TRIP AND TOUR REGISTRATIONS

(DO NOT CUT FORM, SUBMIT ENTIRE PAGE.)

Day Trips

NAME _____ PHONE _____

ADDRESS _____ TOWN _____ ZIP _____

TRIP TITLE _____ TRIP NUMBER _____

NUMBER OF RESERVATIONS _____ X FEE $ _____ = TOTAL DUE $ _____

MEAL SELECTIONS (If applicable) _____

SPECIAL REQUESTS _____

_____

NAME _____ PHONE _____

ADDRESS _____ TOWN _____ ZIP _____

TRIP TITLE _____ TRIP NUMBER _____

NUMBER OF RESERVATIONS _____ X FEE $ _____ = TOTAL DUE $ _____

MEAL SELECTIONS (If applicable) _____

SPECIAL REQUESTS _____

_____

Overnight Tours

NAME _____ PHONE _____

ADDRESS _____ TOWN _____ ZIP _____

TRIP TITLE _____ TRIP NUMBER _____

NUMBER OF RESERVATIONS _____ X FEE $ _____ = TOTAL DUE $ _____

SINGLE _____ DOUBLE _____ TRIPLE _____ DEPOSIT$ _____

CANCELLATION WAIVER: ____YES ____NO AMOUNT $ _____

(please list name and address of persons rooming together)

NAME _____ TOWN _____

ADDRESS _____ ZIP _____

NAME _____ TOWN _____

ADDRESS _____ ZIP _____

pROGRAM Refund Guidelines

If you decide to cancel a registration, please notify the Recreation Department as soon as possible prior to the program starting date. If you give sufficient notice of cancellation, the Recreation Department may be able to give you a full or partial refund. There will be a $5 processing charge for all refunds given. If you cancel your registration for a program for which the Recreation Department has paid deposits, purchased equipment or incurred other expenses on your behalf; your refund, if any, will be reduced by the amount of the expenses incurred.

Refunds take 2-4 weeks to process. If payment was made by check or cash, a check from the Town will be mailed. If paid by credit card, you credit card will be refunded. If you have an outstanding balance, the refund will be automatically applied to the balance.

Please inquire about a refund at the time you cancel your registration.

TRIP REFUND? PLEASE CONTACT THE OFFICE.