



TOWN OF BURLINGTON
ZONING BYLAW REVIEW COMMITTEE
January 11, 2023

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By Town Clerk's Office at 10:19 am, Apr 13, 2023

Chair Shari Ellis called the January 11, 2023, Zoning Bylaw Review Committee to order at 6:30 PM remotely via Zoom.

Voting Members Present: Shari Ellis, Betsey Hughes, Cathy Beyer, Mark Donahue, Sally Willard, Jeff DiBona, Tamara Maniscalco, Ed Parsons, Greg Ryan

Voting Members Absent: --

Non-Voting Members Present: Ernie Covino

Non-Voting Members Absent: Mark Dupell

Guests: Sunil Prajapati

1. Meeting Announcements

- None.
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2. Public Participation – 5-minute limit

- Emily O'Donoghue, ZBRC Recording Clerk, announced her last meeting with the committee would be March.
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3. Proposed ZBL: Article II Definitions and Article XI Special Residential Regulations

a. Proponent: Sunil Prajapati

- Sunil described to the committee his experience with building/remodeling his house. He proposed some changes to the Burlington Zoning Bylaws to help ease the process for others.
 - Shari presented some comments from Building Inspector Mark Dupell.
 - The committee discussed opinions and thoughts on whether the ZBRC would sponsor a Warrant Article including these proposed changes.
 - Discussion centered on whether these few changes should be done without reviewing all the ADU and In-Law Apartment sections of the ZBL's. The consensus from members are that changes to housing within the ZBL's in general need to be made; however, amending the bylaws with just these small proposed changes should be done in conjunction with the planning of all housing related bylaws and with a full review.
 - Mr. Prajapati did not believe that there needed to be anything further to change and requested to make just the proposed changes. These proposed changes would need to be sponsored by a Board, Committee or a Town Meeting Member, as Mr. Prajapati is a resident, and as such cannot submit to the Select Board on his own.
 - Betsey made a motion to have ZBRC sponsor the Bylaw changes as proposed by Mr. Prajapati. Seconded by Sally.
 - Vote **0-9-0** – (motion failed)
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4. January Warrant Article: Article XIII – Signage – update and ZBRC recommendation report for TM



TOWN OF BURLINGTON
ZONING BYLAW REVIEW COMMITTEE (ZBRC) MINUTES
January 11, 2023

a. proponent: Select Board (Town Center Electronic Sign)4. Accessory Use Definitions / Regulations- discussion

- Cathy announced there is no update as the meeting is January 12th
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5. Signage Subcommittee Warrant Articles – Update and Discussion

a. Article III: Districts

b. Article XIII: Signage

- Sally updated there were no meetings in January with plans to start the meetings on February 6th. She added a major roadblock is the lack of guidelines within the Planning Board Rules and Regulations.
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6. Proposed GBL and ZBL Amendment to allow for greater publication of meeting and legal notices

a. Proposed by GBRC

b. Subcommittee to work with GBRC

- Shari updated the committee that she attended the General Bylaw Committee Meeting. A Warrant Article to change the General and Zoning Bylaws to allow for digital access for legal public hearing notices was discussed. ZBRC was volunteered to assist with the process. Greg Ryan volunteered to assist the GBRC. Shari will forward his contact information to GBRC Chair, Scott Martin.
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7. Accessory Use Definitions / Regulations- February meeting

- Next meeting will be February 8th.
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8. Approval of ZBRC minutes: 12/14/22

- Approved as written
 - **Vote 9-0-0**
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Documents Referenced:

- 221111_TM Zoning Bylaw Article In-law ADU

Motion to Adjourn: 7:56 pm

Respectfully Submitted,
Emily O'Donoghue, Recording Clerk

Approved: April 12, 2023 [5-0-0]