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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD: Ways & Means Town Hall II Subcommittee

DATE: March 4th, 2020

TIME: 4:00PM

PLACE: MIS office/Town Hall Annex/23 Center Street/Burlington, MA 01803

AGENDA

Discuss and vote on the FY21 budget for the Management Information Systems (MIS) Department and the Capital Improvements line item.
DEPT./BOARD: Ways & Means Town Hall II Subcommittee

DATE: March 4th, 2020

TIME: 4:00PM

PLACE: MIS office/Town Hall Annex/23 Center Street/Burlington, MA 01803

MINUTES

In Attendance: Jose DeSousa (Director of MIS), Joe Bongiorno (MIS), Whitney Haskell (Budget Analyst), Tom Killilea (Ways & Means), Brad Bond (Ways & Means)

Discussed the FY21 budget for the MIS Department. Primary drivers for the budget are cost increases for the on-going program to replace computers and support infrastructure, increases in cost of software maintenance contracts, and additional service of archiving email on the cloud.

Discussed the project specs for the next 5 year lease from Cisco to support network infrastructure. The total cost will be $1.5 million over 5 years for an expense of $300,000 for FY21. There is also a proposed project to spend $500,000 over the next 5 years to support Enterprise Security Solutions for an expense of $100,000 for FY21. The cost of the two projects for FY21 is $400,000.

Vote on the MIS FY21 Budget – 2-0 in support.

Vote on the FY21 Capital Improvements line item – 2-0 in support.

Adjourned – 5:00 PM

Discuss and vote on the FY21 budget for the Management Information Systems (MIS) Department and the Capital Improvements line item.