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# TOWN OF BURLINGTON

## Meeting Posting

Email Posting to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you  
Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)

DEPT./BOARD: Burlington Housing Authority  
DATE: September 14, 2023  
TIME: 9:00 am  
PLACE: Tower Hill Community Room - 15 Birchcrest Street, Burlington MA

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### Agenda

1. **Salute the Flag.**
2. **Roll Call.**
3. Requiring a Board Vote: To approve the Minutes of the Board Meeting held on August 10, 2023
4. Requiring a Board Vote: To approve the Warrant of paid invoices in the amount \$25,070.64 and Payroll Journal in the amount of \$25,162.24 for the time period August 1 – August 31, 2023.
5. Requiring a Board Vote: On Presentation of FY2024 Annual Plan
6. Requiring a Board Vote: Stipend of \$2,500.00 for Colleen Lacey. Colleen worked above and beyond in the months of June and July acting as an Interim Executive Director.
7. Requiring a Board Vote: HUD Proposed FY 2024 Fair Markets Rates, adopted 100 % for Section 8 Payment Standards.
8. Executive Director's Notes:
9. Report of Tenant Association:

Tower Hill:

Birchcrest Arms:





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10. New Business:

11. Adjourn the Meeting.



## Notice of Public Hearing

### The Burlington Housing Authority invites all tenants and the general public to a review of the Authority's Proposed Annual Plan for Fiscal Year 2024

The Annual Plan is intended to provide insight into the Authority's operations and plans for the coming fiscal year as they affect the Authority's state-aided public housing. The Proposed Annual Plan is comprised of the following elements:

1. Proposed Capital Improvement Plan (5-year)
2. Proposed Maintenance and Repair Plan
3. Current Operating Budget
4. Responses to the Performance Management Review (PMR) findings
5. List of housing authority policies
6. List of waivers from governing regulations of the Department of Housing and Community Development (DHCD)
7. Other elements

Hearing time and date: **9:00 AM on 09/14/2023**

Hearing location: Annual Plan Hearing  
15 Birchcrest Street - Burlington, MA 01803  
See Special Instructions Below

Residents and the general public are invited to review the Annual Plan before the hearing and may submit public comments as noted below. The Authority shall consider the concerns of any Local Tenants' Organization (LTO) or Resident Advisory Board (RAB) regarding needs and priorities and incorporate some or all of such needs and priorities in the draft plan if deemed by the Authority to be consistent with sound management. Substantive comments will be summarized and included in the Annual Plan when it is submitted to the Department of Housing and Community Development (DHCD).

- o Copies of the Annual Plan are available at the Authority's office or may be reviewed online at <https://tinyurl.com/LHA-MA-AnnualPlan>
- o Comments may be submitted orally at the hearing, by emailing the housing authority office, or by submitting written comments at the housing authority office. Comments must be received no later than the close of the public hearing.
- o For reasonable accommodation requests contact the housing authority office by 08/31/2023 at 2:00 PM.
- o Contact information for Burlington Housing Authority:  
Office: 15 Birchcrest Street, Burlington, MA 01803  
Phone: (178) 127-2778 X6  
Email: [bha@burlingtonhama.org](mailto:bha@burlingtonhama.org)

**Detailed Instructions for Remote Access**

Burlington Housing Authority

Annual Plan Hearing - Board Meeting

September 14th, 2023 @ 9 AM

15 Birchcrest Street - Burlington, MA 01803

In Person - In Our Community Room

To Views Our Annual Plan

Please Click or Enter the link below

<https://tinyurl.com/LHA-MA-AnnualPlan>