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TOWN OF BURLINGTON

Meeting Minutes

DEPT./BOARD: Burlington Select Board
DATE: Monday, January 23, 2023 Regular Session
TIME: 5:00 p.m.
PLACE: Burlington Town Hall, 29 Center Street Main Meeting Room, 2nd Floor/
and Cisco Webex On-Line Meeting

MINUTES

Members Present: Nicholas Priest, Chairman; Michael Runyan, Vice-Chairman; Joseph Morandi; James Tigges; Michael Espejo

Staff Member Present: Paul Sagarino, Jr., Town Administrator; John Danizio, Assistant Town Administrator,

Chairman Priest called the Burlington Select Board meeting to order followed by the Pledge of Allegiance.

0024 **Citizen's Time** –none

025 Approval: **Housing Proposal – Winn View Heights II**
• **Rear of 35 Mountain Road**

The Board voted for a letter of support with conditions that a new completed application be submitted the vote failed

Motion: Member Runyan moved to approve the letter of support. Seconded by Member Tigges and approved. (2-1-1)

026 Approval: **Grandview Farms - Fees**

New fee schedule being proposed due to the fees being collected aren't even normally covering the custodians

Motion: Member Tigges moved to appoint. Seconded by Member Runyan and approved. (4-0-0)

027 Update: **Electronic Sign on Town Common**

The design advisory group met and came up with a design they will bring forward for approval after the zoning article change is heard at Town Meeting on January 30

028 Discussion: **DEI Committee**

SELECT BOARD:

NICHOLAS PRIEST, CHAIRMAN ♦ MICHAEL RUNYAN, VICE-CHAIRMAN ♦ JAMES TIGGES ♦ MICHAEL ESPEJO ♦ JOSEPH MORANDI

DEI updated the mission statement and some contract language was instituted, The board feels they needs to continue the discussion and come up with goals and objectives, possibly a third party to come in for formal training, difficult topic and needs to be worked on with other boards and committees to create better framework. More discussion at the 2.13.2023 meeting

029 Approval: Minutes – Regular Meeting 11.28.2022

Minutes were reviewed and approved.

Motion: Member Tigges moved to approve. Seconded by Member Runyan and approved. (4-0-0)

030 Subcommittee Reports – Joe no Mike E no Mike R Mutual Aid to help Billerica with a resident falling through the ice 2 Burlington Fire fighter assisted Josh Carabello and Josh Landry **Jim** wanted to recognize Dr Rueben he passed away at 98 years old he was not a resident of Burlington but has had his practice here in Town and has helped thousands of children over the years, his son still working at the Office

031 Chairman’s Report the communications report for Phase I will be at one of the next meetings, weather tonight isn’t great so please be careful and as always we need volunteers

032 Town Administrator’s Report Paul – nothing to report

Adjourn: Motion: Member Tigges moved to adjourn 5:43 p.m. Seconded by Member Runyan and approved. (4-0-0)

Submitted by,

Lyn Mills, Recording Secretary