TOWN OF BURLINGTON
Meeting Posting

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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD: Ways and Means
DATE: May 27, 2020
TIME: 7:00 PM
PLACE: Video Conference: https://townofburlington.webex.com
Link: https://townofburlington.webex.com/townofburlington/j.php?MTID=m9ad8c920140c825126632dfe05173df5
Meeting number (access code): 717 461 592
Meeting password: “ways”
Join by phone: +1-408-418-9388 United States Toll

AGENDA:

- Pledge of Allegiance

- Warrant Article Review and Votes
  - Article 5 – Fund Revolving Account Limits
  - Article 15 – PEG Cable Access
  - Article 19 – Fund A&P Compensation plan
  - Article 20 – Fund A&P Part time Compensation Plan
  - Article 21 – Police Patrolmen’s Association Contract
  - Article 23 – Special Counsel-Appellate Tax Board
  - Article 25 – Economic Development “ED” strategic plan
  - Article 16 – Technology and Cyber Security Contracts
  - Article 7-3 – Ballistic Vests and Carriers
  - Article 7-5 – Administrative Vehicle (Fire)
  - Article 29 – Will of Marshall Simonds
  - Article 30 – Community Custodial
  - Article 6 Operating Budget – et.al.

- Other Warrant articles

- Review of Minutes

- Adjourn
Meeting Minutes - Ways and Means Committee

DEPT./BOARD: Ways and Means
DATE: May 27, 2020
TIME: 7pm
PLACE: WebEx Conference Call

Members Present: Roger Riggs – Chair, Steve Morin – Vice-Chair, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
Members Absent: Sonia Rollins, Tom Kililea

Guests:
Paul Sagarino, Town Administrator
John Danizio, Town Accountant
Whitney Haskell, Budget Director
Bob Cunha, Schools
Michael Kent, Police Chief
Melisa Tintocalis, Economic Development Director

Public Comments
N/A

Public Safety Warrant Articles
Article #21 Police Patrolmen’s Association Contract
This warrant article is a two-year agreement with the Police Patrolmen’s Association for wage adjustment/increases: 2.25% in the first year and 1.75% in the second year. There are also stipend increases, a $1.00/hour pay increase for details, changes to vacation, sick, and bereavement leaves, equipment replacement, changes to the grievance process, and a light duty policy in the event of injury. This is part of a negotiated contract and costs a total of $147,688, to be transferred from negotiated settlements. The subcommittee voted 2-0-0 in support of this warrant article.

Steve Morin motioned to approve the warrant article and Doug Davison seconded the motion.

The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

Article #7-3 Ballistic Vests and Carriers
Town of Burlington

Meeting Minutes - Ways and Means Committee

This warrant article is for $89,580 to purchase news ballistic vests and carriers for the police department. See previous minutes for more in depth discussion.

Doug Davison motioned to approve the warrant article and Steve Morin seconded the motion.

The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan

No: N/A

Abstentions: N/A

Article #7-5 Administrative Vehicle (Fire Department)

The purpose of this warrant article is to purchase a new administrative vehicle for the fire department at a cost of $32,000. An hybrid version of this vehicle would cost approximately $16,000 more. See previous minutes for in depth discussion.

Steve Morin motioned to approve the warrant article as is and Mike Hardy seconded the motion.

The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan

No: N/A

Abstentions: N/A

Town Hall I Warrant Articles

Article #5 Fund Revolving Account Limits

This warrant article authorizes revolving account spending limits for various revolving accounts. See previous minutes for more in depth discussion. The subcommittee voted to support this warrant article 2-0-0.

Doug Davison motioned to approve the warrant article and Steve Morin seconded the motion.

The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan

No: N/A

Abstentions: N/A

Article #15 PEG Cable Access Enterprise Fund

This warrant article authorizes a transfer of monies from the Cable Access Enterprise Fund to fund public television. See previous minutes for more in depth discussion. The subcommittee voted to support this article 2-0-0.

Doug Davison motioned to approve the warrant article and Steve Morin seconded the motion.

The motion passed, 12-0-0.
Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

Article #19 Fund the Administrative and Professional Compensation Plan
The purpose of this warrant article is to transfer $102,572 from the Negotiated Settlement Account to fund the Administrative and Professional Compensation Plan, which includes a wage adjustment increase of 1.75% for all steps and grades on the salary schedule, and an additional top step on each grade that will be phased in. This warrant article covers non-unionized employees of Burlington working more than 20 hours/week (41 people total). The subcommittee voted to support this warrant article 2-0-0.

Steve Morin motioned to approve the warrant article and Brad Bond seconded the motion. The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

Article #20 Fund the Part-Time Compensation Plan
This purpose of this warrant article is to transfer $4,464 from the Negotiated Settlements Account in order to fund the Part-time Salary Plan (under 20 hours/week). The plan is a one year agreement that includes a wage adjustment of a 2.5% increase to part-time rates, and a 2% increase to the seasonal rates. The subcommittee voted to support this warrant article 2-0-0.

Steve Morin motioned to approve the warrant article and Doug Davison seconded the motion. The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

Article #23 Special Council - Appellate Tax Board
The purpose of this warrant article is to appropriate $150,000, likely from the Overlay Account, to support the Town’s Tax Assessor’s decisions. This may reduce the cost of the ruling. See previous minutes for more in depth discussion. The subcommittee voted to support this article 2-0-0.

David Tait motioned to approve the warrant article and Steve Morin seconded the motion. The motion passed, 12-0-0.
Meeting Minutes - Ways and Means Committee

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

Article #25 Economic Development Strategic Plan
The purpose of this warrant article is to hire consultants to gather information for, review, and comment on a strategy for future development in Burlington which will be developed by the Town. The cost associated will not exceed $35,000. The subcommittee voted to support this article 2-0-0.

David Tait motioned to approve the warrant article and Steve Morin seconded the motion. The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

DPW/Recreation Warrant Articles
Article #29 Will of Marshall Simonds
The purpose of this warrant article is to accept $67,319 from the Trustees of will of Marshall Simonds for the improvement of Simonds Park.

Phil Gallagher motioned to approve the warrant article and Steve Morin seconded the motion. The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

Schools Warrant Articles
Article #30 Community Custodial
The purpose of this warrant article is to raise $47,464.45 to fund events which are not school events in order to cover Burlington Scout Organizations, PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Pop Warner, Hockey, Soccer and Skating Associations and other not for profit Burlington Civic Organizations. Some adjustments will be made to the hours granted each organization.

Phil Gallagher motioned to approve the warrant article and Steve Morin seconded the motion. The motion passed, 12-0-0.
Article #6 Operating Budget
The purpose of this warrant article is to approve the operating budget requested by the Town’s departments for a total of $148,317,413, a 4.27% increase overall from last year’s budget. See previous minutes for more in depth discussion on each line item.

Phil Gallagher motioned to approve the warrant article and Doug Davison seconded the motion. The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

Approval of Previous Minutes
May 6, 2020 Minutes
Brad Bond motioned to approve the minutes of the 05/06/2020 as submitted and Doug Davison seconded the motion. The motion passed, 12-0-0.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, David Tait, Frank Monaco, Jayashree Voruganti, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: N/A

May 13 Minutes
Brad Bond motioned to approve the minutes of the 05/13/2020 as submitted and Diane Creedon seconded the motion. The motion passed, 10-0-2.

Yes: Steve Morin, Bradford Bond, Diane Creedon, Doug Davison, Frank Monaco, John Iler, Mike Hardy, Phil Gallagher, Rob Neufeld, Susan Harrigan
No: N/A
Abstentions: David Tait, Jayashree Voruganti

Adjourned
Documents Reviewed:

- FY 2021 Budget
- Backup materials for warrant articles