

**Burlington Board of Health  
Minutes – Special Meeting  
Wednesday, January 16, 2008**

**Board Members Present:** Edward Weiner, Ph.D., Chair; Terry McSweeney, Vice Chair; Jim Dion; Catherine Read, Ph.D.; Wayne Saltsman, M.D.

**Staff Members Present:** Sharon Walker Mastenbrook, Director of Public Health

Chairman Weiner called the meeting to order at 6:15 p.m.

The final two interviews for the position of Board of Health Supervising Nurse were conducted.

**MOTION:** To hire Andria Nemoda as the Board of Health Supervising Nurse (Dr. Read; second: Dr. Saltsman).

**APPROVED: 5-0-0**

The Board discussed the starting step and agreed to offer the position at step 2.

**MOTION:** To offer the position of Board of Health Supervising Nurse at a starting step of 2.

**APPROVED: 5-0-0**

Dr. Read stated that she would contact the Human Resource Director, Joanne Faust, regarding the selection of the new Supervising Nurse.

**DRAFT BUDGET**

Ms. Mastenbrook distributed an updated FY 09 Budget cover sheet. The Board reviewed the final Capital Outlay numbers.

Emergency Calls: The members discussed the various options for contacting schools and the public in the event of an emergency. Dr. Saltsman suggested speaking with individuals who have used different services. Ms. Mastenbrook said that she would be willing to have a company come in to give a demonstration.

E-Mail System: Also discussed was the Department's request for its own e-mail system. If the Town opted for a Town-wide system, the Health Department would not need its own system. The members were satisfied with the draft budget as submitted, and it was agreed that the data pages could be sent to the Town Administrator's office, including, at this time, a line item for an independent e-mail system.

**MOTION:** To cancel the meeting of January 22, 2008 (Mr. McSweeney; second: Mr. Dion).

**APPROVED: 5-0-0**

**GINGER PAD RESTAURANT**

The Board of Health recently reviewed and approved a request for additional seating at the Ginger Pad Restaurant, and the restaurant recently came forward and requested an additional three seats and one additional parking space.

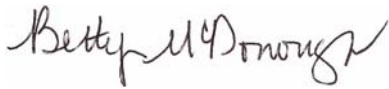
**MOTION:** To approve the additional three seats and one parking space at the Ginger Pad, located at Wayside Commons, as requested (Dr. Read; second: Mr. Dion).

**APPROVED: 5-0-0**

**MOTION:** To adjourn at 8:10 p.m.

**APPROVED: 5-0-0**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Betty McDonough".

Betty McDonough  
Recording Secretary