Pledge of Allegiance/Moments of Reflection
The General Session of the Board of Selectmen (BOS) was called to order at 7:00 p.m. followed by the Pledge of Allegiance and a moment of silence for the members of the armed forces and emergency responders.

134 Approval: Personnel Appointment
Special Police Officer
Police Chief Michael Kent put forth the name of recently retired police officer William Preston for appointment as Special Police Officer stating he has the appropriate background and experience. Town Administrator John Petrin (T.A. Petrin) agreed with Chief Kent's recommendation and appointed Mr. Preston to this position and requested the BOS waive the standard 15-day waiting period.

Motion: Selectman Patuto moved to waive the standard 15-day waiting period for the appointment of William Preston as Special Police Officer. Seconded by Selectman Hartling and approved. (5-0-0)

135 Update: Friends of the Landlocked Forest
Selectman Grattan said the public is invited to attend the Friends of the Landlocked Forest's spring guided walk event on June 1. A caravan to the forest will be available at the Burlington Town Hall parking lot at 10:00 a.m. Ceremony will begin at 10:30 a.m. and guided tours on accessible trails will start at 11:00.

136 Discussion: Planning Board Resignation
T.A. Petrin announced the resignation of Ann Cummings from the Planning Board as she is moving out of Burlington. Ms. Cummings was thanked for her service to the community. Those interested in applying for the open position may apply by the end of the business day June 4, and interviews with both the Planning Board and BOS are expected to take place at an upcoming BOS meeting.

137 Update: Grandview Grand Opening
The ribbon cutting for the grand opening of Grandview Farm will take place on Wednesday, June 4 at 5:00 p.m. The open house will take place on Saturday, June 7 at 10:00 a.m. Much of the period-piece furniture on the first floor is in place and drapes are on order. The Grandview committee was thanked as well as those who assisted with the final touches on the building.
Present representing Cafe Escadrille were Attorney Mark Vaughan, Riemer & Braunstein and Kerry Panagiotakos, new manager of record, Cafe Escadrille. Attorney Vaughan explained that the two requests before the BOS were a slight alteration to the premises and change in the manager of record:

Cafe Escadrille is undergoing renovations, and they are proposing a 19' x 22' expansion to the existing patio and to redesign the internal seating layout of the existing dining area with a second doorway to the patio being added to improve patron circulation. The alteration, he said, will not increase the already authorized restaurant seating capacity of 316, because the same amount of seating being added outdoors will be eliminated from the interior. There will be no increase in the square footage of the building and no change to the service bar. The interior seating will remain reduced when the outdoor portion is out of season.

With respect to the second application for a change in manager, Attorney Vaughan said Ms. Panagiotakos has served in the restaurant in different capacities for more than six years. She is TIPS Certified

Motion: Selectman Patuto moved to close the public hearing. Seconded by Selectman Hartling and approved. (5-0-0)

Motion: Selectman Patuto moved to approve the Petition for Change of License/Alteration of Premises for Cafe Escadrille, 26 Cambridge Street. Seconded by Selectman Hartling and approved. (5-0-0)

Motion: Selectman Patuto moved to approve the Change of Manager Application for Kerry Panagiotakos for Cafe Escadrille, 26 Cambridge Street. Seconded by Selectman Hartling and approved. (5-0-0)

T.A. Petrin reminded Ms. Panagiotakos of the town's rules and regulations and that alcohol consumption is a subsidy to the function of eating. She said she understands the town's rules and regulations pertaining to the serving of alcohol.

Approval: One-day Beer & Wine License

Rotary Club of Burlington

Chairman Hogan recused himself from the proceedings as he was representing the Rotary Club of Burlington. Vice Chairman Grattan acted as chairman. T.A. Petrin said the Rotary Club was seeking a One-Day Beer & Wine License to hold a wine tasting, fund raising event. This will be the first rental of the Grandview Farm, and the event is taking place on June 14 from 5:00 p.m. to 8:00 p.m. Staff has reviewed the request and have no issues. Approval is subject to conditions including providing their own furniture on a rental basis for the event as the location is not yet fully furnished. The kitchen is not to be used.

Mr. Hogan explained that this was a unique international fund raiser to be held as a practice run at the Grandview Farm. Burlington Rotary received a matching grant from Rotary International. Funds raised
will go towards La Casa de Niñas El Hogar which is a home and school for girls grades 7–12. Busa Liquors will be assisting with the event and all servers will have TIPS Certification.

**Motion:** Selectman Patuto moved to approve the One-Day Beer & Wine License for the Rotary Club of Burlington. Seconded by Selectman Runyan and approved. (4-0-0)

Mr. Hogan resumed his position as Chairman.

### 140 Approval: One-day Beer & Wine License

**Reading Cooperative Bank of Burlington**

Jack Ferren was present representing Reading Cooperative Bank. The One Wall Street bank location is celebrating its second anniversary. A caterer will be hired and servers of alcohol will have TIPS certification. Mr. Ferren was pleased to announce that they are using Burlington businesses as much as possible for the event. T.A. Petrin said all required paperwork is in and staff has no issues with the request.

**Motion:** Selectman Patuto moved to approve the One-Day Beer & Wine License for the Reading Cooperative Bank of Burlington. Seconded by Selectman Hartling and approved. (5-0-0)

### 141 Public: Grant of Location/DSCI

**Hearing (continued) Bedford and Cambridge Street**

This Public Hearing was opened at the BOS's April 28, 2014 meeting and continued awaiting further information. Present tonight was Jamie Carroll, Field Operations Director, representing DSCI, and he said DSCI is seeking to install a new 2" underground conduit utility connection at a depth of 30" within a grassy area on the Bedford Street side of the Burlington Town Common. The timeframe of the work is expected to be two to three weeks and the starting date is dependent upon contractor availability. The BOS reviewed the recommendations from Engineering and Recreation Department. T.A. Petrin said Engineering is satisfied with the request.

**Motion:** Selectman Patuto moved to close the public hearing. Seconded by Selectman Hartling and approved. (5-0-0)

**Motion:** Selectman Patuto moved to approve the Grant of Location with conditions as stated by Engineering and Recreation Department. Seconded by Selectman Grattan and approved. (5-0-0)

### 142 Approval: Street Opening

**7 Birchcrest Street**

Homeowner, Paul Williams, was present seeking BOS approval for a waiver from the five-year BOS Moratorium for a street opening for the purpose of converting from oil to natural gas for heat and hot water. He said he saw the conditions from Engineering which state the street is protected through 2015. Mr. Williams said he has very low pressure with the hot water heater and does not expect it to last another winter. He added that he will need a new oil burner, but no longer wants oil
Selectman Grattan reviewed the Engineer's standard conditions and asked about tighter restrictions for newer paved roads. DPW Director John Sanchez said the integrity of the road is still destroyed and compromised regardless of restrictions. Birchcrest sees heavy traffic, and without a cut, the road could last ten years, but a cut would bring the life down to five years. Mr. Williams said a cut has already been made in the road.

**Motion:** Selectman Patuto moved to approve the street opening request for 7 Birchcrest Street. Seconded by Selectman Runyan.

**Discussion:** Mr. Sanchez explained temporary to permanent patches, and the BOS deliberated the request for a variance from the Moratorium. Selectman Grattan is inclined to be against if there are going to be continuous requests. Selectman Runyan was more in favor for the resident. T.A. Petrin said not following the BOS's policy creates a disadvantage for the staff.

The motion failed. (2-3-0 with Selectmen Hartling, Grattan, and Hogan voting against)

Chairman Hogan recommended adding the five year Moratorium enforcement policy to the July agenda as a discussion item.

**143 Approval: Sewer Allocation 52 Skilton Lane**

Present was Jane Moore representing the Estate of Winona Cordella, deceased, seeking BOS approval for an exemption for the town's $1,000 flat fee sewer allocation policy for residents over 55 years of age who have owned the property for no less than ten years. The house is being sold to a family member and the sale is pending hook up to town sewerage. Ms. Moore said her brother who is 58 still lives in the house.

Mrs. Moore was advised of the town's policy and that the estate did not qualify for the exemption.

Selectman Runyan asked if the house failed inspection. Ms. Moore said it did not. He said a low income loan may be available to cover the full cost of making the connection.

**Motion:** Selectman Patuto moved to grant the request for an exemption for the Town's Sewer Allocation Policy to allow for the $1,000 flat fee for a sewer connection at 52 Skilton Lane.

**Discussion:** The BOS reviewed the circumstances of the request for the estate and potential, similar requests in the future, and the seller or buyer covering the cost for the conversion. The Chairman recommended this item be placed on the July agenda to discuss potentially adding estates to the exemption policy.

Seconded by Selectman Grattan who stated that he would be inclined to vote in favor of the applicant because of the upcoming discussion potential change to the policy to include estates.

The motion failed: (2-3-0 with Selectmen Hartling, Hogan, and Runyan against)
The family asked for further explanation, and it was explained that typically conditions are put in place during the purchase and sale procedure to cover the cost of converting to natural gas.

144 Approval: Sewer Allocation
197 Mill Street

Present was Lynne Moran representing the Estate of Elizabeth Hobarts, deceased, seeking BOS approval for an exemption for the town's $1,000 flat fee sewer allocation policy for residents over 55 years of age who have owned the property for no less than ten years.

Chairman Hogan reviewed the policy for Ms. Moran, and she was advised of that the estate did not qualify for the exemption.

Motion: Selectman Patuto moved to grant the request for an exemption for the Town's Sewer Allocation Policy to allow for the $1,000 flat fee for a sewer connection at 197 Miss Street. Seconded by Selectman Grattan.

The motion failed: (2-3-0 with Selectmen Hartling, Hogan, and Runyan against)

145 Discussion: Paving of Cambridge Street
Mr. Sanchez and Police Chief Michael Kent were present. Mr. Sanchez explained that the town was recently informed by the Massachusetts Department of Transportation (DOT) that repaving on Cambridge Street from Burlington Mall Road to Bedford Street would commence on Monday, May 19, 2014. He said the town requested a delay in the project because of other projects being done, but the request was denied by DOT. He next informed the BOS that the state was giving the town the option to decide how many lanes would be designated on this portion of Cambridge Street. The choice was to have it four lanes or two lanes with a bicycle path.

A lengthy discussion ensued and Selectmen Runyan and Patuto recommended this request be analyzed by a subcommittee consisting of board and staff to guide the town to the right decision. T.A. Petrin said there was not much time as the project will be completed in three weeks time. Selectman Patuto said two lanes, such as Billerica, could potentially divert drivers to different roads. Mr. Sanchez said it could create substantial backup during certain hours. Selectman Grattan replied that Billerica is not a fair comparison to the traffic that Burlington supports. Chairman Hogan asked about the potential for lane turns in certain portions. He also recommended Billerica be contacted to see how the lane change was working.

Motion: Selectman Hartling moved to keep Cambridge Street as it is with two lanes on each side. Seconded by Selectman Grattan.

Discussion: Selectman Runyan said the town and the BOS have not been given adequate time to consider the options to make traffic safer and urged the BOS to postpone in order to call a special emergency meeting. Selectman Patuto agreed.
Amendment: Selectman Hartling amended his vote to allow Cambridge Street to have two lanes on each side in the Burlington Mall Road to Bedford Street stretch with the idea that the BOS will have a meeting to discuss and study it further and with more information being collected. **Motion Failed:** (2-3-0 with Selectmen Runyan, Patuto and Hogan against)

**Motion:** Selectman Runyan moved to postpone any decision in order to hold an emergency meeting and to do nothing with the striping of the road. Seconded by Selectman Patuto.

**Motion Approved:** (4-1-0 with Selectman Hartling against)

146 Approval: Minutes

**Minutes**

May 12, 2014, General Session

**Motion:** Selectman Patuto moved to approve the minutes of the May 12, 2014 General Session as submitted. Seconded by Selectman Hartling and approved. (5-0-0)

147 Subcommittee Reports

**Selectman Runyan**

**Mitre Fields:** Work has been completed, and the Mitre Fields were open today. T.A. Petrin thanked Mitre for allowing Burlington to use the fields. Mr. Sanchez was commended for his long-time work on this project along with town boards and commissions. The Town of Billerica was also thanked for their support.

**National Public Works Week:** Selectman Runyan was pleased to read aloud the Proclamation for the men and women who work within the Burlington DPW, with the week of May 18-24, 2014 being proclaimed as National Public Works Week. A luncheon will be held for the employees on May 20. National Public Works Week recognizes the key role the DPW plays in the planning, building and maintenance of infrastructure projects in the communities.

**Spring Yard Waste Collection:** Yard waste collection ends this week.

**Automated Single Stream Recycling Collection:** The new recycling tote barrels are being delivered at this time, and Mr. Sanchez added that residents should wait until the first week of June to use the new totters.

**Doug Gillingham,** Recreation Supervisor, will be retiring the end of June and he will be sorely missed.

**Vice-Chairman Grattan**

**Proclamation:** The BOS proclaimed Sunday, June 1, 2014 as Ian Chandra Ford Day in recognition of his work, perseverance and dedication allowing him to fulfill his goal of completing all the requirements to rise to the rank of Eagle Scout. Ian will receive his Boy Scout Eagle award that day during a ceremony at the Landlocked Forest.
Selectman Hartling
Planning Board Resignation: Outgoing Planning Board member Ann Cummings was thanked for her dedicated years of service to the town.

Mass. Police Accreditation Commission: Congratulations were extended to the Police Department on receiving, once again, the Massachusetts Police Accreditation Commission award on May 1, 2014. Burlington is one of 51 departments across the state to receive this honor.

148 Town Administrator’s Report
Town Meeting members were thanked for their two nights of deliberation at the May Town Meeting.

149 Assistant Town Administrator’s Report:
None.

150 Chairman’s Report:
Memorial Day: The members and public were reminded that this event would be held on Monday, May 26, 2014. The theme will be the 70th Anniversary of D-Day. There will be a history lesson during the program along with music. The flag raising on the Town Common will be at 8:00 a.m. and the main ceremony will be held at 10:00 in the Chestnut Hill Cemetery.

Members of the Fire Department went through pump operator training conducted by a fire service training company that uses fire pump simulators that puts the pump operator through a series of scenarios. Congratulations were extended to all who attended.

151 Old/New Business
None.

151 Citizen’s Time:
No one spoke.

Adjourn

Motion: Selectman Patuto moved to adjourn at 8:45 p.m. Seconded by Selectman Grattan and approved. (5-0-0)

Respectfully submitted,

Betty McDonough
Recording Clerk
Agenda

134 Approval: Personnel Appointment/Special Police Officer - 5/13/14 memo from Chief Kent to J Petrin re special police officer appointment recommendation

135 Update: Friends of the Landlocked Forest - Flyer for Open House Sunday June 1

136 Discussion: Planning Board Resignation - 5/7/14 ltr from A Cummings to K Kassner

137 Update: Grandview Grand Opening -

138 Public Hearing: All Alcohol License/Alteration of Premise/Chg. Mgr. Cafe Escadrille, 26 Cambridge Street - 5/12/14 memo to staff and required responses; 5/5/14 public hearing notice; 5/2/14 ltr from M Vaughan to town re Cafe Escadrille liquor License and Change of Manager; petition for change of license; Cafe Escadrille's director's written consent; 2 floor plans; manager application with back up

139 Approval: One-day Beer & Wine License/Rotary Club of Burlington - 5/19/14 ltr from Rotary Club of Burlington to BOS re request for a one day liquor license with fund raising event to be held at Grandview Farm; description of fund raiser for La Casa de Niñas El Hogar; insurance binder for handling of liquor

140 Approval: One-day Beer & Wine License/Reading Cooperative Bank of Burlington - insurance binder for handling of liquor; liability coverage form; 5/15/14 ltr from Jack Ferren, Reading Cooperative Bank to BOS re request for a one-day liquor license; TIPS certifications-2

141 Public Hearing: Grant of Location/DSCI/Bedford and Cambridge Street - 5/19/14 memo from T Hayes to BOS re grant of location description; 5/13/14 email to P Gillingham re request; 4/29/14 ltr to Jamie Carroll, DSCI re grant of location on Town Common; 4/28/14 grant of location description letter; 4/8/14 email from T. Hayes to P. Gillingham re Grant of Location request; 4/7/14 ltr from D. Gillingham to BOS re conditions for Grant of Location; 4/2/14 memo from J Petrin to T Hayes re Grant of Location (GOL); 4/2/14 ltr from Jamie Carroll, DSCI re GOL; picture and diagram of request

142 Approval: Street Opening/7 Birchcrest Street - 5/19/14 street opening information from engineering; 5/15/14 email from T Hayes to P Gillingham; 5/8/14 memo from J Petrin to T Hayes re Street Opening (SO); ltr received on 5/6/14 from Paul Williams, homeowner, re SO; 5/14 application from P. Williams for SO

143 Approval: Sewer Allocation/52 Skilton Lane - 5/9/14 email from P Gillingham to T Hayes re Sewer Allocation Request (SAR); 5/1/14 memo to T Hayes; 4/24/14 ltr from Jane Moore to BOS describing reason for request; SAR form undated

144 Approval: Sewer Allocation/197 Mill Street - 5/14/14 email from T Hayes to P Gillingham re sewer Allocation Request (SAR); 5/13/14 memo from J Petrin to T Hayes re SAR; ltr from Lynne Moran to BOS undated re SAR; 5/13/14 SAR application

145 Discussion: Paving of Cambridge Street -

146 Approval: Minutes, May 12, 2014, General Session

147 Subcommittee Reports -

148 Town Administratorâ€™s Report -

149 Assistant Town Administratorâ€™s Report -

150 Chairmanâ€™s Report -
Old/New Business -
Citizen's Time -
TND#2