

**RECEIVED**Approved: 3/22/2021  
To TC: 4/20/2021

By Town Clerk's Office at 10:43 am, Apr 20, 2021

# TOWN OF BURLINGTON

## Meeting Minutes

**DEPT./BOARD:** Board of Selectmen  
**DATE:** January 20, 2021 Regular Session (Postponed from January 11, 2021)  
Monday  
**TIME:** 6:00 p.m.  
**PLACE:** Cisco Webex Meeting

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### MINUTES

**Members Present for virtual meeting:** Joseph Morandi, Chairman, James Tigges, Vice-Chairman, Robert Hogan, Michael Runyan, Nicholas Priest

**Staff Members Present:** Paul Sagarino, Town Administrator

Chairman Morandi called Board of Selectmen (BOS) meeting to order at 6:00 p.m. followed by the Pledge of Allegiance. Selectman Priest read a statement that this meeting was being held via teleconference pursuant to Governor Charlie's Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, with this meeting of the BOS being held by teleconference and the public was advised on how to join the meeting. Town Administrator Paul Sagarino (T.A. Sagarino) added that all votes taken by the BOS would be required to include a roll call.

A moment of silence was held and comments made in memory of Bob Matarazzo who was involved in local politics including serving as a Town Meeting member, member of both the Board of Health and Board of Selectmen, member of the Housing Authority.

#### 001 Discussion:

#### Cardboard Receptacles - Town Hall

Paul Sagarino, Town Administrator, (T.A. Sagarino) said the board recommended this be placed on the agenda because of the concern of the cardboard being left outside of the four cardboard dumpsters when it is full. DPW Director John Sanchez said they are there for the residents to lower the amount of items left in private recycle bins. He said that besides the large amount of cardboard being left, trash is also being left. The board expressed disappointment and discussed various options. Mr. Sanchez said eliminating the dumpsters would not be a solution but agreed with imposing fines when possible and putting up more signs. It was agreed to postpone this item to the next meeting.

#### 002 Approval:

#### Special Legislation - Tax Classification

T.A. Sagarino explained that they were submitting An Act Relative to the Property Tax Classification as it relates to levy limits in Cities in Towns when an emergency law is necessary. This act will allow towns to

BOARD OF SELECTMEN:

JOSEPH MORANDI, CHAIRMAN ♦ JAMES TIGGES, VICE-CHAIRMAN ♦ ROBERT HOGAN ♦ MICHAEL RUNYAN ♦ NICHOLAS PRIEST

regulate the property tax classification limits beginning in the current fiscal year because of issues caused by the pandemic. Assistance was received from Senator Friedman and Representative Gordon on this act.

**Motion:** Selectman Tigges moved to approve the special legislation for tax classification as submitted for the act relative to property tax classification. Seconded by Selectman Priest with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye and Chairman Morandi voting aye and the motion passed. (5-0-0)

**003 Approvals: Town Meeting Warrant Articles**

Article 2: Zoning - An Act Relative to Changing Name of Board of Selectmen in the Town of Burlington

This is to update the Zoning Bylaw with the name change from Board of Selectmen to Select Board.

Article 5: Replenish Reserve Fund.

Done annually to replenish funds in the Ways & Means Reserve Fund.

Article 6: Transportation Infrastructure Fund: Town receives 20% of each bus ride and Town Meeting appropriates its use for roadways, and the funds are currently being considered for a ride share program to replace the B-Line.

Article 7: Transfer from Free Cash to Water Stabilization Fund: This is funded through water rate increases and is being directed towards financing the MWRA project.

Article 8: Phase 2A MWRA Water Connection: This is a bonding item to be used for the next phase of the MWRA project.

Article 12: General Bylaw - An Act Relative to Changing Name of Board of Selectmen in the Town of Burlington

This is to update the General Bylaw with the name change from Board of Selectmen to Select Board.

Article 13: General Article - An Act Relative to Changing Name of Board of Selectmen in the Town of Burlington

This is to request the legislature to change of name of the Board of Selectmen to Select Board in the Town's Special Acts.

**Motion:** Selectman Priest moved to approve Articles 2, 5, 6, 7, 8, 12 and 13 as presented. Seconded by Selectman Tigges with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye and Chairman Morandi voting aye and the motion passed. (5-0-0)

**004 Approval: Minutes:  
November 30, 2020 & December 14, 2020**

**Motion:** Selectman Hogan moved to approve the minutes of November 30, 2020 as submitted. Seconded by Selectman Tigges with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye and Chairman Morandi voting aye and the motion passed. (5-0-0)

**Motion:** Selectman Hogan moved to approve the minutes of December 14, 2020 as submitted. Seconded by Selectman Tigges with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye and Chairman Morandi voting aye and the motion passed. (5-0-0)

**005**

**Subcommittee Reports**

**Selectman Runyan** described on-going grants being requested and received by the Economic Development Director, Melisa Tintocalis - Community Block Grants to assist small business and a Work Force Training grant for unemployed or under employed. Ms. Tintocalis also has a survey available for residents to complete that is being posted on various sites.

**Selectman Tigges** congratulated Captain Kevin Browne on his retirement.

The Board of Health was thanked for organizing the vaccine program to inoculate first responders.

There are three attendees at the Mass Fire Academy's hybrid teaching program.

Dispatcher Thomas Cardwell recently became a registered paramedic.

**006**

**Chairman's Report**

DPW building continues to move along quickly.

**007**

**Town Administrator's Report**

T.A. Sagarino provided an update on the January Town Meeting saying that it will be hybrid with most of it being done on Webex. He thanked all who assisted in putting it together.

**Green Community Program Update:**

John Sanchez and Rachel Leonardo of DPW provided an update of all the projects that were completed before the end of 2020 under certain grants and incentive programs. The projects totaled more than \$1m with the cost to the town being approximately \$150,000. The Engineering Department was thanked for their assistance in submitting for the grants.

**EXECUTIVE SESSION**

**Motion:** Selectman Priest moved that pursuant to G.L. c. 30A § 21(a)(3) the Board of Selectmen will convene to executive session to discuss legal strategy and litigation in the matter of ground water contamination as an open meeting may have a negative effect on the negotiation position of the public body with the BOS adjourning directly from the executive session and not reconvening in open session as is authorized by G.L. c. 30A, Sec 21(b)(4). Seconded by Selectman Hogan with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye and Chairman Morandi voting aye and the motion passed. (5-0-0)

**008**

**Old/New Business**

None.

Submitted by,



Betty McDonough

Recording Secretary

BURLINGTON, MA BOARD OF SELECTMEN

DOCUMENTS REVIEWED AT MEETING, MONDAY, January 20, 2021

Agenda

- 001 Discussion: Cardboard Receptacles - Town Hall - Agenda cover sheet describing concerns, picture
- 002 Approval: Special Legislation - Tax Classification - An Act Relative to the Property Tax Classification in Cities in Towns for current fiscal year to adjust minimum factor
- 003 Approvals: Town Meeting Warrant Articles -List of Articles to Approve
- 004 Approval: Minutes: November 30, 2020 & December 14, 2020
- 005 Subcommittee Reports
- 006 Chairman's Report
- 007 Town Administrator's Report  
Green Community Program Update
- 008 Old/New Business

**RECEIVED**

Approved: 12/13/2021

To TC: 12/15/2021

By Town Clerk's Office at 9:54 am, Dec 20, 2021

# TOWN OF BURLINGTON

## *Meeting Minutes*

DEPT./BOARD: Board of Selectmen  
DATE: January 20, 2021 Executive Session (Postponed from Jan 11, 2021)  
Monday  
TIME: Following 7:01 p.m.  
PLACE: WebEx Online Meeting

**Motion:** Selectman Hogan moved that pursuant to G.L. c. 30A § 21(a)(3) the Board of Selectmen will convene to executive session to discuss legal strategy and litigation in the matter of ground water contamination as an open meeting may have a negative effect on the negotiation position of the public body with the BOS adjourning directly from the executive session and not reconvening in open session as is authorized by G.L. c. 30A, Sec 21(b)(4) Seconded by Selectman Morandi with Selectman Morandi voting yea, Selectman Tigges voting yea, Selectman Runyan voting yea, Selectman Hogan voting yea, and Selectman Priest voting yea)

Members Present: Joseph Morandi, Jim Tigges, Bob Hogan, Mike Runyan, Nick Priest  
Others Present: Town Administrator Paul Sagarino, Assistant Town Administrator John Danizio  
Selectman Morandi opened the meeting.

The Board reviewed the "Agreement and Mutual General Release settlement agreement between the Town of Burlington and Nordblom Management Company, Inc. for the purpose of continuing to connect to the Massachusetts Water Resources Authority (MWRA) water supply system as a source of water for the town. The document outlines Nordblom's agreement to assist the town in paying for the MWRA project as set forth in the agreement with the town and Nordblom working together to facilitate the ability of the town to complete the MWRA project.

**Motion:** Selectman Hogan moved to approve the Agreement and Mutual General Release as discussed. Seconded by Selectman Priest with Selectman Hogan voting aye, Selectman Runyan voting aye, Selectman Tigges voting aye, Selectman Priest voting aye, and Chairman Morandi voting aye and approved. (5-0-0)

Submitted by,

Betty McDonough  
Recording Secretary

BOARD OF SELECTMEN:

JAMES TIGGES, CHAIRMAN ♦ NICHOLAS PRIEST, VICE-CHAIRMAN ♦ ROBERT HOGAN ♦ MICHAEL RUNYAN ♦ JOSEPH MORANDI

BURLINGTON, MA BOARD OF SELECTMEN

DOCUMENTS REVIEWED AT EXECUTIVE SESSION MEETING, MONDAY, January 20, 2021

Agenda

Agreement and Mutual General Release between Norblom and the Town of Burlington