**Board of Selectmen Present:** Robert Hogan, Chairman; Daniel Grattan, Vice-Chairman; Ralph Patuto; Michael Runyan; Christopher Hartling  
**Also Present:** John Petrin, Town Administrator

**Pledge of Allegiance/Moments of Reflection**

The General Session of the Board of Selectmen (BOS) was called to order at 7:00 p.m. followed by the Pledge of Allegiance and a moment of silence for the members of the armed forces and emergency responders.

**Approval:**

114

**Appointments - Department of Public Works**

1. Junior Civil Engineer/Engineering
2. Working Foreman/Water & Sewer Division

1. Junior Civil Engineer/Engineering

John Sanchez, Director of DPW, was present to recommend Anthony Reppucci to the position of Junior Civil Engineer. Mr. Reppucci holds a Bachelor of Science degree in Civil Engineering from the University of Mass. at Dartmouth and currently works with Mass Department of Transportation as a pavement evaluation engineer and holds other qualities to make him an excellent candidate for the position. Town Administrator John Petrin agreed with the recommendation and said he was appointing him to the position and requested the BOS waive the standard 15-day waiting period. The BOS congratulated Mr. Reppucci.

**Motion:** Selectman Patuto moved to waive the standard 15-day waiting period for the appointment of Anthony Reppucci to the position of Junior Civil Engineer in the Engineering Division of the Department of Public Works. Seconded by Selectman Hartling and approved. (5-0-0)

2. Working Foreman/Water & Sewer Division

Mr. Sanchez recommended appointing Armand Marion to the position of Working Foreman in the Water and Sewer Division. Mr. Marion has almost 30 years of employment in the Water and Sewer Division where he is in charge of maintaining the sewer infrastructure, including pump stations and recently passed the distribution license D-1 test and is an excellent candidate for the position. Town Administrator John Petrin agreed with the recommendation and said he was appointing Mr. Marion to the position and requested the BOS waive the standard 15-day waiting period. The BOS congratulated Mr. Marion.

**Motion:** Selectman Patuto moved to waive the standard 15-day waiting period for the appointment of Armand Marion to the position of Working Foreman in the Water and Sewer Division in the Department of Public Works. Seconded by Selectman Hartling and approved. (5-0-0)
Water Quality Update (unscheduled)
Mr. Sanchez provided an update on the higher than normal levels of naturally occurring manganese in the water in some locations in the Mill Pond water treatment zone. The issue has been studied and can be corrected through a change in the water treatment bleaching process. The Vine Brook treatment plant already has the capacity to cleanse the manganese, but the older Mill Pond treatment plant does not. The process adjustment must be reported to the Department of Environmental Protection, and when the town receives their release, the process will commence.

Approval: Use of the Common
4th of July Events
4th of July committee members Terri Clement, Lisa Runyan and Mary Nohelty were present seeking BOS approval to use the Town Common for July 4th activities similar to that done in previous years. The BOS were informed that there also be a parade and the route will travel down Winn Street in order to avoid the hill going up Cambridge Street. The American Legion is a co-sponsor and they will be serving a breakfast for the public on July 4th. The BOS thanked the volunteers for their efforts.

Approval: AMC Burlington 10
Extension of Operating Hours Request
Tricia MacDonald, General Manager, AMC Burlington was present seeking BOS approval to extend the approved operating hours for showings at the end of Thursday, Friday, Saturday and holiday evenings. She explained the theatre has been remodeled seating capacity has been reduced by a third, and additional operating hours would accommodate demand in order to avoid turning guests away to another establishment in another community. Redevelopment is complete on seven of the ten theatres. Security in the parking lot would extend to include these extra time frames to ensure a safe environment. T.A. Petrin reported that Chief Kent has not had any issues at the existing late night showing schedules.

Other items discussed were potential need for fire personnel and how the serving of liquor and regulations pertaining to same will be monitored. It was recommended that the additional hours be approved for a six month trial. The theatre will be required to supply a tally of how many patrons attend all evening showings and police activity will be reviewed after the completion of the six month trial period.

Motion: Selectman Patuto moved to approve going forward with the extension of operating hours for film showings at the end of Thursday, Friday, Saturday and holiday evenings on a six-month trial basis after which time the BOS will review the attendance for evening showings and any police activity occurring within the six-month trial period. Seconded by Selectman Hartling and approved. (5-0-0)

Public Grant of Location
Hearing: Bedford and Cambridge Streets
T.A. Petrin explained that the petitioner had previously requested to postpone the public hearing. The public hearing was opened without the petitioner present, and the BOS agreed that the hearing be continued to the BOS's meeting of May 19, 2014 at 7:30 p.m.
Motion: Selectman Patuto moved to continue the public hearing for the Grant of Location for Bedford and Cambridge Streets to 7:30 p.m. on May 19, 2014. Seconded by Selectman Runyan and approved. (5-0-0)

Discussion: Information Technology (Infrastructure) Capital
Bob Cunha, Director of MIS, was present to give a brief overview of the three step program to update technology infrastructure and phone system to keep resources up to date.

During the first phase and second phases over the past five years, new equipment was installed giving the town a unified network with redundancy and a means of simplified management. The phone system has been "end-of-life" for more than two years making repairs, expansion or replacement difficult and expensive to obtain. Upon completion and redevelopment of the schools, a new CISCO system was put in place which has the capacity to handle all the telephone needs of a town-wide conversion.

Phase three will fall under the next five to six years during which time equipment and licensing will be purchased along with making network switches throughout the town, upgrading and adding to the wireless system and upgrading security firewalls. The proposal will keep the town current while maintaining the funding plan established in 2009.

The total cost of the capital improvement infrastructure work to be completed over a six year period for phase three is $1,883,503 which will be a budget line item in the amount of approximately $300,000 per year.

Motion: Selectman Patuto moved to approve phase three for FY 2015 for the first payment in the amount of $300,000 for infrastructure improvements with a final total of $1,883,503 over a five to six year period. Seconded by Selectman Hartling and approved. (5-0-0)

Review: FY2015 Budget
T.A. Petrin said that Ways and Means has reviewed and approved the entire FY 2015 budget.

Review: Town Meeting Warrant
The amount of $250,000 was submitted for the cost of design funds for 33 Center Street and for 61 Center Street.

Vote: 1. Administrative and Professional Compensation Plan and 2. Part-Time Compensation Plan
Chairman Hogan, who is part of the Administrative and Professional Plan recused himself from the proceedings.

1. Article 20: Fund the Administrative and Professional Compensation Plan
T.A. Petrin said the Administrative and Profession Compensation Plan has been submitted at a 2% increase effective July 1, 2014 with a mid-year adjustment of less than 1% effective January 1, 2015. This mid-year adjustment is expected to occur over a two year period and will bring the pay scale of the full time, non union employees in line with other communities in the region.
**Motion:** Selectman Patuto moved to support Article 20 to Fund the Administrative and Professional Compensation Plan at the recommended 2% increase for the Administrative and Professional Plan effective July 1, 2014 with a mid-year adjustment of less than 1% effective January 1, 2015. Seconded by Selectman Hartling and approved. (4-0-0 - with Chairman Hogan recused)

2. **Article 21: Part-Time Compensation Plan**
The Part-Time Compensation Plan is being submitted with an increase of 1.5%.

**Motion:** Selectman Patuto moved to support Article 21 to Fund the Part-Time Compensation Plan at 1.5% effective FY 2015. Seconded by Selectman Hartling and approved (4-0-0 with Chairman Hogan recused)

122 **Vote:** Burlington International Firefighters’ Association Contract
Chairman Hogan returned and Selectman Runyan recused himself from the proceedings.

T.A. Petrin said a three year contract was negotiated with the Burlington International Firefighters' Association at 2% for FY 2015, 1.5% for FY 2016 and 1.5% for FY 2017.

**Motion:** Selectman Patuto moved to approve the Burlington International Firefighters' Association Contract at 2% for FY 2015, 1.5% for FY 2016 and 1.5% for FY 2017. Seconded by Selectman Hartling and approved. (4-0-0 with Selectman Runyan recused)

123 **Approval:** Burlington Police Command Officers’ Contract
T.A. Petrin said the Police Command Officers' Contract is being postponed and is expected to be finalized for a vote at the BOS meeting being held prior to Town meeting.

124 **Subcommittee Reports**

Selectman Runyan
Opiate and Heroin abuse has grown because of its low cost and high potency. The public is encouraged to seek approval for the use of Narcan by all state police, firefighters, and other emergency personnel as it quickly reverses overdoses. Current state regulations written prior to the rise of this type of addiction banned the use of this drug and it has not yet been approved for use by many emergency first responders.

DPW: Spring yard waste collection will continue to run through May 19. Recycling totters will be delivered to homes during the last two weeks in May and recycling service using the new totters will begin in June.

Selectman Patuto
Lenny McCrae, a former DPW superintendent and veteran of the Korean and Vietnam wars passed away on April 24, 2014.

Selectman Grattan
The Board of Health's Household Hazardous Waste Day was held on Saturday, April 26. Members of that department and volunteers were thanked for their efforts.
125  **Town Administrator’s Report**  
William Preston, a 25 year police officer, was congratulated on his upcoming retirement.

Kimberly Lynch, a Francis Wyman Elementary fifth grade teacher, was congratulated for being one of sixteen educators nationwide to receive in April the PBS Digital Innovators and WGBH Lead Innovator Distinction for the exceptional implementation of digital media and technology in the classroom.

Oracle employees were out in abundance on the Town Common and thanked for spreading mulch and clearing gardens as well as assisting in cleaning out the former emergency management garage. Their coordinator and 70 volunteer employees were thanked as well as Doug Gillingham, Recreation Maintenance Director and Mike Patterson, Assistant Fire Chief for their assistance. The emergency management garage will be vacated by the end of this summer.

126  **Assistant Town Administrator's Report**
None.

127  **Chairman’s Report**
**Memorial Day Ceremony, May 26, 2014**
Memorial Day is being held May 26, 2014 and the theme is the 70th Anniversary of the D-Day Invasion in Normandy. Letters received from French localities and the Dwight Eisenhower and Franklin D. Roosevelt Museums will be read to those gathered. The traditional flag raising is at 8:00 a.m. followed by a continental breakfast in the Human Services Building, and the main ceremony will be at 10:00 a.m. in the Chestnut Hill Cemetery. D-Day veterans and their family members are invited to contact the office.

128  **Old/New Business:** None to report.

129  **Citizen’s Time:** No one spoke.

**Adjourn**

**Motion:** Selectman Patuto moved to adjourn at 7:58 p.m. Seconded by Selectman Hartling and approved. (5-0-0)

Respectfully submitted,

Betty McDonough  
Recording Clerk
BURLINGTON, MA BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING Ï MONDAY, APRIL 28, 2014

Agenda

114 Approval: Appointments/Department of Public Works - 4/22/14 memo from Mr. Sanchez to T.A. Petrin re Jr Civil Engineer recommendation for appointment; 4/24/14 memo from Mr. Sanchez to T.A. Petrin re Water and Sewer Working Foreman recommendation for appointment

115 Approval: Use of the Common/4th of July Events - 4/16/14 email to Pauline from Terri Clement re 4th of July Committee request for use of Town Common

116 Approval: AMC Burlington 10/Extension of Operating Hours Request - 4/15/14 ltr from AMC Burlington 10 to BOS re request to extend operating hours

117 Public Hearing: Grant of Location/Bedford and Cambridge Street - 4/28/14 Grant of Location hearing notice for DSCI Corporation re Burlington Common and Cambridge Street for new underground conduit; 4/8/14 email from Tom Hayes to Pauline re Grant of Location; 4/7/14 ltr from Doug Gillingham, Rec Maintenance Director re Grant of Location; 4/2/14 memo from T.A. Petrin to Tom Hayes and Doug Gillingham re Grant of Location; 4/2/14 ltr from DSCI to BOS re Grant of Location; picture of location for work to be done; site sketch by DSCI of work to be done

118 Discussion: Information Technology Capital - Burlington Infrastructure Update Proposal Summary as prepared by B. Cunha; Capital Improvement Budget for Technology Infrastructure as prepared by B. Cunha

119 Review: FY2015 Budget - Town of Burl Proposed Operating Budget for FY 2015 as prepared by the Accounting Department for Ways and Means and Town Meeting Members (66 pages)

120 Review: Town Meeting Warrant - Full Town Meeting Warrant (20 pages); 4/14/14 ltr from town counsel for warrant submission

121 Vote: Administrative and Professional Plan -

122 Vote: Burlington International Firefighters Association Contract -

123 Approval: Burlington Police Command Officers Contract -

124 Subcommittee Reports -

125 Town Administrator Report -

126 Assistant Town Administrator Report -

127 Chairman Report and Memorial Day Ceremony, May 26, 2014 (Announcement)

128 Old/New Business

129 Citizen Time

TND#2