Board of Selectmen Present: Robert Hogan, Chairman; Michael Runyan, Vice-Chairman; Ralph Patuto, Daniel Grattan, Christopher Hartling

Also Present: John Petrin, Town Administrator; Thomas Hickey, Assistant Town Administrator

Pledge of Allegiance/Moments of Reflection: The General Session of the Board of Selectmen (BOS), taking place prior to Town Meeting, was called to order at 6:30 p.m. by Chairman Hogan followed by the Pledge of Allegiance and a moment of silence for the armed forces and service people as well as emergency responders.

119 Approval: Appointments
   1. Council on Aging-Outreach Worker
   2. Council on Aging-Van Driver
   3. Housing Partnership

1. Appointment: Council on Aging Outreach Worker:
   Town Administrator, John Petrin (T.A. Petrin) reported that highly qualified individuals were interviewed, and he presented to the Board of Selectmen (BOS) his appointment of Brenda Pappas to the position of Council on Aging Outreach Worker and requested BOS approval to waive the 15-day waiting period.

   Motion: Selectman Grattan moved to waive the 15-day waiting period for Brenda Pappas, newly appointed Council on Aging (COA) Outreach Worker. Seconded by Selectman Runyan and approved. (4-0-0 with Selectman Hartling not being present to vote)

2. Appointment: Council on Aging Van Driver
   T.A. Petrin presented to the BOS his appointment of Kevin Crehan to the position of COA Van Driver stating that Mr. Crehan has been working with the COA as their Van Driver on weekends. He requested BOS approval to waive the 15-day waiting period.

   Motion: Selectman Grattan moved to waive the 15-day waiting period for Kevin Crehan, newly appointed COA Van Driver. Seconded by Selectman Runyan and approved. (5-0-0)

3. Appointment: Housing Partnership
   T.A. Petrin was pleased to report that nine applications were received to fill the two open positions on the Housing Partnership, and he presented the two appointments of Henry Wu and Robert Young. The 15-day waiting period was requested to be waived.
Motion: Selectman Grattan moved to waive the 15-day waiting period for both Henry Wu and Robert Young. Seconded by Selectman Hartling and approved (5-0-0)

120 Approval: Fourth of July Parade- Burlington Breakfast Rotary Club

Kevin McKelvey, Chairman of the Fourth of July Parade, and member of the Burlington Breakfast Rotary Club, was present seeking BOS approval on the final decision for the Fourth of July parade route. The route will start in the vicinity of the Presbyterian Church of Burlington and the Burlington Car Wash and will continue on Cambridge Street and up to the Town Common. He stated that he had received approval from all necessary departments, as had been requested at a previous BOS meeting. Approval was also received from the church and car wash.

Motion: Selectman Runyan moved to approve the route as requested for the Fourth of July Parade 2013 to start in the area of the Burlington Car Wash and the Presbyterian Church and continue up Cambridge Street to the Town Common. Seconded by Selectman Hartling and approved. (5-0-0)

121 Approval: Police Patrolmen’s MOU

T.A. Petrin informed the BOS that the Police Patrolmen’s union had voted to approve the proposals for their contract covering fiscal years 2012 through 2015.

Motion: Selectman Hartling moved to approve the Memorandums of Understanding for the Burlington Patrolmen Association’s contract. Seconded by Selectmen Runyan and approved. (5-0-0)

122 Approval: Purchase and Sale Agreement-33 Center Street

T.A. Petrin said that the sale of 33 Center Street and purchase by the town was negotiated and finalized at $700,000. Included in the negotiations was right of first refusal for 35 Center Street should it become available for purchase. Town Counsel and he were satisfied with the terms. If approved, the Purchase and Sale agreement would be signed by the BOS, and consideration for approval of the purchase would be presented to Town Meeting.

Motion: Selectman Grattan moved to approve the Purchase and Sale Agreement for 33 Center Street at $700,000 to include right of first refusal for 35 Center Street. Seconded by Selectman Hartling and approved. (5-0-0)

123 Approval: Warrant Review

T.A. Petrin said that all votes required by the BOS had been taken, and they were ready for Town Meeting. He added that Ways and Means had approved the funding of both the Police Patrolmen Association’s MOUs and 33 Center Street.
124 Approval: Minutes, April 22, 2013, General Session

Motion: Selectman Runyan moved to approve the minutes of the General Session of April 22, 2013 as amended to properly identify BOS Member in item #102. Seconded by Selectman Hartling and approved. (5-0-0)

125 Old/New Business

1. Declaration of State of Water Supply Conservation Proposed Outdoor Watering Restrictions
2. Single Stream Recycling
3. National Public Works Week
4. Cemetery Expansion Update
5. Fire Department/Street Call boxes
6. Warrant Article 24

1. Declaration of State of Water Supply Conservation Proposed Outdoor Watering Restrictions

John Sanchez, Superintendent of Public Works and Tom Hayes, Town Engineer were present. Mr. Sanchez explained that the purpose of the “Declaration of State of Water Supply Conservation Proposed for Outdoor Watering Restrictions” is to grant authorization to the Town Administrator to approve water restrictions due to equipment or treatment failures or upon a DEP notification of a State of Water Supply Emergency in the event there is no upcoming meeting. T.A. Petrin added that the BOS would then review and approve the moratorium at their next meeting. The restriction would expire when conditions no longer exist by a majority vote of the Board of Selectmen or September 30, unless the date is extended by the Board of Selectmen.

Motion: Selectman Grattan moved to approve the Declaration of State of Water Supply Conservation granting the Town Administrator authorization to approve emergency water restrictions. Seconded by Selectman Runyan and approved. (5-0-0)

2. Single Stream Recycling

Mr. Hayes said that effective July 2013 all recyclables would go into one container with no need to separate paper from plastic and cans. The BOS were satisfied with this new single stream recycling program. Selectman Hogan asked if there has been any increase in recycling, and Mr. Sanchez said there has not been a significant increase, but he is hopeful this new concept will improve participation.

T.A. Petrin thanked Mr. Sanchez for effectively negotiating for the town for the single stream recycling program.

3. National Public Works Week

Selectman Runyan was pleased to read aloud the Proclamation for the men and women who work within the Burlington DPW, with the Proclamation proclaiming the week of May 19-25, 2-13 as National Public Works Week.
4. Cemetery Expansion Update

Mr. Hayes updated the BOS with cemetery work that has been completed as well as re-consideration plans for a future columbarium.

5. Fire Department/Street Call boxes

Selectman Hogan said that the Fire Department is currently in the process of converting the hard wire municipal fire alarm system over to radio box technology. The existing hard-wired boxes located in the neighborhoods will be dismantled. Structures covered under the master fire alarm box will not be disconnected without notification.

6. Warrant Article 24

Town Meeting member Paul Valleli informed the BOS that on the advice of the Land Use Committee, he would inform the Town Moderator that he was withdrawing Warrant Article 24, General Bylaw Amendment to add Section 6.0: Outdoor Lighting to Article XIII: Public Safety, until the September Town Meeting, in order to allow adjustments to be made.

Adjourn

Motion: Selectman Runyan moved to adjourn at 7:00 p.m. Seconded by Selectman Grattan and approved. (5-0-0)

Respectfully submitted,

Betty McDonough
Recording Clerk
119 Approval: Appointments: Council on Aging-Outreach Worker; Council on Aging-Van Driver; Housing Partnership
Applications and resumes

120 Approval: Fourth of July Parade- Burlington Breakfast Rotary Club
Email communication

121 Approval: Police Patrolmen’s MOU
MOUs for signatures

122 Approval: Purchase and Sale Agreement-33 Center Street
Purchase & Sale Agreement for signatures

123 Approval: Warrant Review

124 Approval: Minutes, April 22, 2013, General Session
April 22, 2013 Minutes

125 Old/New Business: 1. Declaration of State of Water Supply Conservation Proposed Outdoor Watering Restrictions
Memo from J. Sanchez re Town bylaws

2. Single Stream Recycling
Flyer w/description of the program, chart of outdoor water supply

3. National Public Works Week
Proclamation for signatures

4. Cemetery Expansion Update

-