Notice of Public Meeting – (As required by G.L. c. 30 A. c. §18-25)

DEPT./BOARD:  Zoning Bylaw Review Committee: Sign Bylaw Subcommittee

DATE:    May 20, 2020
TIME:   5:30pm
PLACE:    https://zoom.us/j/375443315?pwd=c05lWnI0V1AvWiUxzbMxZldiLzJCQT09

Meeting ID: 375 443 315
Password: 01803

One tap mobile
+13126266799,,375443315#,1#,01803# US (Chicago)
+16465588656,,375443315#,1#,01803# US (New York)

7. Next Meeting: Tuesday, June 2, 2020, 9:00am, TH Annex or Zoom

AGENDA

1. Introduction and Overview
2. Review and approval of minutes of prior meeting
3. Definitions
4. Commercial Areas
5. Town Meeting presentation
6. Other Business
Location: Zoom - Remote meeting, all present were accessing the Zoom web meeting

Time: 5:30 PM

Members Present: Sally Willard, Shari Ellis, Betsey Hughes, Ernie Covino, Mike Murray, Jr., Phyllis Neufeld and Dave Miller

Members Absent: Nick Priest

Call the Meeting to Order

Chair Sally Willard called the 5/20/2020 Zoning Bylaw Review Signage Subcommittee to order at 5:37 PM. Sally stated meeting was being recorded and introduced all attendees.

Introduction and overview

- no new members or need for introduction

2. Meeting Minutes approval

- 5/6/2020 - Approved as amended: 7-0-0

3. Definitions

- Reviewed definitions starting from letter “M” definitions and reviewed through and including “R”
- Put on hold and will further review “obscene” sign. Possibly looking at other town’s interpretations of “obscene”
- Sally will update and send out the latest version
- Goal for definition amendment for TM would be September
- Ernie gave a brief overview of a signage definition database he has created (Filemaker Pro – an appleworks product), in which he has uploaded several other towns signage definitions. He will try and convert to a runtime program and send out to members for their review.

4. Commercial Areas

- Sally briefly described an interactive tool located on the Town’s website which locates the Town’s Zoning Districts. Of particular note is the BN (Neighborhood Business) District. This zone could be used as a type of signage district for the smaller businesses in town.

5. Town Meeting Presentation

- With the uncertainty of the Town Meeting format, the Moderator may or may not allow for a presentation.
Sally presented a Power Point slide presentation, that can easily be sent to all TMM’s, and she may also do a taped presentation for TMM’s on BCAT, that may be included with the Town’s recorded information sessions typically done prior to Town Meeting.

Next Meeting: June 8, 2020 5:30 PM

Documents Referenced:
- 5-6-2020 ZBRC Signage Subcommittee meeting minutes
- Burlington GBL Article XIV Section 3: Signs and Advertising Devices
  - Google.doc version
- Town’s Interactive Zoning District Map
- Database for signage definitions

Motion to Adjourn: 6:58 PM

Respectfully Submitted,
Shari Ellis

Approved: 6/8/2020 ZBRC Signage Subcommittee meeting [5-0-0]