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TOWN OF BURLINGTON

Meeting Minutes

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DEPT./BOARD: Stormwater Article Subcommittee of the General Bylaw Review Committee

DATE: February 3, 2021

TIME: 5:00 p.m.

PLACE: Virtual via Zoom

MEMBERS IN ATTENDANCE: Bylaw Review Committee Chair Scott Martin; Bylaw Review Committee member David Miller; Conservation Administrator John Keeley; Conservation Assistant Administrator Eileen Coleman

Minutes

The subcommittee meeting was called to order by Scott Martin at 5:02 p.m.

Subcommittee Chair

On a motion by Scott, seconded by Eileen, Dave Miller was elected chair of the subcommittee, 4-0-0.

Purpose

Dave noted that the purpose of this subcommittee is to edit and prepare the Stormwater Article (General Bylaw Article XIV) for the May Town Meeting. Because of printing and other deadlines, the goal is that the Article should be finalized by this subcommittee and approved by the General Bylaw Review Committee at its meeting on March 16.

Meeting schedule

In order to meet the deadlines, the subcommittee members agreed to meet on the following dates and times:

Wednesday, February 10, at 5:00 p.m.

Tuesday, February 16, at 6:30 p.m. (discussion during a regularly scheduled meeting of the General Bylaw Review Committee)

Wednesday, February 17, at 5:00 p.m.

Wednesday, February 24, at 5:00 p.m.

Additional meetings will be scheduled if needed.





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Procedure

There was consensus that the subcommittee would work through the Article, paragraph by paragraph, until all changes were agreed upon and made. Dave prepared a revision of the introductory section, and General Bylaw Review Committee Member Sandra MacKay had forwarded a list of suggestions as well.

Eileen Coleman offered to keep track of all changes in a continuously updated working document. She said that she had already integrated Dave's and Sandra's suggestions into the document. The subcommittee members viewed the article on Eileen's screen share during the meeting. "New" sections and wording, required by the EPA, appear in boldface in the document.

Article Review

John noted that the EPA requires that every town must change its bylaws to conform to new EPA regulations. This original bylaw was last changed 15 years ago. He said that the Town bylaws are more restrictive in many cases than the EPA requires, especially regarding smaller parcels of land.

After discussion on the definitions section, Eileen and John said they would incorporate a definition of "plan," as requested, and present it at the next meeting. Eileen inserted a definition of "responsible party" as was also requested. She said that the definition of the term "impervious surfaces" is more detailed in this Article, but does not conflict, with the definition in the current Zoning Bylaws.

The subcommittee members discussed preferences for indenting, underlining, paragraph spacing, numbering, and lettering so that the Article format is consistent throughout.

The subcommittee completed work up to page 6 of the Article. The subcommittee will resume their review at paragraph 6.6. at the next meeting.

On a motion by Eileen, seconded by Scott, the meeting was adjourned at 6:22 p.m. 4-4-0

Next Meeting: Wednesday, February 10, 2021

