to waive the standard fifteen-day waiting period for the appointment of Lisa Jimenez as a member of the Democratic Town Committee. Seconded by Selectman Hogan with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye and Chairman Morandi voting aye and approved. (5-0-0)

026 Hearing:

Approval: Island Creek Oyster Bar

- **d/b/a Name Change from Island Creek Oyster Bar to Row 34**
- **New Manager**

Attorney Mark Vaughan, Riemer and Braunstein, was present representing Island Creek Oyster Bar along with the new manager, Laura Staley. Also present was Shore Gregory the LLC manager. The restaurant will continue to operate at the same location, but it intends to rebrand this location to Row34 in concert with other Row 34 restaurants. The licensee will remain unchanged. This change will allow a streamlining of marketing and operations directing critical resources to continue to provide the highest quality food and service. The board was satisfied with the change in d/b/a to Row 34 and with the new manager's resume, TIPS certification, and confirmation that she read and understands the boards alcohol rules and regulations.

Motion: Selectman Tigges moved to approve the name change d/b/a from Island Creek Oyster Bar to d/b/a Row 34 and to approve Laura Staley as the new manager. Seconded by Selectman Hogan with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye, and Chairman Morandi voting aye and the motion passed. (5-0-0)

027 Public Hearing:
(New)

**Approval: Small Cell Wireless Installation in Public Right of Way
Near 44 Burlington Mall Road**

The public hearing notice was read into the record and the public hearing was opened. The board is awaiting additional information and no testimony was taken and the hearing was continued.

Motion: Selectman Tigges moved to continue the public hearing to Monday, March 8, 2021 @ 6:30 p.m. Seconded by Selectman Hogan with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye, and Chairman Morandi voting aye and the motion passed. (5-0-0)

028 Public Hearing:

**Approval: Grant of Location Great Meadow Road -
Cancelled**

This public hearing was cancelled and a new public hearing is expected to be at a future meeting.

029 Discussion/Approval:

Town Administrator Evaluation

The board reviewed the ratings and comments and overall assessment and the board commented that they appreciate the work and time that T.A. Sagarino puts into this important position and agree that he was a strong candidate for the position and are satisfied that we are moving forward with appointments that will create a solid foundation for the town. Appreciation was also expressed for his strong presence during the pandemic.

T.A. Sagarino thanked the board members for taking the time to do the evaluation as it is important to get this feedback. The employees were thanked and he wishes to continue to make the town the best that it can be.

030 Subcommittee Reports

Selectman Tigges thanked the Board of Health for their continued work with the pandemic and for being at the front line to answer questions.

Selectman Hogan acknowledged the lowering of the flags to half staff in respect of the many lives lost to the pandemic.

031 Chairman's Report

Chairman Morandi would like the open dialog to continue with respect to the town cemeteries and suggested the members continue to review the changes and to contact Mr. Sanchez with questions or concerns.

032 Town Administrator's Report

T.A. Sagarino said there have been continuing issues with the regional vaccination program and discussions are taking place to see if our personnel can assist where necessary.

He next reported that he and Melisa Tintocalis, Economic Development Director, Kristin Kassner, Planning Director and John Sanchez DPW Director met at Grand View Farm with Mike Kennealy and others from the state's Housing and Economic Development division. They discussed the Massworks grants for the MWRA project and other developments that the new water line could impact. Also attending was Rep. Ken Gordon and BCAT who did a segment on the event. The group visited sites in the center where "Placemaking" could take occur. Ms. Tintocalis was thanked for the outstanding informational session.

033 Old/New Business

None.

Adjourn

Motion: Selectman Hogan moved to adjourn at 7:30 p.m. Seconded by Selectman Runyan and approved.
(5-0-0)

Submitted by,



Betty McDonough
Recording Secretary

BURLINGTON, MA BOARD OF SELECTMEN

DOCUMENTS REVIEWED AT MEETING, MONDAY, February 22, 2021

Agenda

- 021 Update: Cardboard Receptacles - Town Hall - Agenda Cover, picture
- 022 Approval: Snow and Ice Expenditures and Deficit - memo from J Sanchez with original appropriation and new request
- 023 Discussion: Cemetery Rules and Regulations - cover sheet, amendments for contract
- 024 Update: Town of Burlington Scholarship Fund - announcement news release; fund raiser poster
- 025 Appointment: Boards and Committees: ▪Historical (Alternate to Full Time); ▪Board of Registrars - Letters of recommendation and agreement
- 026 Hearing: Approval: Island Creek Oyster Bar d/b/a Name Change from Island Creek Oyster Bar to Row 34 and New Manager - application and required state backup to change name (not licensee)
- 027 Public Hearing: Approval: Small Cell Wireless Installation in Public Right of Way, Near 44 Burlington Mall Road - staff comments, resident comments, application, maps, letter from AT&T attorney further outlining the plans and application responses
- 028 Public Hearing: Approval: Grant of Location Great Meadow Road -letter of request from Eversource, description of request, selectmen signature page
- 029 Discussion/Approval: Town Administrator Evaluation - evaluation
Subcommittee Reports
Chairman's Report
Town Administrator's Report
Old/New Business