TOWN OF BURLINGTON, MA
BOARD OF SELECTMEN
MINUTES
Interviews Board of Assessors - 6:30 p.m.
General Session - 7:00 p.m.
Main Meeting Room, Town Hall

MONDAY, SEPTEMBER 8, 2014

Board of Selectmen Present: Robert Hogan, Chairman; Daniel Grattan, Vice-Chairman; Ralph Patuto; Michael Runyan; Christopher Hartling
Also Present: John Petrin, Town Administrator

Pledge of Allegiance/Moments of Reflection

The Board of Selectmen (BOS) meeting was called to order at 6:30 p.m. followed by the Pledge of Allegiance and a moment of silence for the members of the armed forces and emergency responders.

236 Interviews: Board of Assessors Candidates

Catherine O'Neill and Paul Sheehan of the Board of Assessors were present and sat with the Board of Selectmen as a combined board of seven members. This was done in accordance with MGL in order to fill a vacancy on the Board of Assessors due to the recent passing of Michael Crocker. The term will be filled until the next annual election. Three candidates were put forth for interviews for the one open seat: Houssam Abouzhara, Louise Crocker, and Kent Moffatt. The members of the combined board asked questions for each of the three candidates to answer. Upon the completion of questions, Selectmen Chair Robert Hogan placed all three names into nomination and asked that each member of the combined Board vote for one of the three. The vote was taken by roll.

Sheehan - Crocker
O'Neill - Crocker
Runyan - Crocker
Patuto - Crocker
Grattan - Crocker
Hartling - Crocker
Hogan - Crocker

Louise Crocker was appointed on a roll call vote 7-0.

237 Recognition: Department of Public Works/Michael Giardina and Patrick Duran

The Massachusetts Highway Association invited Burlington (a 2nd place winner at the NBM competition) to the September 4, 2014 state finals. DPW Director John Sanchez said nine teams from various Massachusetts counties participated in the Snow Plow Rodeo/Driver Skills and Safety Training
State finals, and DPW plow operators, Mike Giardina and Patrick Duran, took 3rd place. The BOS and Mr. Sanchez congratulated the team on their efforts.

238 Discussion: St. Mark’s Episcopal Church Community Event/Fundraiser/Pumpkin Patch

Representing St. Mark’s Church were Shirley Estrella and Derek Delano, coordinators of the Pumpkin Patch charitable event. The church is seeking BOS support for its 2nd annual Pumpkin Patch event where pumpkins will be sold daily during October for People Helping People. Sales will take place Monday-Saturday, 10:00 a.m. to 6:00 p.m. and Sundays, 11:00 a.m. to 6:00 p.m. Many volunteers have come forward and additional volunteers are being sought. The event raised almost $10,000 last year, and the committee's goal is to double that amount. The BOS wished them well and the public was encouraged to assist and/or attend.

239 Review: Street Opening Rules and Regulations

The street opening rules and regulations subcommittee, John Sanchez, DPW Director, Tom Hayes, Town Engineer and Selectmen Ralph Patuto and Michael Runyan met and it was decided to change the Street Opening Policy to allow street openings to occur within the five year moratorium period. In order to create consistency, decisions will fall under the purview of DPW. Emergency requests will be reviewed, and the applicant will be assessed a reasonable fee in order for the town to re-patch in one year from the date of the street opening.

Motion: Selectman Patuto moved to immediately adopt the changes to the Street Opening/Utility Connection Rules and Regulations as decided in the Street Opening Subcommittee meeting. Seconded by Selectman Runyan and approved. (5-0-0)

240 Approval: Street Openings
1. 93 Francis Wyman Road
2. 71 Lexington Street
3. 10 Sears Street

Per the changes to the Street Opening/Utility Connection Rules and Regulations during agenda item #239, the applicants for the above addresses were advised to contact the DPW for further instructions.

241 Hearing: All Alcohol License/Change of Manager
Del Frisco’s Grille of MA, LLC d/b/a Del Frisco’s Grille
92 Middlesex Turnpike

Quenton Lindstrom, Manager, Del Frisco's Grille, was present with Attorney Howard Wayne and paralegal Beth Cummings of Wayne, Richard & Hurwitz LLP representing Del Frisco's Grille. Attorney Wayne said Mr. Lindstrom would be replacing the temporary, out-of-state manager. Mr. Lindstrom has been in the restaurant business for many years including Del Frisco's in another state.
Motion: Selectman Patuto moved to approve the application for a new manager as submitted. Seconded by Selectman Hartling and approved. (5-0-0)

242 Approval: One-day Alcohol License

Burlington Mall/Premier Bartending & Beverage Service

Present was Linnea Kelliher, Director of Marketing for the Burlington Mall seeking BOS approval for a one-day, temporary alcohol permit for Friday, September 26, 2014 from 6:00 p.m. to 9:00 p.m. for their Lookbook Live event cocktail reception. There will be a Runway Fashion show featuring Nordstrom, and the lower level Nordstrom wing will be cordoned off for the private VIP reception. Police detail for the event has been arranged. Selectman Runyan said he had been at previous shows and was satisfied with how it is conducted.

Motion: Selectman Patuto moved to approve the One-Day Alcohol License for the Lookbook Live fashion show VIP reception at the Burlington Mall on September 26, 2014 as discussed. Seconded by Selectman Hartling and approved. (5-0-0)

243 Discussion: Landlocked Forest

Present was resident and member of the Friends of the Landlocked Forest Martha Simon seeking BOS support a management plan to preserve the two acre open habitat meadow in the Landlocked Forest in order to clear invasive bittersweet and purple loosestrife twice a year. The various options for eliminating the plant which will overtake the meadow were discussed including: renting a brush mower, hiring professional landscapers, and sheep or goatscaping. John Keeley, Director of Conservation, was also present and agreed that twice a year mowing is required to preserve the meadow. Selectman Patuto is concerned with the elimination of other wild plants and recommended cutting it a couple of times and to watch the results. Ms. Simond said that Mass. Audubon Society recommends preserving the meadows with an on-going plan because invasive plants will eventually take over all plant species and the meadow. After much discussion, it was agreed to have a professional visit the site to give a recommendation and that Selectman Grattan and Patuto would work with Ms. Simond as a subcommittee to assist with the formulation of a plan.

244 Approval: Warrant Articles

Article 6: Re: Town Hall Column Repairs

T.A. Petrin said he met with Capital Budget to discuss various options to correct the main Town Hall columns which are hollow and the final cost to correct the situation is expected to be $53,370.

Motion: Selectman Patuto moved to approve Article 6 in the amount of $53,370 for the Town Hall Column repairs. Seconded by Selectman Runyan and approved. (5-0-0)
Article 10: Re: CISCO Lease
T.A. Petrin explained that contracts for more than three years must receive Town Meeting approval, and although Town Meeting already approved the concept to upgrade the Town's IT/phone infrastructure, Article 10 is to receive approval for a six year lease.

Motion: Selectman Patuto moved to approve Article 9, six year lease with CISCO for upgrades to IT and phone infrastructure. Seconded by Selectman Hartling and approved. (5-0-0)

245 Discussion: Mount Hope Heating System
Article 5: Re: Mount Hope Boilers - $500,000
T.A. Petrin said the original gas heating system at Mount Hope was inspected and needs to be replaced. The article request is for a temporary repair and the installation of a new system using funds from the Stabilization Account. The temporary repair will be made for this winter, and bids will be requested for the installation of a new system. A cost savings will be realized because of the efficiency of a new unit. Mount Hope, who leases the building, is responsible for maintenance, but the Town is responsible for replacement of the furnace. Selectman Runyan disclosed that he has a family member attending Mt. Hope but voted on this article.

Motion: Selectman Patuto moved to support Warrant Article 5 in the amount of $500,000 for the Mount Hope heating system as discussed utilizing funds from the Stabilization Account. Seconded by Selectman Hartling and approved. (5-0-0)

246 Approval: Minutes/August 18, 2014, General Session
Motion: Selectman Patuto moved to approve the minutes of August 18, 2014 as submitted. Seconded by Selectman Hartling and approved. (5-0-0)

247 Subcommittee Reports

Selectman Runyan

The State Primary Election will take place on Tuesday, September 9, 2014 with the polls opening at 7:00 a.m.

The Annual Truck Day will be held on Sunday, September 14, 2014.

The Board of Health's fall Household Hazardous Waste Collection Day will take place on Saturday, September 20, 2014 from 8:30 a.m. to noon. The Flu Clinic will take place on Saturday, September 27, 2014 at the Memorial School.

Selectman Hartling

The Burlington Area Chamber of Commerce and the law firm of Riemer and Braunstein were congratulated for another sold out Taste of Burlington with funds being raised for scholarships.
248 Town Administrator’s Report

T.A. Petrin said the Town will be working with Wilmington on a community innovation challenge grant to aid in putting forth information to employees on money saving health care choices such as using community medical facilities or taking advantage of mail order prescriptions. The grant will be presented for approval at the next BOS meeting.

249 Chairman’s Report: None.

250 Old/New Business: None.

251 Citizen’s Time: No one spoke.

ADJOURN

Motion: Selectman Patuto moved to adjourn at 8:15 p.m. Seconded by Selectman Grattan and approved. (5-0-0)

Respectfully submitted,

Betty McDonough
Recording Clerk
Agenda

236 Interviews: Board of Assessors Candidates - Houssam Abouzahra 9/3/14 ltr to BOAssessors; resume; Louise Crocker 8/28/14 ltr to BOS; background information; Kent Moffatt 9/3 email to PG; resume; Ted Naddaff 9/4/14 ltr to BOS

237 Recognition: Department of Public Works/Michael Giardina and Patrick Duran - 9/4/14 email from JS to JP re competition

238 Discussion: St. Mark's Episcopal Church/Community Event/Fundraiser - 8/25/14 ltr from St. Marks Church to BOS

239 Review: Street Opening Rules and Regulations - highlighted policy wording

240 Approval: Street Openings/1.93 Francis Wyman Road/2. 71 Lexington Street/3. 10 Sears Street-back up material

241 Hearing: All Alcohol License/Change of Manager/Del Frisco's Grille of MA, LLC d/b/a Del Frisco's Grille/ 92 Middlesex Turnpike - 8/27/14 ltr from attorney; application petition to change manager; manager application; personal info form; certificate of birth; corporate vote

242 Approval: One-day Alcohol License/Burlington Mall/Premier Bartending & Beverage Service - 8/2/14 ltr from Burlington Mall to JP 8/28/14 email from Ed Garland to PG re request; Premier Bartending information; certificate of liability; TIPS info

243 Discussion: Landlocked Forest - 9/4/14 email from John Keeley to PG with comments from Selectman Grattan; 18 pictures of meadow

244 Approval: Warrant Articles - Town Meeting September Warrant Articles; 8/22/14 approval ltr from town counsel

245 Discussion: Mount Hope Heating System - pictures of existing heating system

246 Approval: Minutes: August 18, 2014, General Session

247 Subcommittee Reports -

248 Town Administrator Report - BOS 2015 meeting dates

249 Chairman Report -

250 Old/New Business -

251 Citizen’s Time -