

**TITLE IX AND CHAPTER 622, EQUAL OPPORTUNITY
AMENDMENTS
POLICY, PROFESSIONAL AND SUPPORT STAFF,
PARENTS, AND STUDENTS**

The Burlington Public Schools insure equal employment/educational opportunities/affirmative action regardless of race, color, creed, national origin, gender, or sexual orientation in compliance with Title VI and Title IX, Chapter 622; or handicap, in compliance with section 504.

The Superintendent of Schools shall recommend a Title IX Coordinator to the School Committee to be the person responsible for coordinating and monitoring compliance with the federal and state regulations concerning discrimination. Inquiries about alleged discrimination may be referred to the Coordinator.

The grievance procedure providing for an equitable resolution of student or employee complaints charging violation of Title IX and Chapter 622 shall be as follows:

1. Students, parents, and certified employees shall be required to bring any allegations of discrimination to the attention of the principal within ten (10) days of the allegation. Non-certified employees may bring allegations to their supervisor within ten (10) days of allegation.
2. If, at the end of fourteen (14) days, the matter remains unresolved in the opinion of the complainant, the student, parent, or employee has the right to appeal to the Title IX Coordinator. All allegations of discrimination are to be communicated to the Title IX Coordinator in writing. A copy will be shared with the Superintendent of Schools for information purposes.
3. The Coordinator of Title IX shall investigate the complaint and respond in writing to the complaint within fourteen (14) days after having received the complaint.
4. If the matter remains unresolved it may be appealed to the Superintendent of Schools within fourteen (14) days.
5. If, at the end of fourteen (14) days after being investigated, it is still unresolved, it should be forwarded to the School Committee for disposition.