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TOWN OF BURLINGTON

Meeting Posting

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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD: All Boards and Committees/ Town Clerk
DATE: September 28, 2023
TIME: 4 PM to 7 PM
PLACE: 61 Center ST, the Murray-Kelly Wing, Human Services Building

Agenda

In Burlington on **September 28th** from 4-7PM at the Murray-Kelly Room at 61 Center St, Burlington, MA we will be sponsoring a seminar:

Boards and Commissions: Know Your Responsibilities

This seminar will be presented by:

Neil Cohen - Director of Regulatory & Compliance
and Maya French – Deputy Director
Office of the Inspector General for the Commonwealth of Massachusetts

This 3-hour seminar is essential for every member of a public board, commission, committee or authority, as well as for public officials who regularly interact with public boards.

Attendees will learn about some of the tools needed to successfully conduct public board activity, oversee their organizations, and ensure public money is spent appropriately. Attendees will also learn how to identify and prevent fraud, waste and abuse and how to comply with key legal requirements applicable to public boards.

We have set up this opportunity because of the questions that many of you have asked as part of your participation on a board. It is a wonderful opportunity to learn what are your responsibilities as a member of a public board as a new member or even if you are an old hat at it. If you are interested in attending please let me know so I can reserve your spot.

RSVP to awarfield@burlington.org

