TOWN OF BURLINGTON

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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD:  Zoning Bylaw Review Committee: Sign Bylaw Subcommittee

DATE:    May 6, 2020
TIME:   5:30pm
PLACE:    https://zoom.us/j/375443315?pwd=c05lWnI0V1AvWIUxbjMxZldiLzJCQT09

Meeting ID: 375 443 315
Password: 01803

One tap mobile
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AGENDA

1. Introduction and Overview
2. Review and approval of minutes of prior meeting
3. Definitions
4. Commercial Areas
5. Town Meeting presentation
6. Other Business
7. Next Meeting: Tuesday, May 19, 2020, 9:00am, TH Annex or Zoom
Location: Zoom - Remote meeting, all present were accessing the Zoom web meeting

Time: 5:30 PM

Members Present: Sally Willard, Shari Ellis, Betsey Hughes, Ernie Covino, Mike Murray, Jr., Phyllis Neufeld and Dave Miller

Members Absent: Nick Priest

Call the Meeting to Order

Chair Sally Willard called the 5/6/2020 Zoning Bylaw Review Signage Subcommittee to order at 5:30 PM. Sally stated meeting was being recorded and introduced all attendees.

1. Introduction and overview
   - No new members or visitors in attendance; therefore overview was not given

2. Meeting Minutes approval
   - 4/23/2020 - Approved as written 6-0-1

3. Definitions
   - Reviewed definitions starting from Electronic sign through marquee sign.

4. Commercial Areas
   - Briefly discussed thoughts on specific areas of the signage overlay; however, came back to thoughts on completing definitions and discussing one specific section (Town Center Overlay) to begin. Follow that, then broaden the discussion to include how to determine other geographic areas of the overlay

5. Town Meeting Presentation
   - Short presentation to Town Meeting should include:
     o Overview and goal of signage bylaw review
     o Timeline
     o Status (definitions for September)
     o Committee Members
   - Sally will contact Moderator to request time for a report by ZBRC signage subcommittee
Other Business:

- Members discussed the Planning Board’s Signage Consultant Warrant Article request and agreed that the ZBRC should recommend that the Planning Board postpone that funding request until September Town Meeting. Member felt that there is enough work to do on definitions and developing signage zones that a consultant is not needed at this time.

Next Meeting: May 19, 2020 5:30 PM

Documents Referenced:

- 4-23-2020 ZBRC Signage Subcommittee meeting minutes
- Burlington GBL Article XIV Section 3: Signs and Advertising Devices
  - Google.doc version

Motion to Adjourn: 7:00 PM

Respectfully Submitted,
Shari Ellis

Approved: 5/20/2020 ZBRC Signage Subcommittee meeting [7-0-0]