



TOWN OF BURLINGTON



**BURLINGTON
Public Library**
Connect, Discover, Enjoy

Michael Wick, Library Director
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February 21, 2019

Vacancy Library Technology Specialist

The Burlington Public Library is seeking a forward thinking individual to fill the position of Library Technology Specialist. This person will be responsible for maintaining computers and peripherals, assisting in long range technological development and planning for the library and assisting with a dynamic social media presence for the library.

Great customer service skills are required in this position. Planning and conducting training for the staff and public in technology related areas and representing the library at consortium and regional technology meetings are important components of this position. The Library Technology Specialist reports directly to the Library Director and works closely with the director and the management team, in addition to the Town IT Department, to research, develop and implement any new library technology.

QUALIFICATIONS: A bachelor's degree in computer science or equivalent; specialized training in personal computer and network technology; hands-on experience in the design, maintenance and repair of personal computer networks including hardware, software, and peripherals; experience in user training and implementing web-based technology. Strong knowledge of library technology needs and experience in library setting desired.

COMPENSATION: This is a 19 hour per week, non-benefited position which will include day and evening hours. Pay Rate: \$ 23.57 per hour.

APPLICATION PROCEDURE: Applications are available at the library and must be returned to: Library Director, Burlington Public Library, 22 Sears St., Burlington MA 01803. Applications may also be submitted at www.burlington.catsone.com/careers.

Open until filled, preference given to applications received by March 15, 2019.

Please note: MA General Laws mandate that any individual having direct contact at any time with either children or senior citizens be subject to CORI screening by the Criminal History Systems Board. Any conditional offer of employment is contingent upon a satisfactory CORI report.