Pledge of Allegiance/Moments of Reflection
The General Session of the Board of Selectmen (BOS) was called to order at 7:00 p.m. followed by the Pledge of Allegiance and a moment of silence for the members of the armed forces and emergency responders.

Chairman Hogan spoke on the passing of Rick Karwan on October 4. For thirty plus years, Rick chronicled through pictures the people and events in the Town of Burlington. He was a long time member of the BCAT Board of Directors and the Burlington Rotary Club. Rotary recently presented Rick with “Paul Harris Fellow” recognition in appreciation of his substantial contributions to the club.

Selectman Runyan commented on the passing of Kevin Hanafin on October 5, stating that thoughts and prayers are sent to the family. Kevin was a graduate of Burlington High School and was a long time friend.

Selectman Patuto expressed sadness on the passing of Timothy Manning, husband of dedicated town employee Donna Manning. Tim passed away on October 6 after a brief and hard-fought illness and condolences were expressed to the Manning family.

239 Recognition: Appointment
Lead Custodian
Town Administrator John Petrin (T.A. Petrin) said part-time custodian, Mary Hamel, applied for the position of Lead Custodian. Ms. Hamel has been working with the town for more than ten years, and because of her dedication and knowledge, he was pleased to appoint her to the position of Lead Custodian requested the BOS waive the standard 15-day waiting period.

Motion: Selectman Patuto moved to waive the standard 15-day waiting period for the appointment of Mary Hamel to Lead Custodian. Seconded by Selectman Hartling and approved. (5-0-0)

240 Hearing: Charity Wine License
Greater Boston YMCA North Suburban Branch
The North Suburban YMCA in Woburn submitted a request to hold a fundraiser on October 25, 2013 at the Boston Burlington Marriott Hotel, and their request includes the serving by the Marriott Hotel staff of ten cases of donated wine for the cause. This event requires approval of a Charity Wine License for the Marriott by the BOS and the ABCC. There were no comments from the public.
Motion: Selectman Patuto moved to close the public hearing. Seconded by Selectman Hartling and approved. (5-0-0)

Motion: Selectman Patuto moved to approve the request for a Charity Wine License for the Greater Boston YMCA North Suburban Branch for a fund raising event taking place on October 25, 2013 at the Boston Burlington Marriott Hotel as discussed. Seconded by Selectman Hartling and approved. (5-0-0)

241 Public Hearing: Grant of Location
Verizon/NStar, Princeton Road

Edward Bryant was present representing Verizon and NSTAR with petition #6AB01T for wires, cables and fixtures as necessary to be attached to Verizon and NSTAR poles at a height of not less than 18 feet from the ground at highway crossings and not less than 12 feet from the ground elsewhere. Town Engineering had no significant comments or concerns. The petitioner explained the installation of a stub pole and anchor to support wire loads in place of the existing guy wires on a tree which is being removed at 15 Princeton Road.

Neighbor, Anargyros Skantzaris, 17 Princeton Road, stated he objects to the proposal and distributed a plan drawing showing that the pole is adjacent to an underground sewer pipe and main drain which could be destroyed if the pole moves and leverage is disturbed from the force of the pull and suggested a push brace. T.A. Petrin recommended continuing the hearing to allow Mr. Skantzaris the opportunity to meet with Verizon and Engineering, and Chairman Hogan added that the concerns be placed into written format.

Motion: Selectman Patuto moved that the public hearing for the Grant of Location for Verizon/NSTAR, Princeton Road be continued to the Board of Selectmen's meeting of October 28, 2013. Seconded by Selectman Grattan and approved. (5-0-0)

242 Public Hearing: Grant of Location
Light Tower, Burlington Mall Rd./So. Bedford St.

Mark Carey was present representing Lightower Fiber Networks seeking BOS approval for placement of approximately 271' of one new 4" schedule 40, and associated fiber optic cable from NSTAR manhole #H24020 Burlington Mall Road to P42/17 South Bedford Street for connection to Lahey Clinic. DPW Engineering submitted a report which indicates the work proposed is within the right of way of So. Bedford Street.

Selectman Patuto commented on the traffic expected at certain hours at Knowledge Beginnings and agreed with the condition of approval from DPW Engineering that the applicant obtain an agreement from Knowledge Beginnings to maintain access to the facility during construction and reasonable restoration of the property once the work is complete.

The applicant agreed that they will abide with all conditions.
**Motion:** Selectman Patuto moved to close the public hearing. Seconded by Selectman Grattan and approved. (5-0-0)

**Motion:** Selectman Patuto moved to approve the Grant of Location for Lightower Fiber Optics with the condition that the applicant obtain an agreement from Knowledge Beginnings to maintain access to the facility during the school's peak hours during construction and reasonable restoration of their property once the work is complete. Seconded by Selectman Grattan and approved. (5-0-0)

**243 Continued**

**Public Hearing:** All Alcohol License
Transfer/Change of Location/Change of Manager
Del Frisco’s Grille, 92 Middlesex Turnpike

T.A. Petrin said the applicant asked that this hearing be continued.

**Motion:** Selectman Patuto moved to continue this public hearing to October 28, 2013. Seconded by Selectman Hartling and approved. (5-0-0)

**244 Approval:** Sewer Allocation
Sports Clips/10 Wall Street

Stephen Adams, Franchisee, was present and explained that Sports Clips is a sports themed haircut salon intended to be mainly for men and boys. They are expecting to open mid November. T.A. Petrin explained that DPW Engineering provided a summary of the sewer allocation request: 750 gallons at a fee of $9.375 if purchased in full.

**Motion:** Selectman Patuto moved to approve a sewer allocation as recommended and approved by DPW Engineering. Seconded by Selectman Grattan and approved. (5-0-0)

**245 Review:** Proposed Rezoning Petition for January 2014 Town Mtg.
80 & 82 Cambridge Street

T.A. Petrin explained that procedurally under General Law, the BOS is required to refer this petition to the Planning Board for a public hearing.

**Motion:** Selectman Patuto moved that the proposed rezoning petition 80 and 82 Cambridge Street for the January 2014 Town Meeting be referred to the Planning Board for public hearing. Seconded by Selectman Hartling and approved. (5-0-0)

**246 Review:** September 2013 Town Meeting
Municipal Aggregation:

T.A. Petrin said he is recommending Colonial Power as the consultant. Town Counsel will review the documentation followed by BOS review and approval. Approval must next be received by the DEP and the State Department of Public Utilities before the bids may be requested. The process is expected to take approximately six months.
Great Meadow: The purchase process continues with the town having until spring to do due diligence to confirm that this property is satisfactory for a fire station. As recommended by Town Meeting the station will be situated so as to allow for additional, potential uses.

Home Rule Petition: The petition for more liquor licenses as discussed and approved at Town Meeting has been submitted to the legislature for due process.

Facilities: Internal due diligence has commenced and the necessary process has begun to create a buildings and cemeteries division within the Department of Public Works and a craftsmen division within the Custodial Department. In addition Grandview is expected to come on line and regular maintenance will be required. T.A. Petrin expects to discuss appointments with the BOS in December and is hopeful that plans will take effect on January 1, 2014.

247 Approval: Update on Bow Hunting
Selectman Grattan said a modification was necessary to include verbiage inadvertently dropped from Section III (b.) of the regulation, to accurately read: "Hunting is only allowed from a stationary blind or elevated tree stand."

Motion: Selectman Grattan moved to modify the Town of Burlington Hunting Regulations III (b.) to add "Hunting is only allowed from a stationary blind or elevated tree stand." Seconded by Selectman Runyan and approved. (5-0-0)

Seven residential applications and thirteen nonresidential have been approved and permits will be distributed on October 16 at an orientation meeting. Selectman Grattan thanked John Keeley and Jodie Wennemer from Conservation for their time and effort on the project as well as Richard Bagney, Joe Morandi, Monty Pearson, Martha Simon, and DPW for their assistance.

248 Approval: Minutes

October 15, 2012, General Session
Motion: Selectman Patuto moved to accept the October 15, 2012 General Session minutes as submitted. Seconded by Selectman Runyan and approved. (4-0-1 with Selectman Hartling abstaining)

November 5, 2012, General Session
Motion: Selectman Patuto moved to accept the November 5, 2012 General Session minutes as submitted. Seconded by Selectman Runyan and approved. (4-0-1 with Selectman Hartling abstaining)

November 19, 2012 General Session
Motion: Selectman Patuto moved to accept the November 19, 2012 General Session minutes as submitted. Seconded by Selectman Grattan and approved. (3-0-2 with Selectmen Patuto and Hartling abstaining)

September 23, 2013 General Session
Motion: Selectman Grattan moved to accept the September 23, 2013 General Session minutes as submitted. Seconded by Selectman Runyan and approved. (5-0-0)
Subcommittee Reports

Selectman Grattan: The Audit Committee has held several meetings with discussions including the process of monthly closings, reconciliations, police detail, centralized time tracking of vacation and sick days. The next meeting is November 16, and it is expected the auditors will have completed preliminary findings.

Selectman Patuto: The Council on Aging’s summer programs have ended and new programs are beginning. With winter coming, he reminded seniors to apply for fuel assistance at the COA.

Selectman Runyan: The Burlington Garden Club and Beautification Committee were thanked for all their efforts over the summer. Fall yard waste pickup in paper bags will commence on October 15 and end November 30.

Town Administrator’s Report

T.A. Petrin said he attended the ribbon cutting and tour of the renovated water treatment with Chairman Hogan and Selectman Runyan.

Governor Deval Patrick was in Burlington and discussed the grants received from Massworks.

Assistant Town Administrator’s Report

Upgrades on town buildings are in time and on budget. Grandview Farm is progressing rapidly and Phase IV is expected to be completed by mid November.

Chairman’s Report

The 5 Service Flagpoles Dedication will take place on October 19, 2013 at 1:00 with a special ceremony to include many honored guests and uniformed and enlisted personnel as well as sponsors for the project.

Old/New Business

Selectman Patuto congratulated his daughter on her marriage on October 5 with the celebration being held at the Long Wharf Marriott.

Citizen’s Time: None.

EXECUTIVE SESSION: Selectman Patuto moved to adjourn to executive session at 8:00 p.m. for the purpose of discussing on-going contract negotiations, and the public general session meeting will reconvene solely for the purpose of adjourning. Seconded by Selectman Grattan with Chairman Hogan voting aye, Selectman Grattan voting aye, Selectman Patuto voting aye, and Selectman Runyan voting aye and approved. (5-0-0)

Respectfully submitted,

Betty McDonough, Recording Clerk
BURLINGTON, MA BOARD OF SELECTMEN

DOCUMENTS REVIEWED AT MEETING – OCTOBER 7, 2013

239 Recognition: Appointment/Lead Custodian – internal application, notice of job vacancy

240 Hearing: Charity Wine License/Greater Boston YMCA North Suburban Branch, 9/30/13 letter of request to BOS, Retail Alcoholic Beverages License Application Monetary Transmittal Form; Charity Wine License Application; 9/10/13 approval letter from Marriott to accept wine as a donation; Certificate for Solicitation from Attorney General; Certificate of Good Standing and/or Tax Compliance from MDR for YMCA

241 Public Hearing: Grant of Location/Verizon/NSTAR, Princeton Rd.- 9/25 email from Engineering/no concerns; 9/20/13 email from TA to Eng re Grant of Location; Order for Joint or Identical Pole locations by the BOS; 9/17/13 Petition for Joint or Identical Pole Location to the BOS; petition plan;

242 Public Hearing: Grant of Location/Lightower, Burlington Mall Rd./So. Bedford St.- 10/2/13 email from Engineering re conditions re Knowledge Beginnings and restoration of property; 9/24 memo from TA to Engineering re request to install fiber optic cable; 9/16/13 Petition for Grant of Location to BOS; Order for Location for Conduits and Manholes from BOS; 2 drawings

243 Continued Public Hearing – All Alcohol License/Transfer/Change of Location/Change of Manager/DelFrisco’s Grille, 92 Middlesex Turnpike. – Hearing continued to 10/28/13.

244 Approval: Sewer Allocation/Sports Clips/10 Wall Street – 9/26/13 memo from J Sanchez re review of request; 9/16/13 memo from TA to Engineering re request; 9/13/13 letter from owner requesting time before the BOS; 1 set of plans; Sewer Allocation request completed form

245 Review: Proposed Rezoning Petition for January 2014 Town Meeting 80 & 82 Cambridge St. – 9/13/13 ltr from attorneys re traffic concerns; Rezoning Petition Warrant Article; 3 pages petition signature sheets; property plan

246 Review: September 2013 Town Meeting

247 Approval: Update (Modification) on Bow Hunting Regulations– new regulation with correction made and blank application

248 Approval/Minutes

Minutes: September 10, 2012, General Session
Minutes: September 24, 2012, General Session
Minutes: September 9, 2013, Strategic Planning combined with
Minutes: September 9, 2013, General Session

238 Old/New Business

TND#1