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TOWN OF BURLINGTON

Historical Commission Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DATE: February 15, 2023

PLACE: Grandview Meeting Room

TIME: 7:00 PM

MEMBERS IN ATTENDANCE: Joyce Fay, Mary Nohelty, Peter Coppola, Sandy Covenor, Andrew Rittenberg; Advisor, Wayne Higden, Dan McCormack–Archivist;
Michael Runyan, Selectman; Guest: Alex Locke, Troop 511.

Pledge of Allegiance

Secretary's Reports: November, December and January: distributed and accepted 4-0-1

Treasurer's Report: Read and Accepted

Alex Locke – Working on his Eagle Scout Award in Troop 511. We discussed possibility of Alex working in the Museum and Burial Ground to get involved with Burlington History. Also research and cataloging help at the Museum. The review of Burlington Historical Homes would be interesting. Alex was given Mr. Fogelberg's History Book as a reference.

Michael Runyan, Selectman – The discussion was based upon sharing information on the permit and zoning laws for the shed behind the West School. Building Dept gave a list of surveyors, including Al Nelson, who was contacted by Wayne Higden. Al Nelson gave a cost of \$3900 for a Plot Plan. Mr. J. Covenor, architect, will also be contacted for his quote. All town departments must sign off. Wayne also talked with contractors inquiring about cost of a 20 x 40 foundation. Note: \$30,000 was allocated by Town. Request for a Special Permit is #1 on the list.

Also brought up the Proclamation from the Town declaring Burlington's 225th Birthday, which will be in February 2024.

Museum – Peter Coppola requests: Removing Norway Maples, Water Heater needs replacement.

Restroom needs to be enlarged and updated to accommodate the handicapped in accordance with State Law.

Bathroom toilet has overflowed, leaving paper etc. on the floor.

Cataloging and scanning of files has begun by Andrew Rittenberg and Andrea Nemoda. Andrew has created a spreadsheet. Would focus on starting with, for example, tools, farming equipment and projects.

A new laptop is needed for cataloging. Andrew Rittenberg will advise of cost for this new computer.

Dan McCormack stated that cataloging gives us the opportunity to segment off periods of time and create a historical narrative.

AASCH will give us a 20% discount on cataloging procedure and their cataloging forms.

Budget – has been sent to Town by Joyce Fay.

Library is assigned to Historical Commission in May and June.

Other: Rob Costa has volunteered to update the booklet: "Historical Homes of Burlington". We will meet with Rob Costa and plan this to be available for February 2024 Anniversary.

Meeting Adjourned at 9:10 PM.

Respectfully Submitted: Mary K. Nohelty

